

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 8 June 2015 at 7.00pm**  
**at Council Offices, Post Office Road**

**Present** Cllr B Anderson, Cllr K Hathaway, Cllr Manship & Cllr I Broughton

**In Attendance:** Borough Cllr A Bubb, Borough Cllr J Collingham & The Clerk

**623 Election Of Committee Chair**

**It was resolved for Cllr Anderson to be Chair of this Committee.**

**624 Election of Committee Vice Chair**

**It was resolved for Cllr Hathaway to be Vice Chair of this Committee.**

**625 Apologies**

It was resolved to accept apologies from Borough Councillor A Bubb.

**626 Declarations of Interest**

None received.

**627 Minutes of meeting of 20 April 2015**

**It was resolved for the minutes to be signed by the Chair as a true and accurate record**

**628 Matters Arising**

**Everything covered on the agenda.**

**629 Rangers**

Cllr Anderson said that the paint marking the drain by the telephone box by the Recreation Ground with the excess tarmac around stopping the water flow. It was painted up over a year for the work to be completed, but now the paint has worn away. **It was resolved for the Clerk to contact NCC and explain the situation and get the work achieved.** The Clerk also advised that she had reported the blocked drain outside the Vicarage on Shernborne Road. NCC agreed to clear.

**630 Major Emergency Plan**

The Clerk advised that she still had not achieved. **It was resolved for the Clerk to get this copied for Cllr Anderson.**

**631 Current Financial Position**

The Clerk handed round the budget figures for the income and expenditure lines where transactions had been achieved over the last two months. (see attached) Everything in order.

**632 Asset Register**

The Clerk is currently working on.

**633 Contracts**

Streetlight Maintenance

Two tenders have been received. Cllr Anderson opened the tenders. The Clerk wrote down the tendering information. **It was resolved for this Committee to recommend to Full Council that a year's contract be given to K & M Lighting Ltd.**

**634 Actions Outstanding.**

Items will be reported under Areas of Responsibility.

Cleaning Contract

It was resolved for everyone to review and pass on to Cllr Anderson.

**635 Areas of Responsibility**

(a) **Bus Shelters/Bus Stop**

Cllr Anderson still has not been able to contact Elizabeth Fiddick. **It was resolved for Cllr Anderson to continue to try and get hold of Elizabeth Fiddick.**

(b) **Streetlights**

West Hall Road/Centre Vale/Post Office Road Swop

The Clerk advised that she still had not received all the quotes. **It was resolved for the Clerk to chase and get up to date figures.**

(c) **Grasscutting**

Cllr Hathaway asked if Mr Lee could cut around the Recreation Ground footpath. The Clerk advised that he was only contracted to cut it three times a year so it might be that money will need to be found for another cut before the end of the season. **It was resolved for the Clerk to get Mr Lee to cut.** The Clerk also reported that she had received a call from a Parishioner on Broadlands Close complaining that the bank had not been cut. The Clerk had reported to Mr Lee who said that he would complete but it is no so easy now the trees have been planted and established. **It was resolved for Cllr Brought to try and ascertain who planted the trees.**

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

The Clerk advised that she had not heard anything from the Borough since Cllr Bubb took up again. **It was resolved for the Cllr Bubb to take up with the Borough Council again.**

(f) **Seats and Benches**

The Clerk advised that she filled in the form for the Licence for the bench in Manor Road. NCC were happy for the bench to be placed by the telephone box once parishioner consultation has been undertaken. **It was resolved for the Clerk to send letters to all household within 25 metres of the position.**

(g) **Dog waste bins/sponsorship –**

The Clerk advised that Mill House's payment had been received. **It was resolved for Cllr Anderson to order the new stickers.**

The Clerk advised that the Sports Ground Management Committee were very happy to have signs placed on the field re no Dog Fouling etc. **It was resolved for the Clerk to check out wording etc four were needed in total.**

The Clerk advised that she had received a letter from Ruth Mountain on behalf of the Dersingham United Charities requesting a new dog bin to be placed on the common off Lynn Road. **It was resolved for the Clerk to ask for an 8 digit map grid ref so the Council can ascertain an accurate position.**

(h) **Footpaths and Walkways**

Cllr Broughton advised that the footpath between Broadlands Close and Viceroy was in urgent need of attention. The Clerk advised that she had reported that Sugar Lane was not passable and had passed on to NCC who had agreed to cut back. The Clerk also advised that she had been informed that the footpath beside the Church to Gelham Manor was also in need of attention but this is not owned by any one. Cllr Hathaway advised that the Task Force were going to look at. Cllr Hathaway asked if the Task Force could have another rechargeable battery for the battery strimmer so that one-hour of strimming could be achieved. **It was resolved for the Clerk to purchase a new battery.**

(i) **Tree Warden**

Cllr Anderson reported that the tree on Woodside Close by Thaxters Garden Centre was still showing signs of Ash Die Back. The Clerk advised that Cllr Payne wanted the Crowns lifted on the trees on Recreation Ground. **It was resolved for Cllr Anderson to obtain a quote from Dan Yeoman.**

Cllr Hathaway asked if Cllr Anderson had managed to speak with Mr Fisher at the Borough Council regarding the lime tree in the War Memorial Garden. Cllr Anderson advised that he had not returned any of his calls. **It was resolved for the Clerk to try and ascertain who his boss is or the portfolio Holder is which cover trees.**

(j) **General Village Environment –**

Bollards Doddshill Road

The Clerk advised that she had been able to add this to the Parish Partnership Scheme. Cllr Hathaway advised that she felt now seeing the proposed placement that Consultation needed to be achieved with the households prior to payment being made. The Clerk advised that three out of the four houses had replied saying they were in agreement and advised that the other lady was elderly but she had been assured that she was in full agreement. **It was resolved for the cheque to be raised at the next Full Council Meeting.**

Grass Verge

The Clerk advised that NCC Highways have approved the repair of the Grass Verge coming into the village where the buses are waiting.

**636 The Warren**

Cllr Anderson reported that work had started this morning on the Warren Pond. Witham Achaeology were present but nothing was found. Cllr Anderson explained that evidence of the sea coming in was present with the white sand at the bottom. Sandy soil was under the small layer of top soil this was followed by compacted peat with dark sand next and then the white sand. Cllr Hathaway advised that a liner would be needed similar to the ones used for farming. **It was resolved for the Clerk to try and obtain quotes for a liner 20 meters by 30 meters.**

The Clerk advised that a letter had been received from a Parishioner regarding the landscaping of The Warren. **It was resolved for the Clerk to write and explain that a landscaping plan had been achieved starting with the pond.**

**637 Correspondence –**  
Broxap Brochure.

**638 Items for inclusion at next meeting –**  
Remove item 1 & 2 so standard agenda.

**639 Date, time and venue of next meeting**  
**Monday 13 July 2015 at 7.00pm in the Council Offices.**

With no further business the meeting was closed at 8.50pm.

INCOME

DOG BIN SPONSORSHIP BUDGET £250.00 RECEIVED £75.00 BALANCE £175.00  
£500.00 STILL TO COME IN FROM COASTAL.

EXPENDITURE

CLEANING CONTRACT	BUDGET £3000.00	SPENT £480.00	BALANCE £2520.00
GRASSCUTTING/VERGE	BUDGET £2,500.00	SPENT £375.00	BALANCE £2125.00
STREETLIGHT ENERGY	BUDGET £6500.00	SPENT £438.01	BALANCE £6061.99
STREETLIGHT MAINTENANCE	BUDGET £2800.00	SPENT £248.04	BALANCE £2551.96
STREETLIGHT REPAIR	BUDGET £1000.00	SPENT £420.00	BALANCE £580.00
WAR MEMORIAL PLANTING	BUDGET £250.00	SPENT £230.00	BALANCE £20.00
PARTNERSHIP SCHEME	BUDGET £8000.00	SPENT £2903.42	BALANCE £5096.58

**WARREN**

EXPENDITURE

GRASSCUTTING	BUDGET £0.00	SPENT £210.00	BALANCE £0.00
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