

**Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday 2 August 2016 at Rear Hall, Church Hall at 7.00pm.**

**Present:** Cllr S Payne, Cllr B Hopkins, Cllr D Wright, Cllr C Davey, & Cllr I Broughton

**In attendance:** Sarah Bristow (Clerk), Mr Judd, Steve Sharp and Sarah Barker-Willis.

**27 Apologies for absence**

Cllr Hipkin

**28 Declarations of interest**

No declarations received.

**29 Minutes of meeting held on 5 July 2016**

**It was resolved for the minutes to be signed by the Chair as a true record.**

**30 Minutes of meeting held on 13 July 2016**

**It was resolved for the minutes to be signed by the Chair as a true record.**

**31 Update from Dersingham Centre Association**

Cllr Payne advised that the Association have several events planned. There is to be a talk on the 23 September 2016 at the Church Hall by John Cushing of Thursford on How the Christmas Show is produced and run there will be Canapés and a licensed bar. One free drink on arrival at a cost of £15.00 per head. Jo Jones is undertaking all the publicity.

A Ceidith is organised for the 19 November with a licensed bar and a hot meal. There is to be a special cinema at the end of November Jungle Book with a hot supper. Cllr Broughton said that the cinema was picking up a little with 34 attending West Side Story.

**32 Big Lottery Stage 3 Application- Progress**

Cllr Payne advised three chapters of the business plan Communication and Marketing, Running your Building and Maintenance Structure had been sent off to the Big Lottery for checking. Mrs Hines is undertaking strategy and Mr Wheeler is undertaking finance. These have to be completed by the end of October. **It was resolved for Cllr Payne to chase the finance section with Mr Wheeler.**

Cllr Davey then went on to discuss the Big Lottery Development Fund. Cllr Davey advised that due to timings and not being allowed to claim for work retrospectively it may be necessary to put to Full Council that they take out of reserves £10,000 to obtain the costings etc then risk losing £500,000 because the paperwork for Reaching Communities cannot be submitted on time. Cllr Davey felt that a small working committee was needed to work on the Capital Delivery Plan. **It was resolved for Mr Judd, Cllr Hipkin, Mr Sharp, Mrs Barker-Willis and Cllr Davey to make up the committee.**

**33 Planning Application**

An Email had been received from a Parishioner regarding additional car parking and size of side extension and wanted the planning application changed to reflect this. Cllr Payne advised that it is a Full Council decision and felt that due to timings, funding and Big Lottery deadline it was not feasible and funding for more car parking if necessary might have to wait until the Hall is in use to assess the need and to obtain the necessary funding. **It was resolved for Cllr Payne to respond to the email.**

Mr Sharp advised that the Planning Officer is hoping that it will go to a delegated decision and not to committee. If this is the case then decision should be soon. Cllr Payne asked if a detailed design could be presented to Full Council when ready. Mr Sharp agreed to undertake this. Cllr Payne advised that there needs to be more consultation with the public and residents and planned to have a display etc on the Fun Day on the 18 September. A display in the Library might also assist with this.

**34. Items for the next agenda.**

**It was resolved for following to be placed on the next agenda:**

**Solicitors Advise**

**T&CPA Diversion**

**Funding – Buy a Brick**

**Budget Report**

**Consultation**

**Correspondence**

**35. Date, time and place of next meeting**

Tuesday 6 September 2016 at 7:00pm at St Nicholas Church Hall (small hall)

Village Centre Lottery Draw will take place during Village Voice Live Interval

With no further business the meeting closed at 7.55pm.