

**Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday 5 July 2016 at Rear Hall, Church Hall at 7.00pm.**

**Committee Present:** Cllr S Payne, Cllr B Hopkins, Cllr D Wright, Cllr C Davey, Cllr I Broughton & Mr B Judd

**In attendance:** Sarah Bristow (Clerk), Steve Sharp and Sarah Barker-Willis.

**36 Apologies for absence**

**It was resolved to accept apologies from Mr Wheeler.**

**37 Declarations of interest**

No declarations received.

**38 Minutes of meeting held on 2 August 2016**

**It was resolved for the minutes to be signed by the Chair as a true record.**

**39. Update from Dersingham Centre Association**

Cllr Payne advised that the Association were helping with the business plan. Cllr Payne advised that she wanted a complete draft to go to the Big Lottery for comment by the end of the month that would give three weeks to take on board any feedback received.

Cllr Payne said that the association are holding an audience with John Cushing of Thursford the story of the enterprise and the very successful Christmas Show. This is at the Church Hall on the 23<sup>rd</sup> September tickets £15.00. A Ceilidh is to be held on the 19<sup>th</sup> November with a licensed bar and a hot meal.

Cllr Payne advised that the Association AGM is on the 22 September and they are currently looking for new members as they currently only have a few active members. Cllr Davey felt that there should be some kind of totaliser telling people how much had been raised so far. Cllr Payne advised that they are looking to buy the chairs and the tables for the new hall as they cannot legally hand funds over to the Parish Council. **It was agreed that some kind of measure should be placed in the office window to inform people of how much has been raised so far.**

**40 Big Lottery Stage 3 Application- Progress**

Cllr Payne advised as minute number 39 regarding the draft business plan going in to be checked.

**41 Planning Application**

Mr Sharp advised that hopefully planning permission would be granted this Friday by delegated powers. Mr Sharpe advised that the topographical report has been achieved and also the drainage report. Mr Sharpe showed the committee the drainage report and advised that there is no foul or storm drain in the vicinity of the hall. Mr Sharpe to obtain advice and guidance from manufactures of bio-disc's with the thinking of this being the best way forward to cope with the 200+ capacity. Mrs Barker-Willis to write to the neighbour regarding the Party Wall Agreement. **It was also resolved for Cllr Payne to contact Mr O'Lone regarding the agreement from Sandringham.**

Cllr Davey asked Mr Sharp if he could please let him have the professional qualifications of the people working on the project and floor area totals separately, works schedule with time line for the lottery business plan part he was undertaking. Cllr Payne asked if it was possible for

her to have heating costs for a Wren application and the costings of the hub and meeting rooms for Leader funding. Mr Sharpe said that no decision has been agreed regarding heating at this stage so that would not be possible but said that he would obtain the costing for the meeting room and hub ground and first floor. Cllr Payne advised that Leader look for employment and she had advised them a 0.6 post to undertake caretaking, cleaning etc.

**42 Solicitors Advice.**

The Clerk advised that all the Solicitors that she has contacted had all advised that there is an issue with signing the Church Agreement prior to gaining funding but the lottery have advised that there is no funding without signing the agreement to own the property from the Diocese. Cllr Payne advised that she was sure that an agreement could be sorted.

**43 T & CPA Diversion**

The Clerk advised that walkers in the village would like to see this diversion applied for and put in place. The Clerk advised that it is best to obtain advice from David Mills NCC Footpath Officer as early as possible. **It was resolved for David Mills to be contacted by Mr Sharpe as soon as Planning Permission granted.**

**44 Funding – Buy A Brick**

The Clerk advised that she was sorry but she had left the budget report in the office. The Clerk advised that around £1260.00 had been received from buying a brick and donations. The Clerk advised that she would send the budget round via email after this meeting.

**45 Budget Report**

It was resolved for the Clerk to send round via email after this meeting.

**46 Consultation**

Cllr Payne said that if she could have some large copies of the new final plan/drawing she would have them on display at the Fun Day on the 18<sup>th</sup> September.

**47 Correspondence**

The Clerk advised that she had received a call from the Badminton Club that uses the hall to ask details so that she could find alternative accommodation. The Clerk advised her that everything was in hand and all groups would be accommodated and talked to. Cllr Payne advised that not all groups accommodation would be sourced by the Parish Council just the venerable ones like Phobbies and Day Centre. Cllr Payne advised the Mr Wheeler was going to talk with all users. Cllr Davey agreed to talk with users if Mr Wheeler was not able.

**48. Items for the next agenda.**

**It was resolved for Lottery Development Grant to be placed on the next agenda.**

**49. Date, time and place of next meeting**

Tuesday 4 October 2016 at 7:00pm at St Nicholas Church Hall (small hall)  
Village Centre Lottery Draw will take place during Village Voice Live Interval

With no further business the meeting closed at 8.20pm.

# Financial Budget Comparison

Comparison between 01/04/16 and 05/09/16 inclusive.

Excludes transactions with an invoice date prior to 01/04/16

		2016/17	Actual Net	Balance
<b>Dersingham Centre</b>				
<b>Income</b>				
700	Fundraising Activities	£0.00	£0.00	£0.00
710	Centre Precept	£25,551.00	£0.00	-£25,551.00
715	Brick Sponsorship	£0.00	£1,360.00	£1,360.00
720	Brick/Roof Tile Donation	£0.00	£60.00	£60.00
725	Corporate Sponsorship	£0.00	£0.00	£0.00
<b>Total Income</b>		£25,551.00	£1,420.00	-£24,131.00
<b>Expenditure</b>				
7000	Survey	£0.00	£0.00	£0.00
7005	Drawings & Plans	£0.00	£4,195.00	-£4,195.00
7010	Misc Expenditure	£0.00	£16.06	-£16.06
7015	Fundraising Activities	£0.00	£9.92	-£9.92
7020	Consultation & Events	£500.00	£0.00	£500.00
7025	Development Costs	£3,500.00	£0.00	£3,500.00
7030	Administration & Legal Fees	£1,000.00	£0.00	£1,000.00
<b>Total Expenditure</b>		£5,000.00	£4,220.98	£779.02