

Dersingham Parish Council

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Tel: 01485 541465 E-mail: Clerk@dersingham.org.uk



Clerk: Sarah Bristow Chair: Sue Payne

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE MEETING OF DERSINGHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME**

24 October 2016

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 31 October 2016, at 7.00pm at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public on Agenda items.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a faint circular stamp.

Clerk

Chair to ask if anyone has any intention of recording the meeting in any way.

Agenda

- 1. To receive and consider apologies for absence.**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

Open the meeting to allow Public Participation
- 3. To receive a verbal report from the Norfolk County Councillor.**
- 4. To receive a verbal report from the Borough Councillors.**
- 5 Minutes of the Dersingham Parish Council Meeting held on 26 September 2016**
 - a) To approve the minutes

6. **Minutes of the Dersingham Parish Council Meeting held on 14 October 2016**
 - a) To approve the minutes
7. **Clerk's Report**
8. **Minutes of the Recreation Committee Meeting held on 3 October 2016**
 - a) Councillors to vote on any Recommendations to Full Council
9. **Minutes of the FGP&A Committee Meeting held on 3 October 2016**
 - a) Councillors to vote on any Recommendations to Full Council
10. **Minutes Dersingham Centre Committee Meeting held on 4 October 2016.**
 - a) Councillors to vote on any Recommendations to Full Council
11. **Notes of The Communication Committee Meeting held on 10 October 2016.**
 - a) Councillors to vote on any Recommendations to Full Council
 - b) Council to accept minutes of 11 July 2016
12. **Minutes of the Environment Committee Meeting held on 10 October 2016**
 - a) Councillors to vote on any Recommendations to Full Council
13. **Minutes of the Planning Committee Meeting held on 14 October 2016**
 - a) Councillors to vote on any Recommendations to Full Council
14. **Committees/Full Council Meetings**
 - a) Councillors to vote on keeping Committees or going over to two Full Council Meetings a month were appropriate.
15. **Flag Pole**
 - a) Update and registering of Crime Number.
16. **War Memorial Garden**
 - a) Cllr V Brundle to sign SLA re maintenance of War Memorial Garden.
17. **Safeguarding Policy**
 - a) Councillors to adopt policy.
18. **Applications and Determinations:**

All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the planning applications.

Applications:

16/01711/RM Mr C Batch, Reserved Matters: one new dwelling at site adj Innisfree, 10 Park Hill, Dersingham.

16/01805/F Mr G & Mrs L Christie. Application for Extension to rear of bungalow and conversion of garage to habitable room at 19 Viceroy Close, Dersingham.

Determinations.

16/01540/F Mr & Mrs N Lincoln. Application for Extension to rear of dwelling following removal of existing sunroom/utility spaces at 36 Station Road, Dersingham.- **Granted**

16/01362/F Application for demolition of the existing attached garage of the residence and construction of an extension to the house which will be used as both a temporary holiday let and future living accommodation for the applicant and his wife (retrospective) – at 12 Valley Rise, Dersingham.- **Withdrawn**

19. Correspondence.

The Council to note any correspondence received.

Please see Appendix B

20. Accounts to date.

a) **Councillors to approve accepting the accounts until the end of September 2016**

21. Accounts for Payment.

The Council to approve the payments being made.

Please see Appendix C

22. Date & Place of next meetings.

Full Council Meeting on Monday 28 November 2016 starting 7.00pm at Dersingham VA Primary and Nursery School.

Dersingham Centre Meeting 1 November 2016 at 7.00pm at Church Hall
Recreation Committee Meeting 7 November 2016 at 6.00pm at Parish Office
FGP&A Committee Meeting 7 November 2016 at 7.15pm at Parish Office
Communication Committee Meeting 14 November 2016 at 6.00pm at Parish Office
Environment Committee Meeting 14 November 2016 at 7.15pm at Parish Office
Staffing Committee Meeting 16 November 2016 at 7.00pm at Parish Office