

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 14 March 2016 at 7.15pm**  
**at Council Offices, Post Office Road**

**Present** Cllr B Anderson, Cllr K Hathaway, Cllr Manship & Cllr I Broughton

**In Attendance:** The Clerk B/Cllr Bubb

**749 Apologies**

**Everyone present.**

**750 Declarations of Interest**

None received.

**751 Minutes of meeting of 8 February 2016**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record after the following amendment. 745 should read Bund.**

**752 Matters Arising**

(739) (724) (674) (665g) The Clerk advised that she had not heard from the Sports Ground Management Team regarding how many signs needed to be free standing or could be put on the Pavilion etc.

**Edinburgh Way**

(739) The Clerk advised that she had tried four email addresses but all but one bounced and no reply has been received from the one that sent. Cllr Bubb advised that he would get Mr Loveless's email to her. **It was resolved for the Cllr Bubb to get the information to the Clerk.**

**753 Rangers**

Streetlight on the corner of Manor Road and Chapel Road. The Clerk advised that Pigeon Holdings would not help and as it was on private land then NCC Rangers could not help. Cllr Hathaway was in contact with someone who lived in Jannoch's Court and would ask who owns etc.

Cllr Bubb advised that he would like the verges edged around the village especially around Mountbatten Road, Centre Vale etc. Cllr Hathaway advised that the ivy had grown up on the path between Clayton Close and Orchard Close. **It was resolved for the Clerk to report these to the Rangers Team.**

**754 Major Emergency Plan**

Cllr Anderson advised that he had not been able to undertake any more work on this item mainly due to losing his email and relevant information. He hoped to have more information for the next meeting.

**755 Current Financial Position**

The Clerk handed round the budget sheets for Environment and The Warren. The Accounts were found to be all in order. The Clerk advised that Opus still had not sent a bill for this month but were chasing her for the difference between their amount and our old supplier. **It was resolved for the Clerk to chase the bill.** The Clerk also advised that bill had been received for Orchard Close and this would be an overspend of £4.00 on the new Streetlight budget. The Clerk said that she would chase K & M Streetlighting to obtain the details to obtain a new Unmetered Supply Certificate. **It was resolved for the Clerk to undertake.**

## 756 **Actions Outstanding.**

Items will be reported under Areas of Responsibility.

## 757 **Areas of Responsibility**

### (a) **Bus Shelters/Bus Stop**

Bus Posters. **It was resolved for the Clerk to print and laminate 15 A4 copies of the poster and get 1000 A5 ordered from the Borough Council's print room.**

The Clerk advised that she was waiting for NCC Highways regarding the memorial bench in Station Road by the Bus Stop.

### (b) **Streetlights**

Cllr Anderson said that the light outside Jannoch's Court is still a Day Burner. **It was resolved for the Clerk to report again.**

Cllr Anderson advised that the bill for UK Power Network to undertake putting the cables underground at Gelham Court had been paid but he work is not due to be undertaken until November.

Streetlight Contact. The Clerk advised that this had been received and she had send round. The Clerk advised that last year we agreed to continue for another two years if the first year was ok. The Clerk advised that the contact was either for one year or three years with a discount for three years. **It was resolved for the Clerk to sign up with K & M Streetlighting for three year for Streetlight Maintenance.**

### (c) **Grasscutting**

Nothing to report.

### (d) **Cleaning**

Nothing to report.

### (e) **Litter bins**

Cllr Anderson had checked the bin catch and it had been repaired. Cllr Bubb said that he would thank Chris Banford for getting this mended.

### (f) **Seats and Benches**

See under Buses item. The Clerk advised that she had received a request for the bench outside the Church Hall to be repaired. **It was resolved for Cllr Anderson to check the state of the bench and what was required to bring in good order.**

### (g) **Dog waste bins/sponsorship –**

Cllr Anderson asked for the email to be resent as he had lost when the provided was changed. **It was resolved for the Clerk to resend.** Cllr Hathaway advised that the spray was needed to highlight dog fouling. **It was resolved for the Clerk to order.**

### (h) **Footpaths and Walkways**

The Clerk advised because the footpath between St Cecilia's and Budgens was private it could not be used with the Parish Partnership Scheme. Cllr Bubb advised that the foot path from Centre Vale to the

Pastures needed another dressing. **It was resolved for this to take place in the new financial year.**

Cllr Hathaway advised that the footpath between the Allotments and the Recreation Ground was full of cutting from the Allotments. **It was resolved for the Clerk to contact Ruth Mountain over this.**

The Clerk advised that the Recreation Ground have asked Tulip if they would consider undertaking tidying up the side on Bank Road by the Recreation Ground. The trees are now interfering with the zip wire.

Cllr Hathaway advised that the footpath along Station Road to The Warren the hedge is full of cans. Cllr Hathaway is due to undertake with the Task Force.

(i) **Tree Warden**

Cllr Anderson asked if Mr Yeoman's had been in touch. The Clerk advised that she had received an email from him with quotes to clear the land at the bottom of Bank Road. **It was resolved for the Clerk to give Mr Yeoman's an order to complete and also to get rid of the posts and rails.**

Cllr Hathaway advised that she had looked at the tree in Crisp Close and so had Cllr Anderson They reported that the tree was in the neighbours garden and was not causing a problem. **It was resolved for no further action to be taken.**

The Clerk advised two TPO's had been received one for Park Hill and one for Hunstanton Road. **It was resolved for Cllr Anderson to add to the TPO List.**

(j) **General Village Environment –  
Street Signs**

Cllr Bubb felt that street name around the village needed a good clean. The Borough Council are responsible to replace/maintain but this does not include cleaning. **It was resolved for the Clerk to ask if this is something the NCC Rangers can undertake.**

**758 The Warren**

Cllr Anderson advised that the pond had been filled up by the Relief Fire Service but it still could do with a little more filing. Cllr Bubb said that he had checked the pond out a day or two ago and it was now about the right level but he felt the profile of the pond was still not correct and felt a couple of people with wheelbarrows and spades could get it sorted. Cllr Anderson and Cllr Hathaway said that it was too big a job to be undertaken by hand. Cllr Anderson advised that he had a friend with a drone and had asked if he would undertake an aerial shot so that the profile could be accurately accessed. Cllr Anderson then went through the planting ideas. Cllr Bubb advised that the trees planted next year could do with some attention regarding stakes and taping etc. Cllr Anderson advised that if the amount of people turned up to plant the pond as they did for planting the trees it would be great.

**759 Correspondence –**

All Correspondence reported under appropriate agenda headings.

- a) Email from Snettisham re Silca Sand Extraction. Cllr Anderson advised this was another email he lost. **It was resolved for the Clerk to resend.**

- b) Email from Norfolk County Council Non-Native species Initiative – Biosecurity Survey. **It was resolved for the Clerk to resend.** Cllr Hathaway advised that a piece in the Magazine advising people to report if they see for example Japanese Knot Weed etc. Cllr Anderson advised that the Trees of Heaven on the Recreation Ground were listed.

**760 Items for inclusion at next meeting –**  
Same agenda items.

**761 Date, time and venue of next meeting**  
**Monday 11 April 2015 at 7.00pm in the Council Offices.**

With no further business the meeting was closed at 20.25pm.

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