

MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE
held on Monday 9 November 2015 at 7.00pm
at Council Offices, Post Office Road

Present Cllr B Anderson, Cllr K Hathaway, Cllr Manship & Cllr I Broughton

In Attendance: The Clerk, Cllr A Bubb

687 Apologies
Everyone

688 Declarations of Interest
None received.

689 Minutes of meeting of 12 October 2015
It was resolved for the minutes to be signed by the Chair, as a true and accurate record after the following amendments. 672 should read Coast Hopper and 682 should read ditch.

690 Matters Arising
(674) (665g) The Clerk advised that Cllr advised that she did not know what the new dog signs would look like but the new laws comes into force as of the 1 December. **It was resolved to wait and see what the Borough's new signs were like before ordering any for the Sport Field.**

691 Rangers
Nothing to report.

692 Major Emergency Plan
Cllr Anderson had looked at the details and had achieved a risk matrix for all areas and he said that he could not identify any high impact/high risk areas. Cllr Anderson said that there were a few at medium risk and low risk. Cllr Anderson said that he should be able to provide a draft for the next meeting. **It was resolved for Cllr Anderson to provide a draft for the next meeting.**

693 Current Financial Position
The Clerk handed round the budget sheets for Environment and The Warren. The Accounts were found to be all in order and running on target.

694 Precept
The committee went through the budget accessing previous years and predicted spends. **It was resolved to change the Cleaning Contract to £3,500 in lieu of a new contract. Dog Bin Emptying to be £2,600, Streetlight Maintenance to be £3,000 and the Parish Partnership Scheme to be £0.00 as no scheme is needed for 16/17.**

695 Contracts
Cleaning Contract
Cllr Anderson had sent round the final contract and a meeting needs to be made with the contractor to discuss. **It was resolved for Cllr Anderson to get some dates to the Clerk so that she can arrange a meeting with the contractor.**

696 Partnership Scheme

No work that can be achieved under the scheme can be identified so no scheme agreed for 16/17.

697 Streetlights – Orchard Close

Cllr Anderson advised that himself, Cllr Bubb and The Clerk have had site meeting with two contractors but no quotes have been received as yet.

698 Actions Outstanding.

Items will be reported under Areas of Responsibility.

699 Areas of Responsibility

(a) **Bus Shelters/Bus Stop**

The Clerk advised the committee that she had received a telephone call from Bernard Twite regarding the bus shelter. The Clerk explained all the details. Cllr Anderson advised that he did not think the English Heritage would be interested. Cllr Bubb agreed to look up the relevant information in the back issues of the Village Voice and would report back.

Cllr Anderson said that Cllr Hathaway had written a good piece on the buses for the next edition of the Village Voice. Cllr Anderson wished to undertake a flyer that could go on the noticeboards and also at the caravan sites at Sandringham regarding use the bus or lose it. **It was resolved for Cllr Anderson to draft a flyer and circulate.**

(b) **Streetlights**

Cllr Bubb reported that the LED's at the Corner of Elizabeth Drive and Centre Vale have been turned so the correct light is going in the right direction.

Cllr Anderson had looked at the leaning light post outside Jannoch's Court and said that it was not going anywhere but was a day burner. **It was resolved for the Clerk to report.**

Cllr Hathaway advised that the Lantern on the right post at Clayton Close was now in place but not working. The Clerk advised that they were waiting for National Power to connect.

Cllr Anderson advised that whilst having the site meeting he had asked our Maintenance Contractor regarding the overhead and putting it underground at Gelham Court. The Clerk advised that a quote would be sent.

The Clerk advised that our Contractor that also covers Ingoldisthorpe has just changed the village lights over to the new LED bulbs if anyone which to see how they function. The Clerk also advised that they can be moved to face in different ways.

(c) **Grasscutting**

Nothing to report

(d) **Cleaning**

Nothing to report.

- (e) **Litter bins**
Nathan Johnson of the Borough Council had advised Cllr Bubb that he would look into replacing the broken catch on the litterbin. **It was resolved for the Cllr Bubb to take up with the Borough Council again.**

- (f) **Seats and Benches**
Nothing to report.

- (g) **Dog waste bins/sponsorship –**
The Clerk said that the sponsorship stickers that Cllr Anderson ordered have still not been received. **It was resolved for Cllr Anderson to chase and if necessary change contractor.**

The Clerk advised that she had asked Heacham regarding the paint to spray on dog poo as she was advised that they use. The Clerk asked if it was ok for her to ask if they could purchase together in future. **It was resolved for the Clerk to ask the question and save on carriage.**

- (h) **Footpaths and Walkways**
Cllr Bubb reported that some of the pea shingle on the footpath between the Catholic Church and Gelham Manor was now on the pavement. **It was resolved for the Clerk to get D.Lee to brush it back into place.**

- (i) **Tree Warden**
Cllr Anderson was going to set a date to meet with Mr Yeomans regarding the area at the bottom of Bank Road regarding the vegetation and tree works needed. The Clerk advised that Mr Yeoman's had agreed to start work on the Recreation Trees on Wednesday so he might be able to have a site meeting then. **It was resolved for Cllr Anderson to organise.**

The Clerk advised that she had not heard back regarding the Legal Team and the Lime tree but had only recently asked.

Cllr Anderson to get Mr Yeoman's to look at the Pill Box and see if the trees were causing damage.

- (j) **General Village Environment –**
Dersingham Community Centre
Cllr Bubb advised that he had reported and the Borough Council Enforcement Team have had a site visit regarding the state of the centre. The Borough Council deemed that it was not bad enough to take any further action.

Task Force

Cllr Hathaway asked if the task force could have some more daffodils to plant along the Recreation Ground fence to complete what they started. **It was resolved for the Clerk to purchase two large sacks which would be around £75.00.**

Sport Ground Ditch

The Clerk advised that the meeting was next Monday.

700 The Warren

Cllr Anderson advised that Full Council approval had been granted for the Bentonite Clay Liner. The budget had been looked at regarding plants etc. **It was resolved for the Clerk to see if the company would undertake for less and to place the order. It was also resolved for Cllr Anderson to speak with Cllr Edwards regarding it getting filled up from the dyke as it should not be left empty once completed.**

Cllr Anderson asked if the committee could take control of the planting and discussion was needed regarding native, no invasive plants.

701 Correspondence –

a) Letter from Snettisham Parish Council re recycling centres. **It was resolved that this would be discussed at Full Council but the Committee felt that everyone should write individually as this was more powerful.**

702 Items for inclusion at next meeting –

Same agenda items

703 Date, time and venue of next meeting

Tuesday 8 December 2015 at 7.00pm in the Council Offices.

With no further business the meeting was closed at 8.50pm.