

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 19 January 2015 at 7.00pm**  
**at Council Offices, Post Office Road**

**Present** Cllr B Anderson, Cllr K Hathaway, Cllr Manship

**In Attendance:** Cllr P Edwards, Cllr I Broughton, Borough Cllr A Bubb & The Clerk

Cllr Anderson welcomed Cllr Broughton and Cllr Edwards to the meeting.

**565 Apologies**  
All present.

**566 Declarations of Interest**  
None received.

**567 Minutes of meeting of 8 December 2014**  
**It was resolved for the minutes to be signed by the Chair as a true and accurate record after the following amendment 560 (b) the post is well leaning and might get hit by a bus but has not yet.**

**568 Matters Arising**  
Nothing to report

Cllr Anderson asked if anyone had any objection on taking agenda item 11 Parish Partnership next. All in favour.

**567 Parish Partnership Scheme**  
Cllr Anderson asked Cllr Edward to talk through the proposed scheme. Cllr Edwards said that the situation has changed since the Precept meeting last week. Cllr Edwards advised that putting 30mph signs was not an option, as County would not support. They would support the 20mph flashing limited when the school is in operation. Cllr Edwards advised that unfortunately this is not legally enforceable and only advisable. Cllr Edwards explained that he had written a piece for the Village Voice asking for comments to the three or four suggestions that he had listed.

Cllr Edwards then advised the committee regarding the Trod path, which is also proposed. This is a path around 72metres in length and 1 metre wide. Cllr Bubb was concerned that it would only get parked on. This would cost £360.00 + vat. and supported by the scheme.

**It was resolved for the Clerk find out all that was needed to complete the application for the end of the month deadline. Action: Clerk**

Cllr Edwards left the meeting at 7.25pm.

**568 Rangers**  
Cllr Hathaway advised that she had nothing extra to report. The Clerk advised that the next inspection by the Highways Inspector is the 29 January 2015.

**569 Major Emergency Plan**  
Cllr Anderson reported that he still needs to speak with Kevin Kent Emergency Planner at the Borough Council **Action: Cllr Anderson**

**570 Current Financial Position**

The Clerk handed round the budget figures the committee looked at the budget line by line and were happy with how the budget stands.

**571 Asset Register**

The Clerk advised that she has not contacted Andea Smith but would try to undertake this week. **Action: Clerk**

**572 Contracts**

Streetlight Maintenance

The Clerk advised that the contract was due for renewal in June 2015 and tendering needs to take place in good time. A draft to be worked on at the next meeting.

**573 Actions Outstanding.**

Items will be reported under Areas of Responsibility.

**574 Areas of Responsibility**

(a) **Bus shelters/Bus Stop**

Cllr Anderson said that he chased NCC regarding the two new stops on Mountbatten Road twice in the last 10 days left messages on voice mail etc. Cllr Anderson said that it has been chasing this for 8 months now. Cllr Anderson to try and get hold of the boss of Ms Martin going via the main switchboard and if this fails by getting Cllr Dobson **It was resolved for the Cllr Anderson to chase up NCC again on this.**

**Action: Cllr Anderson**

(b) **Streetlights**

West Hall Road/Centre Vale/Post Office Road Swop quotes had been received and **It was resolved for the Clerk to check the other company for their quotes.** **Action: Clerk**

Bank Road **It was resolved for the Clerk to place the order without replacing the column but noting on the order that the column will be safe and the light in working when complete.** **Action: Clerk**

The Clerk advised that they had quoted for two different Urbis lights Axia and Amperia. **It was resolved for the Clerk to find out the difference.**

**Action: Clerk**

CPRE Cllr Anderson advised that he had completed the light Pollution survey/Questionnaire.

Gelham Court The Clerk advised that she had heard back from Amey as they sent someone down to investigate if there was something wrong with the electricity supply to the columns. They reported back that there was a fault between the light in the alley way and the next one in. They would contract this out to a firm who should be able to pinpoint the break but they were not cheap but instead of exposing the whole cable they would just have to dig up ½ metre square. Cllr Anderson explained that he had been in contact with TT Jones and they would be out this Wednesday to dig up and find the fault. The Clerk asked what was covered under the contract and what was extra and would three quotes be necessary before undertaking the work. Cllr Anderson advised that he had given permission for TT Jones to get the job achieved as these residents have been without streetlights for a long time.

Cllr Bubb reported that the bus shelters still needed to be cleaned. **It was resolved for the Clerk to chase.** **Action: Clerk**

Cllr Anderson reported the new poles have been placed in a couple of places where flags were needed. The Clerk advised that the flag would not fit on the computerised poles so they are all being replaced.

(c) **Grasscutting**

Cllr Bubb advised he had cut his own grass recently and advised that he would think that the Parish Grass would need to be achieved in Feb/March. The Clerk advised that monies were available if a cut was needed.

(d) **Cleaning**

Cllr Bubb felt that all the noticeboards needed to be cleaned/tidied up. The Clerk advised that the Communications Working Committee had budget for this. **It was resolved for the Clerk to bring up at their next meeting.** **Action: Clerk**

(e) **Litter bins**

Nothing to report.

(f) **Seats and Benches**

Nothing to report.

(g) **Dog waste bins/sponsorship –**

The Clerk advised that she has not sent the letters yet. **It was resolved for the Clerk to send out the letters as soon as possible.** **Action: Clerk**

The Clerk said that she was promised an invoice for 10 months dog bin emptying in December but this has not been received. Upon chasing the Clerk has been advised that due to Borough budgets these would be sent in February for 11 months.

(h) **Footpaths and Walkways**

The Clerk had received a letter from a Parishioner regarding the proposed footpath along the old railway line. The Parishioner is not happy regaining the footpaths having an exit onto Viceroy Close. **It was resolved for the Clerk to scan and send round to committee members.** **Action: Clerk**

(i) **Tree Warden**

Cllr Anderson reported that he was still waiting for the Borough Council's Tree Inspector Mr Fisher regarding the TPO on the tree in the War memorial area. **It was resolved for Cllr Anderson to chase.** **Action: Cllr Anderson**

Cllr Bubb has spoken to Mr Fisher regarding the Cherry Tree at Wicklewood Way. Mr Fisher was due to come out and check. **It was resolved for Cllr Bubb to chase.** **Action: Cllr Bubb**

The Clerk read out a letter from NCC Highways regarding the Tree in Station Road obstructing the Streetlight opposite the allotments. The

householder has been informed of contractors able to assist him in getting the tree cut, NCC Highways have given him an amount of time to undertake the work or they will take further action.

(j) **The Warren**

Cllr Anderson went through a plan he had drawn up showing the area of the pond. Cllr Anderson advised that a meeting was needed with Kevin of Penty Construction regarding digging out the pond and bog area. There was a discussion regarding the spoil. **It was resolved for Cllr Anderson to organise.** **Action: Cllr Anderson**

(k) **General Village Environment –**

Task Force. Cllr Hathaway advised that the Task Force had cleared out the dyke by the Sport Field and had removed a large amount of rubbish. The Clerk had asked Mr Lee to get rid of the rubbish but Mr Lee was unable to help. The Clerk advised that Mr Penty had agreed to collect. Cllr Hathaway advised that it was a very unpleasant job.

**575 Correspondence –**

Email received regarding parking in Woodside Close Parking. Cllr Hathaway advised that this item has already been taken up at several Snap Meetings but they are not parking illogically and there is nothing that can be done. The Police have spoken to Thaxters. **It was resolved for the Clerk to reply to the Parishioner informing them that there is nothing that can be achieved.** **Action: Clerk**

**576 Items for inclusion at next meeting –**

No additions to current agenda.

**577 Date, time and venue of next meeting**

**Monday 9 February 2015 at 7.00pm in the Council Offices.**

With no further business the meeting was closed at 8.45pm.

**ACTION LIST**

**Cllr Anderson:**

- **Speak with Kevin Kent on Major Emergency Plan**
- **Chase NCC Highways re Bus Stops on Mountbatten**
- **Speak with college re Brick Bus Shelter art project.**
- **Chase Mr Fisher re Tree in War Memorial**
- **Organise meeting with Penty Construction re Warren Pond.**

**Cllr Bubb**

- **Chase Mr Fisher re Wicklewood Close - Tree.**

**Clerk:**

- **Check information re Parish Partnership Scheme.**
- **Send email to Andrea Smith re copy of blue print for Asset Register.**
- **Place order re new streetlight in Bank Road.**
- **Check quotes re Streetlights in West Hall etc**
- **Check out difference re Axia & Amperia**

- **Chase Mr Lee re cleaning Bus Shelters**
- **Update unmetered supply certificate when Gelham Court achieved**
- **Send out dog bin sponsorship renewal letters**
- **Email response re Woodside Close**