

Minutes of the Meeting of the Dersingham Parish Council held on 14 December 2015 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), C Hipkin (Vice Chair), Cllr B Anderson, Cllr K Manship, Cllr K Hathaway, Cllr K Green, Cllr I Broughton, Cllr J Houston, Cllr B Hopkins, Cllr D Wright, Cllr T Suiter, Cllr C Davey, Cllr V Brundle, Cllr G Billard.

Also Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Borough Cllr T Bubb. No members of the public were present.

The Chair asked if anyone was intending to film/record the meeting. No acknowledgement was received.

12141 To Receive and Consider Apologies for Absence

Apologies received from Cllr P Edwards and Cllr A Hobson.

12142 To Receive Declarations of Interest

Cllr Hipkin declared an interest in a Determination made regarding planning. Planning number 15/01570/O

12143 Crime Statistic Report.

No Crime Report received.

12144 To receive a verbal report from the Norfolk County Councillor

Cllr Dobson sent his apologies for his absence.

12145 To receive a verbal report from the Borough Councillors.

Cllr Collingham was not present.

Cllr Bubb advised that as the planning application for the Dersingham Village Centre has now been submitted a representative from the Parish Council should visit the Borough Council in order to state a case for the Centre to be built as there could be a 60% chance of the plans going before the planning committee. Each plan submitted has a 3 minute time slot allocated for the submission details to be heard. **It was resolved that The Clerk would write to the Borough Council Planning department to request notification as soon as possible if the plans are sent through to the planning committee.**

Cllr Payne asked Cllr Bubb if he knew any further details regarding the decisions made prior to the consultation due to be held January 2016, relating to the Docking and Heacham re-cycling centres. Cllr Bubb had no update concerning the actual decisions made however did express concern that the Borough Council will now feel the burden of extra costs as there will be an increase in fly tipping and land fill charges.

Cllr Bubb encouraged people to visit Kings Lynn's Light Lumiere display.

12146 Minutes of the Dersingham Parish Council Meeting held 28 September 2015.

It was resolved that these minutes are true and accurate.

- 12147 Clerks Report.**
The Clerk advised the skatepark had been removed and the area covered with grass seed.
The Bus Group will be holding a meeting 14 January 2016 at 2.00pm at St Cecilia's Church Hall with parishioners regarding the buses not running along the coast and coinciding with the train timetables.
- 12148 Minutes/Notes of Dersingham Centre Committee/Association Notes 01 December 2015.**
No Minutes Available
Cllr Davey advised there had been little movement with the Dersingham Centre. The Lottery application is still being collated and will continue to be an ongoing process.
- 12149 Minutes of the Recreation Committee Meeting held 07 December 2015.**
Cllr Davey was pleased with work undertaken to remove the skatepark. The Christmas lights are now looking good and maybe we should think about extending them further next year. Cllr Davey wished to remind everyone of events planned for 2016. 18 September 2016 Village Family Day held on Sports Ground & 15 June 2016 Recreation Ground
- 12150 Minutes of the FGP&A Committee Meeting held on 07 December 2015.**
Cllr Payne advised that the amount to be added to the Precept would be discussed at the Precept meeting 18 January 2016. The Clerk is currently looking into getting quotes for the phones for the office with a view to reducing costs. The Clerk is also reviewing the payroll provider currently being used. Cllr Payne advised a meeting is to be arranged with Suttons Estate Agents to discuss issues within the Parish Council Office with a possibility of receiving £50.00 back on water & electricity charges.
- 12151 Minutes of The Environmental Committee Meeting held 08 December 2015.**
Cllr Anderson thanked The Clerk for her work with the new street light power contract. The contract has now been given to Opus ensuring we pay little more for the coming year in comparison to the increase that our current supplier was to implement. K&M Lighting Services have been awarded the contract to change the streetlights in Orchard Close to LED's. Cllr Anderson advised that the flyer being created for the "Use it or Lose it" campaign for the buses recently reinstated is near completion. Cllr Anderson then made recommendation that the underspend from the Parish Partnerships budget of £4726.58 will be used to pay for the Sports Ground car park and the balance will be used as a top up in producing the new website. **It was resolved to approve this recommendation.**
- 12152 Accounts End of November 2015.**
These were previously circulated by the Clerk. **It was resolved that the accounts be accepted as an accurate record**

12153

Village Calendar.

Cllr Davey felt it would be beneficial to have a large calendar situated in the Parish Council Office that shows the dates, times and whereabouts of events to be held in the village through 2016 in order to avoid duplicate bookings. It would be the responsibility of the event organiser to notify The Clerk of dates to allow the calendar to be updated as soon as possible. **It was resolved that The Clerk would purchase a calendar, also to place a poster in the office window advertising the social calendar to raise awareness.**

12154

Committee's.

The Chair noted that some Councillors are currently not on any committee and therefore requested anyone not on a committee to give consideration to volunteering. Cllr Hathaway & Cllr Davey are currently the only members of the Communication Committee and therefore it is unable to make decisions etc. as there are not enough members to vote. Cllr Suiter volunteered to join Communications. **It was resolved Cllr Suiter would join Communications Committee and The Clerk is to arrange a meeting date.** Cllr Payne suggested that a Planning Committee may be something to implement in the future.

12155

Applications and Determinations.

Applications:

15/01685/F Dersingham Parish Council. Application for construction of new Village Hall and associated external works to car park and landscaping following demolition of existing Village Hall at Church hall 83 Manor Road Dersingham - **Approved**

15/01961/F Mr & Mrs A Huggins. Application for extension to dwelling at 6 Hawthorn Cottages, Dersingham - **Approved**

15/01895/O Application for outline permission for proposed construction of three dwellings at High Farm 94 Hunstanton Road, Dersingham - **Deferred**

Any others

Determinations:

15/01570/O Mr C Hipkin. Application for new dwelling at 15 Woodside Avenue Dersingham. **Granted**

12156

Correspondence.

The Chair read out the following.
Letter from Borough Council Re change of house name.

12157 Accounts for Payment

DECEMBER PAYMENTS

<u>Cheque No</u>	<u>Payment To</u>	<u>Amount</u>
SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£240.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Southern Electric- Streetlight Energy	£392.25
DD	Southern Electric- Streetlight Energy	£16.99
DT	K & M Lighting Services –S/L Main	294.62
DT	Creative Arts East – Village Cinema	£102.00
DT	Dersingham V A Primary & Nursery Sch	£40.00
105820	D. Lee Noticeboards	£120.00
105821 & 822 Cancelled previously		
105823	AKE Scaffolding – Skatepark	£61.72
105824	D. Lee General Skatepark Grass	£60.00
DT	Amey – Clayton Close Light	£1572.11
105825	Thaxters Garden Centre – C-Lights	£377.86
105826	Thaxters Garden Centre – C-Lights - Conn	£39.90
105827	Thaxters Garden Centre – Daff Bulbs	£70.00
DT	Cartridge Save – Printer Supp	£63.59
DT	Marty Griffin – Disposal of S/Park	£810.00
DT	Bramham Electrical Ltd – C/Lights	517.87
105828/29	Wages	£1759.50
DT	Norfolk Pension Fund – Pension	£413.96
105830	HMRC – PAYE & NI	£600.12
105833	G Scanlon – Office Cleaning	£40.00
DT	Anglian Water – Rec Ground Water	£16.33
105832	Dersingham PCC – Village Voice Live R/Hire	£97.50

12158 Date & Place of next meetings

Precept Meeting Monday 18 January 2016 starting at 7.30pm at Dersingham VA Primary and Nursery School.

Full Council Meeting on Monday 25 January 2016 starting 7.00pm at Dersingham VA Primary and Nursery School.

Communications Committee Meeting 4 January 2016 at 5.00pm at Parish Office

Recreation Committee Meeting 4 January 2016 at 6.00pm at Parish Office

FGP&A Committee Meeting 4 January 2016 at 7.15pm at Parish Office

Dersingham Centre Working Group / Village Centre Association 5 January 2016 at 7.00pm Church Hall.

Environment Committee Meeting 11 January 2016 at 7.00pm at Parish Office

Parishioners' Comments

None Received

With no further business the meeting closed at 7.55pm