

**Minutes of the Communications Committee Meeting held on Monday 8 February 2016 at 6.00pm at Council Offices, Post Office Road, Dersingham**

**Present:** Cllr K Hathaway, Cllr S Payne & Cllr T Suiter

**In attendance:** Cllr Tony Bubb, Mr S Martyn & Sarah Bristow (Clerk)

**11. Apologies for absence**

Apologies were accepted from Cllr C Davey and Mr Robert Smyth.

**12. Declarations of interest**

There were no declarations of interest.

**13. Minutes of the Communication Meeting Monday 4 January 2016.**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record.**

**14. Matters Arising**

**Nothing to report.**

**15. Village Voice**

**a. Current Financial Position**

The Clerk handed round a Committee Budget Sheet. Everything in order. The Clerk advised that she had a new advert, which is not included in these figures yet.

**b. Content**

Cllr Bubb advised that he had been promised a couple of good articles already for the next issue. Cllr Bubb explained that he had asked Clanpress to breakdown the cost of the Dersingham Centre Lottery Application. The Clerk advised that she had not been given the breakdown. Cllr Bubb advised that he would check with them. Cllr Bubb asked Cllr Payne how many issues the committee wanted the lottery information to remain in the magazine. Cllr Payne said for a few issues. Cllr Bubb felt that it might cause a problem as it takes up pages that might be needed for the magazine and the magazine really could not go over 84 pages. Mr Martyn agreed to take the photograph of the first lottery winner for the magazine and website.

**16 Village Voice Live**

**a) Current financial position**

Everything running to target.

**b. Content**

Cllr Bubb went through the programme for the next couple of months. Cllr Bubb advised that he was trying to get Dad's Army/Home Guard talk from Thetford and a Gypsy museum talk. Cllr Bubb said that he was always looking for interesting items for the programme. Cllr Payne said that she would ask her husband regarding scuba diving.

**17 DATA**

**It was resolved that the 2016/17 Data would be needed and the Clerk to offer a 10% discount in Data if advertise for the Full Year in the Village**

**Voice. The Clerk also agreed to make a list of people that advertise in Data but not in Village Voice.**

**18. Website**

Mr Martyn talked the Committee through the new website he was designing. Mr Martyn had sent the test pages to the Clerk prior to the meeting. **It was resolved for the Clerk to email round to all Councillors for comments.**

There was a discussion regarding what Councillor information would be on the site. **It was resolved for the Clerk to send round an email questionnaire asking if they would object to a photograph of themselves going on the website and if they would or would not want a profile of themselves going on the website and it to be an Agenda item on the next Full Council Meeting.**

**It was also resolved that one year of minutes only would be kept on the site and a village calendar of village events be attempted. The Village sign to be incorporated into the background if possible.**

**19 Use of Dersingham.org.uk**

The Clerk asked if advertising would be considered for the site on a separate page. **It was resolved that advertising would not be allowed at this present time.**

**20. Facebook/Use of Social Networking**

The Clerk advised that Mrs Daniels had said that she would attend the office and sort out the Facebook page with the Clerk last week but still had not been into the office. **It was resolved for the Clerk to check out the page and if it was still regularly used then to contact Mrs Daniels if not leave and bring to the next meeting.**

**21. Noticeboards**

The Clerk advised that the keys to the new noticeboards are not good and Cllr Bubb had expressed that a different noticeboard be sourced to replace the one opposite Budgens. The Clerk showed a different noticeboard that she had sourced. **It was resolved for the Clerk to check the locking mechanism before purchasing.**

**22. Correspondence**

Nothing received.

**23. Items for the Next Agenda.**

Village Voice Editor.  
Website Editor

**24. Date of Next Meeting**

**Monday 14 March at 6.00pm at the Parish Office.**

With no further business the meeting closed at 7.15pm.