

# Dersingham Parish Council

4A Post Office Road, Dersingham, King's Lynn, Norfolk PE31 6HP  
Tel: 01485 541465 E-mail: Clerk@dersingham.org.uk



Clerk: Sarah Bristow Chair: Sue Payne

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE MEETING OF DERSINGHAM PARISH COUNCIL  
MEMBERS OF THE PUBLIC ARE WELCOME**

20 September 2016

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 26 September 2016, at 7.00pm at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public on Agenda items.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', written over a circular stamp.

Clerk

**Chair to ask if anyone has any intention of recording the meeting in any way.**

## **Agenda**

- 1. To receive and consider apologies for absence.**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

Open the meeting to allow Public Participation
- 3. To receive a verbal report from the Norfolk County Councillor.**
- 4. To receive a verbal report from the Borough Councillors.**
- 5 Minutes of the Dersingham Parish Council Meeting held on 25 July 2016**
  - a) To approve the minutes
- 6. Clerk's Report**

7. **Minutes Dersingham Centre Committee Meeting held on 2 August 2016.**
  - a) **Councillors to vote on any Recommendations to Full Council**
8. **Minutes of Dersingham Centre Committee Meeting held on 6 September 2016.**
  - a) **Councillors to vote on any Recommendations to Full Council**
9. **Minutes of the Environment Committee Meeting held on 15 August 2016**
  - a) **Councillors to vote on any Recommendations to Full Council**
10. **Minutes of the Environment Committee Meeting held on 12 September 2016**
  - a) **Councillors to vote on any Recommendations to Full Council**
11. **Minutes of the Recreation Committee Meeting held on 5 September 2016**
  - a) **Councillors to vote on any Recommendations to Full Council**
12. **Minutes of the FGP&A Committee Meeting held on 5 September 2016**
  - a) **Councillors to vote on any Recommendations to Full Council**
13. **Minutes Staffing Committee Meeting held on 19 September 2016.**
  - a) **Councillors to vote on any Recommendations to Full Council**
14. **Dersingham Centre Business Plan**
  - a) **Councillors to accept and vote on Business Plan.**
15. **Policy regarding use of the Recreation Ground/War Memorial Garden**
  - a) **Councillors to consider approval of these policies.**
16. **Flag Pole War Memorial Garden**
  - a) **Councillors to consider quotes received and accept one quotation.**
17. **Planning**
  - a) **Councillors to consider and approve a method for commenting on planning applications.**
18. **Village Voice**
  - a) **Councillors to consider and approve a method of Production**
  - b) **Councillors to consider proposal to extending the distribution area to include Sandringham, West Newton & Wolverton.**
  - c) **Councillors to consider and approve a method of distribution to Distributors.**
  - d) **Councillors to consider and approve a proposal to vire £3,000 from Reserves to pay the Admin Assistant extra hours compiling the Magazine (approx. 3 hours per week). Off-set by HMRC refund due.**
19. **Devolution**
  - a) **Letter from Sir Henry Bellingham Council to consider making a response.**
  - b) **Letter from Suffolk & Norfolk Association of Local Councils.**

## 20. Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal [online.west-norfolk.gov.uk/online-applications/](https://online.west-norfolk.gov.uk/online-applications/)

The Council to vote and make comment on the planning applications.

Applications:

- 16/01517/F Mr P Stafford, Application for extension and alternations to dwelling at 34 Station Road, Dersingham
- 16/01540/F Mr & Mrs N Lincoln. Application for Extension to rear of dwelling following removal of existing sunroom/utility spaces at 36 Station Road, Dersingham.
- 16/01661/F Mr T King. Application for extension to cartshed and new office/gymnasium outbuilding at 57 Chapel Road, Dersingham

Determinations.

- 16/01083/F Mr & Mrs Teasdale, Application for extension and alterations at 10 Pakenham Drive, Dersingham - **Granted**
- 16/01101/F Mr S Williamson, Application for swimming pool extension and garage extension (Revised Design) at Longridge, 10 Doddshill Road, Dersingham.- **Granted**
- 16/01034/F Mr & Mrs M Staff, Application for single storey side extension at 17 Mountbatten Road, Dersingham.- **Granted**
- 16/00832/CU Semba Trading Ltd, Application for change of use from builders merchant to mixed use builders merchant and haulage yard for overnight parking of 2 HGV's., at The Old Station Yard, 67 Station Road, Dersingham - **Refused**
- 16/00913/F Mr & Mrs Judd, Application for renovation and loft conversion of dwelling, Tit Willow, 16 Park Hill, Dersingham.-**Granted**
- 16/01163/F Mr R Guyatt & Miss H Hopkins 26 Centre Vale, Dersingham Application for proposed alterations and extension of existing property – **Granted**
- 15/01586/F Dersingham Parish Council. Application for renovation and extensions, including external works to car park and landscaping, to existing Church Hall to provide New Village Hall at Church Hall Manor Road, Dersingham – **Granted.**
- 16/01344/F Mr N Austin, Application for detached garage at 79 Lynn Road, Dersingham.- **Granted**

- 16/01384/F Mr & Mrs Whiting. Application for extension to side and rear of dwelling Orchids, 20 Saxon Way, Dersingham-**Granted**
- 16/01326/F CTIL And Telefonica UK Ltd. Application Installation of an 18 metre high lattice tower supporting 6 no. antennas and 2 no. transmission dishes, the installation of 3 no. radio equipment cabinets and a metre cabinet, a 2.0 metre high security fence and development works ancillary thereto Station Yard, Station Road, Dersingham- **Granted**

**Appeal Decision**

Appeal dismissed on High Farm, 94 Hunstanton Road, Dersingham PE31 6NF

**21. Correspondence.**

**The Council to note any correspondence received.**

Please see Appendix B

**22. Accounts to date.**

- a) **Councillors to approve accepting the accounts until the end of August 2016**

**23. Accounts for Payment.**

**The Council to approve the payments being made.**

Please see Appendix C

**24. Date & Place of next meetings.**

Full Council Meeting on Monday 31 October 2016 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 3 October 2016 at 6.00pm at Parish Office

FGP&A Committee Meeting 3 October 2016 at 7.15pm at Parish Office

Dersingham Centre Meeting 4 October 2016 at 7.00pm at Church Hall

Communication Committee Meeting 10 October 2016 at 6.00pm at Parish Office

Environment Committee Meeting 10 October 2016 at 7.15pm at Parish Office