

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 12 September 2016 at 7.15pm**  
**at Council Offices, Post Office Road**

**Present :** Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton & Cllr Manship

**In Attendance:** The Clerk & B/Cllr Bubb

**820 Apologies**

**Everyone Present**

**821 Declarations of Interest**

None received.

**822 Minutes of meeting of 11 July 2016**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record.**

**823 Minutes of meeting of 15 August 2016**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record after the following amendment. Re c) Bridge. It should read wooden bridge not bench and the bridge is wanted no Clerks Action.**

**824 Matters Arising**

**Edinburgh Way**

(806) (793) (780) (765) (752) (739) The Clerk advised that she had been informed that the dyke is blocked with building material that came from a skip that was placed on L & H Homes after a recent refit. **It was resolved for the Clerk to contact L & H, with a photograph if possible.**

**825 Rangers**

Cllr Anderson advised that the drains by Horse Chestnut Trees the verge by the Green and Shernborne Road were still blocked. Cllr Anderson advised that the drains by the Doctors at St Nicholas Court were also blocked. **It was resolved for the Clerk to chase and report to NCC Highways.**

**826 Parish Partnership Scheme**

Ms Bettinson had said in an email that she would undertake the necessary paperwork for the Parish Partnership Scheme re the bus stops. **It was resolved for the Clerk to make sure everything was in place.**

**827 Major Emergency Plan**

Cllr Anderson advised that he had not been able to complete anymore to date but agreed to undertake some more for the next meeting. The Clerk advised that she had an outline plan that she would take a look starting to fill in.

**828 Current Financial Position**

The Clerk handed round the budget sheets for Environment and The Warren. The Accounts were found to be all in order. The Clerk had checked when the Dog Sponsorship was due. **It was resolved for the Clerk to ask current advertisers if they wished to continue and it to start January 17.**

## 829 Actions Outstanding.

Items will be reported under Areas of Responsibility.

## 830 Areas of Responsibility

### (a) **Bus Shelters/Bus Stop**

The new Bus Stop Post still not replaced. **It was resolved for the Clerk to chase when the order will be achieved.** The Clerk had received a couple of quotes to paint the brick bus shelter. **It was resolved for the Clerk to place an order with Colin English to undertake this £80.00 including materials.**

The Clerk advised that an email had been received to say that the buses were being cut again. Cllr Anderson advised that it was very disappointing.

### (b) **Streetlights**

Cllr Anderson said that the FGP&A Committee had been looking at investments and reserves. The Committee had agreed that money should be used to replace the Sodium streetlights to the LED bulbs. The Clerk advised that each bulb was £65.00 and there was no discount for quality. Cllr Anderson advised that 127 units still needed to be changed. The cost was £8255.00 and saving would be made in energy and maintenance and be a better investment for Council funds. **It was resolved to recommend to Full Council the proposal to replace all the sodium lights to LED's.**

### (c) **Grasscutting**

Nothing to report.

### (d) **Cleaning**

Nothing to report.

### (e) **Litter bins**

The Clerk sent round some quotes to replace the bin. Cllr Hathaway advised that it was freestanding not strapped to the bus stop. **It was resolved for the Clerk to obtain a quote to replace with a freestanding model around 120 litres.**

### (f) **Seats and Benches**

The Clerk advised that Cllr Wright and Cllr Hopkins had looked at the benches and said that putting slats on was not necessary and would not work properly. Cllr Wright advised that rubbing down any loose plastic and then paint over with the same colour paint. **It was resolved for the Clerk to get Cllr Wright to undertake this work.**

### (g) **Dog waste bins/sponsorship –**

The Clerk advised that the Sport Ground Management Committee had agreed to get the sign put up this week.

(h) **Footpaths and Walkways**

The Clerk advised that she had asked Mr Starks to undertake a footpath survey as he had achieved in the past. The Clerk went through the report. **It was resolved for the Clerk to get Mr Griffin to put a finger post up on footpath 19 Ling House, Peddars Way pointing to Dersingham. It was also resolved for the Clerk to write and thank Mr Starks for his report and service over the years.**

The Clerk asked if the Council wanted to put in place something around getting old unused footpaths registered before 2026. **It was resolved for Cllr Anderson to speak with Elizabeth Fiddick if she has any records that might help.**

The Clerk said that she had looked up Walkers are Welcome and did the committee want to look at in more detail.

(i) **Tree Warden**

The Clerk advised she still had not received all the quotes for the Willow and Trees of Heaven on the Recreation Ground. **It was resolved for the Clerk to chase.**

Cllr Anderson said that he had tried to get more details from the website re ordering the Elm only to find out that they no longer stock. The Clerk had obtained a catalogue from a big tree firm. **It was resolved for Cllr Anderson to look through the catalogue and find a replacement for the Elm.**

(j) **General Village Environment –  
Snap Meeting**

Cllr Hathaway was asked about the amount of dog waste around. Cllr Hathaway reported that there was not a lot around currently. Cllr Hathaway did advise that it will get worse with the colder/darker days/nights. Cllr Hathaway advised that the dog bin stickers were out of date with the new legislation and were old and peeling. **It was resolved for Cllr Bubb to get some new stickers.**

**831 The Warren**

Cllr Anderson reported that the Archaeology report had been received from Witham. The Clerk advised that she had contacted a couple of companies re the Bridge but had not heard back regarding appointments to come and look. **It was resolved for the Clerk to chase.** The Clerk also advised that she had spoken to Anglian Water and they would provide us with a standpipe to fill up the pond. **It was resolved for the Clerk to speak with Cllr Edwards if the Fire Brigade would be able to undertake from the hydrant with their hoses as the Council do not have hoses available.**

**832 Correspondence –**

- a) Parker Catalogue.
- b) Tree Preservation Order for Tit Willow, Park Hill.
- c) Station Road

The Clerk advised that a letter had been received from a Parishioner regarding

parking on the verge at the top of Valley Rise as it was blocking visibility. **It was resolved for the Clerk to ask NCC Highways if they could consider bollards.**

All other Correspondence dealt with under agenda items.

**833 Items for inclusion at next meeting –**  
Same agenda

**834 Date, time and venue of next meeting**  
**Monday 10 October 2016 at 7.15pm in the Council Offices.**

With no further business the meeting was closed at 20.20pm.

# Financial Budget Comparison

Comparison between 01/04/16 and 12/09/16 inclusive.  
Excludes transactions with an invoice date prior to 01/04/16

|                                     | 2016/17           | Actual Net       | Balance           |
|-------------------------------------|-------------------|------------------|-------------------|
| <b>Environment Income</b>           |                   |                  |                   |
| 400 Dog Bin Sponsorship             | £0.00             | £0.00            | £0.00             |
| 405 NCC Partnership Scheme          | £0.00             | £0.00            | £0.00             |
| 410 Misc                            | £0.00             | £0.00            | £0.00             |
| <b>Total Income</b>                 | <b>£0.00</b>      | <b>£0.00</b>     | <b>£0.00</b>      |
| <b>Expenditure</b>                  |                   |                  |                   |
| 4000 Cleaning Contract              | £3,500.00         | £1,040.00        | £2,460.00         |
| 4005 Dog Bins                       | £250.00           | £20.85           | £229.15           |
| 4010 Dog Bin Advertising            | £60.00            | £0.00            | £60.00            |
| 4015 Dog Bin Emptying               | £2,600.00         | £0.00            | £2,600.00         |
| 4020 Grasscutting/Verge Maintenance | £2,500.00         | £890.00          | £1,610.00         |
| 4025 Floral Enhancements            | £250.00           | £0.00            | £250.00           |
| 4030 Taskforce                      | £150.00           | £0.00            | £150.00           |
| 4035 Street Lighting Energy         | £6,500.00         | £1,008.84        | £5,491.16         |
| 4040 Streetlight Maintenance        | £3,000.00         | £724.29          | £2,275.71         |
| 4045 Streetlight Repair/Survey/New  | £2,000.00         | £0.00            | £2,000.00         |
| 4050 Seats/Benches                  | £0.00             | £0.00            | £0.00             |
| 4055 Village Sign                   | £100.00           | £0.00            | £100.00           |
| 4060 Bus Shelters                   | £250.00           | £0.00            | £250.00           |
| 4065 Footpaths/PROW                 | £100.00           | £0.00            | £100.00           |
| 4070 Trees                          | £1,000.00         | £0.00            | £1,000.00         |
| 4075 Litterbins                     | £0.00             | £0.00            | £0.00             |
| 4080 General Maintenance            | £1,000.00         | £285.00          | £715.00           |
| 4085 Parish Partnership Scheme      | £0.00             | £0.00            | £0.00             |
| <b>Total Expenditure</b>            | <b>£23,260.00</b> | <b>£3,968.98</b> | <b>£19,291.02</b> |

# Financial Budget Comparison

Comparison between 01/04/16 and 12/09/16 inclusive.  
Excludes transactions with an invoice date prior to 01/04/16

|                          | 2016/17 | Actual Net | Balance  |
|--------------------------|---------|------------|----------|
| <b>The Warren</b>        |         |            |          |
| <b>Income</b>            |         |            |          |
| 800 Interest- Saffron    | £0.00   | £0.00      | £0.00    |
| <b>Total Income</b>      | £0.00   | £0.00      | £0.00    |
| <b>Expenditure</b>       |         |            |          |
| 8000 Warren Expenditure  | £0.00   | £985.00    | -£985.00 |
| <b>Total Expenditure</b> | £0.00   | £985.00    | -£985.00 |