

Minutes of the Meeting of the Dersingham Parish Council held on 25 July 2016 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr K Manship, Cllr K Hathaway, Cllr D Wright, Cllr K Green, Cllr T Suiter, Cllr C Davey, Cllr G Billard, Cllr J Houston, Cllr B Hopkins, Cllr A Hobson, Cllr B Anderson, Cllr P Edwards, Cllr I Broughton, and Cllr V Brundle.

Also Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Norfolk County Councillor John Dobson (left 7.10pm), Borough Councillor Judy Collingham (Arrived 7.40pm left 8.05pm) and 2 members of the public were present.

The Chair asked if anyone was intending to film/record the meeting.

- 12286 To Receive and Consider Apologies for Absence**
Apologies received from Cllr Hipkin.
- 12287 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.**
None received.
- 12288 To receive a verbal report from the Norfolk County Councillor.**
Cllr Dobson advised that the County Council are reconsidering the site for Silica Sand extraction so Dersingham, Snettisham and Ingoldisthorpe may no longer be affected. Cllr Dobson wanted to bring awareness to The Parish Council that Cranmer House, Fakenham was under scrutiny and being reviewed for closure. Cranmer House offers care, respite care and day centre facilities. Cllr Dobson urged people to write letters stating their concerns over the possible closure. Cllr Brundle and Cllr Anderson both volunteered to write letters, however Cllr Dobson felt that the more letters the more impact.
- 12289 To receive a verbal report from the Borough Council Councillors.**
Apologies were received from both Cllr Bubb.
- 12290 Minutes of the Dersingham Parish Council Meeting held on 27 June 2016.**
It was resolved that these minutes are true and accurate.
- 12291 Clerks Report.**
The Clerk gave feedback from the devolution meeting she attended 12 July 2016.
The Clerk also advised that the new bench has now been erected in the War Memorial and the hand rail for the roundabout from the play area had been removed due to vandalism and would be repaired as soon as possible.
- 12292 Minutes of the Recreation Committee Meeting held a July 2016.**
Due to vandalism the hand rail for the roundabout had been removed. Cllr Davey requested a conditions to use formal form which has been through Recreation and FGP&A to be circulated prior to the next Full

Council Meeting and added to the agenda for approval. Cllr Davey wished for the Village Fun Day 18 September to be advertised to raise support for the event.

- 12293 Minutes of the FGP&A Committee Meeting held 4 July 2016.**
Cllr Payne advised there were no issues to bring to Full Council. The Chair asked the Clerk what the current situation was with regards to the refund due from HMRC. The Clerk advised that payment should be made. **It was resolved The Clerk to contact HMRC.**
- 12294 Minutes of Dersingham Centre Committee Meeting 5 July 2016.**
Cllr Davey advised there was nothing to bring to Full Council. Leaflets had been distributed throughout the village as a fund raising exercise. The Planning Application for the centre had been received favourably by the Borough Council however it is yet to be approved.
- 12295 Minutes of the Communication Committee Meeting held on 11 July 2016.**
The Editing and Production of the Village Voice was discussed. Cllr Hathaway voiced concerns regarding a variety of issues arising with the Village Voice. It was felt that these issues could not be dealt with within the Full Council meeting and therefore supplementary meeting of the Communications Committee was needed with Office Staff and Tony Bubb **It was resolved for the Clerk to arrange.**
It was proposed that a link to The Borough Council Planning Portal link be added to The Parish Council website. **It was resolved to approve this proposal.**
- 12296 Minutes of the Environment Committee Meeting held 11 July 2016.**
Cllr Anderson advised the committee are awaiting quotes for the removal of the tress on the recreation ground, also for the cable ties around the trees securing the Christmas lights needed to be loosened. Cllr Brundle enquired when the trees overhanging the zip wire would be trimmed back. Cllr Edwards is to carry out the work in September.
- 12297 Minutes of the Dersingham Centre Committee Meeting 13 July 2016.**
Architects had been invited to submit tenders with regards the work on the Centre. All tenders were reviewed and it was resolved that the company who had previously been involved, Artellier Associates would be awarded the contract. Cllr Davey asked Councillors to support this decision. **It was resolved to approve.**
- 12298 Silica Sand Extraction Update.**
Cllr Dobson advised a meeting was imminent and any information regarding this would be updated onto the County Council website.
- 12299 The Warren.**
Cllr Hopkins had been approached by members of the parish with regards to the pond on The Warren, The Clerk also advised complaints had been received in The Parish Council Office. Discussion was had as

to why the liner did not appear to be retaining the water, Cllr Anderson advised that the pond had never been filled adequately as 20,000 litres had been pumped into it however to fill it completely it was 200,000 litres. **It was resolved that no further action will be taken on the pond would take place until The Clerk had contacted Ponds UK for a site meeting.**

12300 Accounts to date.

These had been previously circulated. Everything in order.

12301 Applications and Determinations:

Applications:

16/01163/F Mr R Guyatt & Miss H Hopkins, Application for proposed alterations and extension of 26 Centre Vale, Dersingham. - **Approved**

16/01326/F CTIL And Telefonica UK Ltd. Application Installation of an 18-metre-high lattice tower supporting 6 no. antennas and 2 no. transmission dishes, the installation of 3 no. radio equipment cabinets and a metre cabinet, a 2.0-metre-high security fence and development works ancillary thereto Station Yard, Station Road, Dersingham - **Approved**

Any others

Determinations.

16/00634/F Mrs S Chenery, Application for rear first floor dormer window to cottage, replacement windows, front porch canopy at 8 Chapel Road, Dersingham. **Seconded Amended version. – Granted**

16/00582/F Mr R Johnston, Application for alterations, conversion and extension to existing bungalow at Larkfield 10 A Fern Hill, Dersingham– **Granted**

16/00706/F Mr & Mrs Jestice, Application for roof extension of existing double garage to provide habitable accommodation at 2 Sandringham Road, Dersingham. – **Granted**

Any others

12302 Correspondence.

The Chair read out the correspondence that could be viewed by arrangement with The Clerk.

12303 Accounts for Payment.

JULY PAYMENTS

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy	£339.74
DD	Utility Warehouse – Mobile (May)	£24.27
DD	Utility Warehouse – Mobile (June)	£18.40
D/P	BT – April & May & June Broadband	£43.44
D/P	K & M Lighting Services –S/L Main	£279.90
D/P	G Scanlon – Office Cleaning	£40.00
D/P	Dersingham VA Primary & Nursery – R Hire	£40.00
D/P	Heronwood Landscapes	£116.00
D/P	D Lee Grasscutting	£585.00
D/P	D Lee General Maintenance	£170.00
D/P	Marty Griffin – Rec Bench	£70.16
D/P	ECS Computers – Software sort	£24.00
D/P	Clearview Windows – Office Windows	£10.00
D/P	E H Prior – Strawberry Tea	£90.00
D/P	Zurich – Council Insurance	£1864.74
D/P	Zurich – Fun Day Insurance	£54.75
D/P	Clanpress – Printing Village Voice	£2160.00
D/P	Wages July & August	£3350.96
D/P	Norfolk Pension Fund – Pension	£1085.74
105865	St Cecilia’s R-Hire	£40.00
105866	Petty Cash	£26.04
D/P	KLWNBC – Printing – Skatepark	£13.26
D/P	Paramount Fire Armour Ltd	£60.24
D/P	KLWNBC – Printing – Dersingham Centre	£10.59
D/P	KLWNBC – Printing – Summer Sports	£28.05

12304 Date & Place of next meetings.

Full Council Meeting on Monday 26 September 2016 starting 7.00pm at Dersingham VA Primary and Nursery School.

Dersingham Centre Meeting 2 August 2016 at 7.00pm at Church Hall
Recreation Committee Meeting 5 September 2016 at 6.00pm at Parish Office
FGP&A Committee Meeting 5 September 2016 at 7.15pm at Parish Office
Dersingham Centre Meeting 6 September 2016 at 7.00pm at Church Hall
Staffing Committee Meeting 8 September 2016 at 6.00pm at Parish Office
Communication Committee Meeting 12 September 2016 at 6.00pm at Parish Office
Environment Committee Meeting 12 September 2016 at 7.15pm at Parish Office

A Parishioner enquired what would happen with any Planning Applications received throughout August as there is no Full Council Meeting until 26 September 2016. Cllr Payne explained a meeting could be called for any urgent applications.

Meeting Closed 8.48pm

DRAFT