

Minutes of the Meeting of the Dersingham Parish Council held on 28 September 2015 at 7.05pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr C Hipkin (Vice) Cllr B Anderson, Cllr K Manship, Cllr K Hathaway, Cllr K Green, Cllr I Broughton, Cllr C Davey, Cllr J Houston, Cllr B Hopkins, Cllr D Wright, Cllr T Suiter, Cllr V Brundle, Cllr P Edwards, Cllr G Billard.

Also Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), and 5 members of the public.

The Chair asked if anyone was intending to film/record the meeting. No acknowledgement was received from the public. Cllr Houston stated he was filming the meeting.

12088 To Receive and Consider Apologies for Absence
Apologies received from Cllr Hobson and Cllr Osborne.

12089 To Receive Declarations of Interest
No interest declared.

12090 Possible Cuts to the Fire Service.
The meeting was opened to the public although The Chair advised that as Cllr Edwards had an interest in the Fire Service he would be able to remain in the meeting however any questions answered must be responded to factually. The meeting was then opened to the public in which a member of the public advised that during Heacham Parish Council meeting The Chief Fire Officer had attended and discussed the impact of Heacham Fire Station closing. Cllrs and public aired various concerns, Cllr Dobson arrived 19.45 and suggested people write to the County Council, start to create an audit trail. Members of the public should contact the MP along with the Parish Council to create the pressure needed for the issues to be heard, also copy Cllr Dobson in. Cllr Payne suggested a public meeting regarding the changes, impact and implications. Cllr Dobson agreed after the success of the bus meetings, Dersingham should host the meeting involving the press etc. It was suggested by Cllr Anderson that the meeting should be held publicly as this would enable Cllr Edwards to speak freely. **It was resolved that a public meeting would be arranged.**

Cllr Dobson congratulated those involved with the bus meeting etc as the Number 11 bus is to be reinstated, however, he suggested something should be actioned with regards to the number 11 being used regularly to ensure the service isn't lost again, due to revenue decreasing at this time of year. Cllr Anderson questioned the timetable being updated regards the Number 11 bus being reinstated. Cllr Hopkins asked if the times the Number 35 & 10 buses could be staggered rather than the same time on the same route. Cllr Dobson suggested a committee put in place to collate the queries raised to enable him to present them to the relevant department. Cllr Payne thanked Cllr Dobson for assistance and help with resolving the bus issues.

Cllr Dobson informed everyone of a comprehensive spending review is to be undertaken on the public services within the next three years. Budget for 2016/17 this will have an impact on Libraries, Fire Stations etc.

Meeting returned to closed session

12091 Crime Statistic Report.

Chair read out the following.

- 42901/15 Theft if not classified elsewhere
Hunstanton Road, Dersingham. Between 25 July 2015 17:00 and 27 July 2015 11:30 Between stated times un known person (s) have taken a wooden mast with a ships wheel on it from a boat on the playground.
- 45567/15 Other criminal damage
Lynn Road, Dersingham. Between 8 August 2015 16:00 and 9 August 2015 11:00 Person (s) unknown have damaged the rotary washing line by leaning on it and bending it in half.
- 46121/15 Other criminal damage
Iveagh Close, Dersingham. Between 12 August 2015 01:15 and 12 August 2015 01:28 Between stated times suspect has broken down a garden fence panel breaking off the post at base level.
- 46401/15 Other criminal damage
Hunstanton Road, Dersingham. Between 7 August 2015 12:00 and 10 August 2015 10:00 Skate ramp damaged.
- 47882/15 Interference with a Motor Vehicle
Fern Hill, Dersingham. Between 19 August 2015 21:00 and 20 August 2015 08:00 Between the crime times stated the driver's side window of victims vehicle has been smashed and the items inside in disarray.
- 48854/15 Theft from a Motor Vehicle
Mountbatten Road, Dersingham. Between 23 August 2015 22:00 and 24 August 2015 13:00 Between the stated times unknown offender has pulled back the cover to expose the bonnet of the car and then removed the flying Cat Jaguar emblem from the bonnet.
- 52377/15 Burglary in a Building other than a Dwelling
Manor Road, Dersingham. Between 11 September 2015 22:00 and 11 September 2015 22:20 Handbag Stolen.
- 12092 To receive a verbal report from the Norfolk County Councillor.**
County Councillor John Dobson had advised that he may arrive late.
- 12093 To receive a verbal report from the Borough Councillors.**
Borough Councillor Collingham was not present. Cllr Bubb advised there were no matters currently affecting the local area, however himself and Cllr Collingham are currently working on neighbourhood disputes. Cllr Bubb was unsure how these will be resolved or the time scales involved.
- 12094 Minutes of the Dersingham Parish Council Meeting held 27 July 2015.**
Chair advised that there is to be a change to the agendas. The Clerk will now collate a report including issues and concerns for the agenda.
It was resolved that these minutes are true and accurate.

12095 Notes of the Dersingham Centre Working Group held 11 August 2015.

Cllr Davey reported that work is progressing with phase two of the lottery funding application. At the Dersingham Village Centre supper on the 18 September a management group was formed to prepare the constitution, discuss action to be taken and circulate information. Once the management group is in place fundraising will commence. There will be differentiation between the construction and monies raised, therefore the parish council will not be involved with the banking of funds. A Chair Cllr Payne will be a member of the Management group.

Cllr Davey asked for approval for a new Go Pack table to be purchased at a price of £70.00 as the other has been misplaced. Cllr Hathaway stated we must ensure table marked clearly to prevent being lost again. **It was resolved for the purchase to be made.**

Cllr Davey requested a Petty Cash facility to be established with a minimal float of £25.00 until fund raising account is in place.

It was resolved to approve Petty Cash.

Cllr Davey requested that a cash transfer from the Dersingham Parish Councils budget to the Association be made when their bank account is opened as seed funding until fund raising can commence. Association Officer will discuss the with the FGP&A Committee when appropriate.

It was resolved to approve.

12096 Minutes of the Recreation Committee Meeting held 11 August 2015 & 7 September 2015.

Cllr Davey deemed the Party held on the Recreation Ground 20 September to be a success with a few hundred people attending during the course of the event. The skate park was due to be inspected by a local business person however due to illness in the family was unable to attend. **Clerk to liaise and rearrange meeting.**

Cllr Hipkin expressed concern that the vandalism appears to be ongoing with the ramp and maybe removing it should be considered, also that the repairs made need to be more robust. Cllr Davey felt that it would be a loss to the Recreation Ground should it be removed as it has been part of the grounds for 10 years.

12097 Minutes of the FGP&A Committee Meeting held 11 August 2015 & 7 September 2015.

Cllr Payne advised the Insurance had been renewed with Zurich as they offer good cover at a competitive rate.

As Steve Davis has left the Village Voice the website domain now needs to be changed. Cllr Payne suggested The Clerk would create a new domain and information regarding this could be found at parishcouncil.net. Cllr Payne offered assistance with the process and any suggestions regarding this should be made to The Clerk.

Cllr Bubb is to edit the next edition of Village Voice however could not commit to any further editions therefore Cllr Payne suggested that The Clerk and Admin Assistant take on the collating and editing of further editions. Cllr Bubb and Steve have both offered training and support throughout the process. Cllr Payne suggested that a review of the Admin Assistants hours with the view to increasing them, budget permitting.

Cllr Payne said that the Parish Council needs the Facebook page control. A post had been entered with regard to the Skatepark damage which contained foul and inappropriate language.

12098 Minutes of The Environmental Committee Meeting held 14 September 2015.

Cllr Anderson advised that there had been concerns regarding the Trod being uneven. The Trod had been re-rolled however the soil from the verge is beginning to fall onto the trod causing problems. The Clerk has written to the county council to request the area to be turfed or chamfered to prevent this happening, to date there had been no response.

Orchard Close has been earmarked for the streetlights to be changed to LED's.

Cllr Anderson updated on the progress of the pond, quotes have been received for the lining of the pond with some being incredibly high. A clay liner had been considered but thought it would be too difficult to ensure it was water tight. The Clerk had obtained details regarding a Geo 2 Textile liner, this is a single layer liner that contains clay and expands and seals. This has the capability to self-repair should the pond receive any damage. Cllr Anderson also offered the option that if the lining of the pond is too expensive at the current planned size then it could be a possibility to reduce the size of the pond to allow the correct liner to be purchased.

The tree work intended to take place will be covered by the £1000 allowance. Cllr Edwards enquired who is responsible for the overhanging trees along Heath Road. The Clerk advised it was Dersingham United Charities who maintained them. Cllr Brundle enquired about the trees along Hunstanton Road and the branches overhanging. Cllr Anderson advised they are to have the crown lifted and this would solve the problem. Also that the Tress of Heaven are to be excavated and the roots cut to slow down the growing process but will not cure the sucker problem. **It was resolved The Clerk would contact Dersingham United Charities.**

12099 Account End of August 2015.

These were previously circulated by the Clerk. **It was resolved that the accounts be accepted as an accurate record.**

12100 War Memorial - Wreaths.

Cllr Hathaway had been approached by a parishioner with regards to the duration the wreaths are left on the war memorial. Cllr Hathaway advised the war memorial website stated no official time scale and it was at the discretion of the relevant local authority. Dersingham Parish Council have no policy regarding this. Cllr Hathaway suggested a metal rack be set in place for the wreaths to be displayed along with crosses at a cost of £240.00 and requested opinions for the timescale for the wreaths to remain in place. Cllr Brundle advised that The British Legion wreaths are on display for one year, should any become tatty during that time they will be replaced by any spare wreaths. Cllr Brundle expressed concern that the rack suggested will obscure the view of the war memorial and she had asked Alan Cross to do something. Cllr Payne advised that Cllr Brundle could not commission work to be carried out as it has to go through full council for authorisation. Cllr Edwards suggested using the Village Voice to canvass opinion concerning the installation of a rack

and the duration of display for the wreaths. Cllr Edwards also felt Cllr Green should be involved as he has given lots of time and effort to the war memorial. **It was resolved Cllr Hathaway to write an article for the Village Voice.**

12101 Applications and Determinations.

Applications:

- 15/01240F Mr S Williamson, Application for a Swimming Pool Extension at Longridge, 10 Doddshill Road, Dersingham. **It was resolved to recommend approval.**
- 15/01259/F Mr A Staff, Application for extension to dwelling at 33 Robert Balding Road, Dersingham. **It was resolved to recommend approval.**
- 15/01356/LDP Mr & Mrs Rainer Application for lawful Development Certificate: side extension to dwelling at 1 Clayton Close, Dersingham **It was resolved to recommend approval.**
- 15/01391/F Mr & Mrs Keeper Application for side extension to dwelling at 7 Heath Road, Dersingham. **It was resolved to recommend approval.**
- 15/01467/F Mr & Mrs B Lever, Application for Proposed dwelling and creation of new access at 2 Doddshill Road, Dersingham **It was resolved to recommend approval.**
- 15/01473/F Mr R Childs, Application for replacement of existing garage at 50 Lynn Road, Dersingham. **It was resolved to recommend approval.**

Determinations:

- 15/01046/F Mr & Mrs Rainer Retrospective Application for side extension to dwelling at 1 Clayton Close, Dersingham. **-Granted**
- 15/00360F Mr S Fox, Application for storage shed for forestry and ditching equipment for maintenance of Life Wood at Life Wood, Woodside Close, Dersingham. **-Granted**
- 15/00974/F Mr & Mrs Riddington Application for proposed single storey side and rear extension and internal alterations at 1 Heath Road, Dersingham – **Granted**
- 15/01201/LDP Mr & Mrs Keeper, Lawful Development Certificate: proposed side extension to dwelling at 7 Heath Road, Dersingham. **-Withdrawn**

Any others

12102

Correspondence.

Chair read out the following.

- a. Letter from Borough Council re affordable housing requirements in West Norfolk
- b. Email from Fiona Hinds resigning from the Recreation Committee.
- c. Any others

The following list of correspondence can be viewed by arrangement with the Clerk.

- a. Clerks and Councils Direct
- b. CPRE – Countryside Voice
- c. Any

12103 Accounts for Payment.

AUGUST/SEPTEMBER PAYMENTS

<u>Cheque No</u>	<u>Payment To</u>	<u>Amount</u>
SO	Buttriss - Office Rent	£480.00
SO	D Lee – Cleaning Contract	£240.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Southern Electric- Streetlight Energy	£461.65
DD	Southern Electric- Streetlight Energy	£19.53
105740	E-On Energy – Rec Electricity	0.81- Cancelled
105748/49	Salary	1664.64
D/T	Norfolk Pension Fund – Pension	413.96
D/T	Zurich – Insurance	1784.15
SO	Buttriss - Office Rent	£480.00
SO	D Lee – Cleaning Contract	£240.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Southern Electric- Streetlight Energy	£406.12
DD	Southern Electric- Streetlight Energy	£17.50
105750	NS & I Investment	£4500.00
105751	RoSPA Playground Report	128.40
105752	K & M Lighting Services –S/L Main	294.62
105753	Creative Arts East – Village Cinema	£174.00
105754	BT – Telephone Bill	£130.58
105755	Dersingham V A Primary & Nursery Sch	£40.00

105756	Momentum – Youth Group DBS	£8.00
105757	D. Lee Grasscutting	£585.00
105758	KLWNBC – Printing Various.	£26.43
105759	Clanpress -DATA	£1674.00
105760	Edge It Systems – Accounts Package	£360.00
105761	Heronwood Landscapes – Rec G/Cutting	£232.00
105762	Petty Cash Top – Up	£27.11
105763	Creative Arts East – Village Cinema	£24.00
105764	Marty Griffin – Repairs to Skatepark	£185.00
105765	K & M Lighting Services – S/L Main	£294.62
105766	AKE Scaffolding – Skatepark	£73.03
105767	Witham Archaeology – The Warren	£294.00
105768	Heronwood Landscapes – Rec G/Cutting	£116.00
105769	The Barn – Leaving Gift	£25.00
105770	NALC – Autumn Conference	£120.00
105771	Mazars – External Audit	£510.00
105772	Momentum – Youth Group DBS	£8.00
105773/74	Wages	1664.84
D/T	Norfolk Pension Fund – Pension	£413.96
105775	1 and 1 (S.Davis)	£14.13
105776	Thaxters – Leaving Gift	£25.00
105777	D. Lee Skatepark Fencing & Noticeboards	£60.00
105778	Dersingham PCC – Room Hire VV Live	£97.50
105779	NALC – Subscription	£645.02
105780	Anglian Water – Rec Water	£5.94
105781	D. Lee Grasscutting	£530.00
105782	Ashley Fountain – Sports Having a Party	£100.00
105783	Norfolk Concierge – Ders Ctr Cocktail refr	£125.00
105784	S Bristow shortage in July Wages	£4.00
105785	TT Jones Electrical November S/L Main	£248.76
105786	Playdale Playgrounds – Spares	£91.66
105787	Sandringham Estate – P/F Rent	£600.00

105788	Keith Marshall Entertainments –Disco	£175.00
105789	Yums Yums – Food	£90.00
105790	HMRC –PAYE	£588.52
105791	Clanpress – Printing VV	£2290.00
105792	Ders PCC – Room Hire Village Cinema	£82.50
105793	Ders PCC – Room Hire Cocktail Party	£35.50

Any Others

- 12104 Date, & Place of next meetings**
 Full Council Meeting on Monday 26 October 2015 starting 7.00pm at Dersingham VA Primary and Nursery School.
- Dersingham Centre Working Party 6 October 2015 at 7.00pm Church Hall – **Meeting Cancelled**
 Recreation Committee Meeting 5 October 2015 at 6.00pm at Parish Office
 FGP&A Committee Meeting 5 October 2015 at 7.15pm at Parish Office
 Environment Committee Meeting 12 October 2015 at 7.00pm at Parish Office

With no further business the meeting closed at 8.50pm

Parishioners' Comments

No Parishioners' Comments