

**Minutes of the meeting of the Recreation Committee held on Monday 3 October 2016
at Council Offices at 6.00pm.**

Present: Cllrs, C Davey, D Wright, B Hopkins, S Payne, V Brundle & K Green

Also in Attendance: Parish Clerk, Cllr J Houston & Keith Blackwell

621 Apologies for absence

It was resolved to accept apologies from Cllr D Wright.

622 Declarations of interest

There were no declarations of interest.

623 Minutes of the Recreation Committee Meeting of 5 September 2016

Cllr Payne proposed that the minutes be signed this was seconded by Cllr Hopkins. **It was resolved for the Chair to sign the minutes as a true and accurate record after the following amendment: Cllr Wright and Cllr Brundle were not present.**

624 Matters Arising

Everything on the agenda.

625 Recreation Area

a) Inspection Reports. The Clerk advised that no inspection reports had been received since the last meeting. The Clerk advised that she had received two quotes to get mainly surface work achieved on the playground. One was for wet pour and the other was artificial turf. Nothing was wrong with shackles or infant swings at this present time and the zip wire does not need tightening. The bucket swing does need replacing. The Clerk also advised that the wet pour around the roundabout had shrunk around the edge but the wet pour was crumbling. The Clerk advised that wet pour should last longer and she had contacted Playdale, as it still should be under guarantee with the company who laid it. Playdale are going to look into it. Cllr Davey said that the surfaces should have lasted longer and why did Playdale not use wet pour in the first place. Cllr Green said that the impact areas of each piece of equipment needed looking at to make sure that the correct surface area in the first place. **It was resolved for the Clerk to ask Playdale to quote to get the surfaces put right and see what they advise. It was also resolved for the Clerk to download the specification from the Playdale site.**

The Clerk also advised that she had received one of the two quotes she had asked for regarding the self closer on the gate. **It was resolved for the Clerk to chase the other quote.**

b) RoSPA Report This item to be removed.

626 Skatepark

Cllr Payne advised that she had taken the proposed design drawings to the Fun Day but received no comments. Cllr Davey advised that the children would need to get some fund

raising achieved. Cllr Payne advised that WREN is no longer giving grants from January next year but there are other grant bodies available.

627 a) Recreation Activities.

a) & b) Christmas Lights The Clerk advised that she had received three quotes to undertake the putting up the lights. **It was resolved for the Clerk to award the contract to Garry Green.** Cllr Green advised that the socket was still not on the lamppost. **It was resolved for the Clerk to chase Amey as it was promised at the end of the last financial year.** The Clerk advised that the lights were at Thaxters and she would collect.

Mr Blackwell is hoping to have an event on the Recreation Ground when the lights are switched on. It is set for Sunday 27 November from 3pm to 7pm. Cllr Payne asked the Committee to agree to the purchasing of a gazebo with sides. **It was resolved for the Clerk to obtain quotes.** Mr Blackwell said that he had fairground rides, lights, stalls etc organised. Mr Blackwell to talk with Mr Keith Green regarding the supply of food. Mr Blackwell said that he had a grotto and a Father Christmas suit but needs to find a Father Christmas but he had someone in mind. **It was resolved for the Clerk to check with Thaxters when their grotto was open so that there was no clash.** Cllr Davey said that a portable toilet would be necessary. **It was resolved for the Clerk to obtain a quote for one disabled unisex toilet.**

c) Village Party Event 18 September 2016

Cllr Hopkins wished to thank everyone involved in helping to organise this event. Cllr Hopkins said that it went well for the first time at a new venue and though we were let down by the Donkeys, Engaging Theatre and a couple of craft stalls it did not spoil the day and a good time was had by all. A date of the 10 September 2017 between 11am to 4pm is set for next year. **It was resolved for the Clerk to contact everyone who attended this year with the date and time for next year and sees if they are available.**

628 Accounts

a) Current Financial Position

The Clerk circulated the Committee's Budget Statement. Everything in order.

629 Correspondence

Email from the Borough Council re Dog Exclusion on the Recreation Ground. The Clerk advised that she had already asked for Dersingham Recreation Ground to be totally excluded when she had received a list explaining that the Council only had partial exclusion. Cllr Davey said that he had spoken to several people with their dogs on the Recreation Ground and not one of them had read the sign. **It was resolved for the Clerk to obtain a quote for some picture signs saying no dogs allowed.**

630 Items for inclusion at the next meeting

RoSPA removed Christmas Activities and Fun Day to be added.

631 Date of next meeting

Monday 7 November 2016 at 6.00pm at the Parish Office.

With no further business the meeting closed at 6.53pm

Financial Budget Comparison

Comparison between 01/04/16 and 03/10/16 inclusive.

Excludes transactions with an invoice date prior to 01/04/16

		2016/17	Actual Net	Balance
Recreation Income				
500	Grants	£0.00	£0.00	£0.00
505	The Big lunch	£0.00	£0.00	£0.00
510	Easter Market	£0.00	£0.00	£0.00
515	Children's Activities	£200.00	£0.00	-£200.00
520	Christmas	£0.00	£0.00	£0.00
525	Recreation Events	£200.00	£113.00	-£87.00
Total Income		£400.00	£113.00	-£287.00
Expenditure				
5000	Recreation Water	£75.00	£11.47	£63.53
5005	Recreation Ground Electricity	£150.00	£36.00	£114.00
5010	Playground Equipment - New	£500.00	£0.00	£500.00
5015	Playground Equipment - Maintenance	£1,500.00	£0.00	£1,500.00
5020	Playground Inspection	£250.00	£115.50	£134.50
5025	Recreation Ground Maintenance	£1,500.00	£70.16	£1,429.84
5030	Recreation Ground Grasscutting	£1,200.00	£638.00	£562.00
5035	Easter Market	£0.00	£0.00	£0.00
5040	The Big Lunch	£0.00	£0.00	£0.00
5045	Recreation Events	£1,500.00	£442.92	£1,057.08
5050	Children's Activities	£200.00	£0.00	£200.00
5055	Christmas Activities	£1,000.00	£297.71	£702.29
5060	Carboot/Funday	£0.00	£0.00	£0.00
Total Expenditure		£7,875.00	£1,611.76	£6,263.24