

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 16 May 2016 at 7.15pm**  
**at Council Offices, Post Office Road**

**Present:** Cllr B Anderson, Cllr K Hathaway, Cllr Manship & Cllr I Broughton

**In Attendance:** The Clerk B/Cllr Bubb

**775 Election of Chair**

Cllr Anderson was nominated as Chair this was seconded everyone in favour. **It was resolved for Cllr Anderson to be Chair of this committee.**

**776 Election of Vice Chair.**

Cllr Hathaway was nominated as Vice Chair this was seconded everyone in favour. **It was resolved for Cllr Hathaway to be Vice Chair of this committee.**

**777 Apologies**

Everyone present.

**778 Declarations of Interest**

None received.

**779 Minutes of meeting of 11 April 2016**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record.**

**780 Matters Arising  
Edinburgh Way**

(765) (752) (739) The Clerk advised that she had received the information from Cllr Bubb but had not acting on it. **It was resolved for the Clerk to contact Mr Loveless.**

**781 Rangers**

Cllr Hathaway advised that they had cleared the alley way between Clayton Close and Orchard Close. Cllr Broughton advised that Viceroy had also been achieved.

**782 Major Emergency Plan**

Cllr Anderson handed round an updated sheet. Cllr Anderson advised that the next step was to appoint a co-ordinator. **It was resolved for Cllr Anderson to speak to a colleague regarding this and report back at the next meeting.**

**783 Current Financial Position**

The Clerk handed round the budget sheets for Environment and The Warren. The Accounts were found to be all in order. The Clerk advised that the Opus bill had been included. Cllr Anderson advised that the underspend of Street light budget would transfer to next year's budget. **It was resolved for the Clerk to obtain a quote to switch the two lights in Clayton Close over to LED bulbs as a trial.**

The Clerk advised that the Warren Reserves were currently £37,113.26.

**784 Actions Outstanding.**

Items will be reported under Areas of Responsibility.

**785 Areas of Responsibility**

(a) **Bus Shelters/Bus Stop**

The Clerk advised that NCC Highways had agreed to the positioning of a bench in Station Road. They had said that it needed to be placed on a concrete pad and it would be a good idea to have some slabs etc so that people could get to the bus stop without going through the grass. The Lady had agreed not to take it further. The Clerk advised that because of the need for a new bench in the War Memorial Gardens that lady had been offered to put one there and had agreed. The lady to come back to the Clerk with details of bench etc.

The Clerk advised that NCC Highways had advised that the bus stop on Chapel Road was not in need of replacement at this current time but that the Parish could replace if they felt it was needed. **It was resolved for the Clerk to obtain a quote from Highways for the repair.**

(b) **Streetlights**

The Clerk advised that Mr Lee could not see how the ivy was affecting the streetlight. Cllr Hathaway said that it had to go. **It was resolved for the Clerk to instruct Mr Lee to remove the ivy.**

(c) **Grasscutting**

The Clerk advised that Nathan Johnson had agreed not to cut the daffodils by the Recreation Ground but Mr Lee had cut by the Village Sign. **It was resolved for the Clerk to explain to Mr Lee that the leaves need to stay so they fill the bulb for the next year's bloom.**

Cllr Bubb advised that he had asked the Clerk to contact NCC Highways regarding the re-instatement of the verge on Centre Vale. The Clerk advised that it has been reported.

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

The Clerk advised that as per Full Council she has spoken to Mr Lee regarding the war memorial bin.

(f) **Seats and Benches**

Cllr Anderson has not checked the bench by the Church Hall but will now achieve. **It was resolved for Cllr Anderson to report at the next meeting his check of the state of the bench by the Church Hall and what was required to bring in good order.**

**It was also resolved for the Clerk to ask Mr Lee to undertake the quarterly clean of the village benches.**

- (g) **Dog waste bins/sponsorship –**  
Cllr Anderson will undertake the new sponsorship stickers. Cllr Hathaway advised that the Clerk had purchased the paint to spray dog fouling. Cllr Hathaway had drawn up an agreement see attached. **It was resolved for this agreement to be put on headed paper and signed by anyone using the spray.**

Cllr Bubb advised that the dog bin in Centre Vale has several bags all around it and it appears not to have been emptied this week. **It was resolved for the Clerk to report.**

Cllr Bubb asked if the map in last year's Data is correct for this year's publication. The Clerk advised that a couple were missed off and there is one new one. **It was resolved for the Clerk to get an up to date map to Cllr Bubb.**

- (h) **Footpaths and Walkways**  
Nothing to report

- (i) **Tree Warden**  
Cllr Hathaway reported about the complaint from a parishioner regarding a tree that is overgrown and hitting his garage. Cllr Hathaway advised that it is either the tree or the garage. The tree has been damaged by previous cuts. After discussion **It was resolved for the Clerk to get the tree removed.**

The Clerk advised that a lady from Earl's Close had been into the office to say that the Willow Tree was dead at the top of Bank Road. The Clerk had advised that it should have been removed months ago and the order had been placed. **It was resolved for the Clerk to chase Mr Yeoman's and give a deadline for the work to be completed.**

Cllr Anderson reported that the tree with possible ash die back at Thaxters has been felled.

- (j) **General Village Environment –**  
Grit Bin

The Clerk advised that NCC Highways had not allowed the licence for the grit bin requested on Edinburgh Way/Windsor Drive. The Clerk advised that she had written to the gentleman and Cllr Brundle.

Silica Sand

The Clerk advised that an email with an attached letter had been received from Snettisham Parish Council regarding NCC listing Snettisham as a principal site. There was a public meeting to be held on Tuesday 17 May 2016. **It was resolved for this item to be placed on the next Full Council meeting agenda.**

**786 The Warren**

Cllr Anderson went through the droned aerial photograph. Cllr Anderson said that the planting area had a boundary of around 114 square metres. The Committee agreed that they would like to see more water in the pond and are hoping for some

rain to help this. Cllr Anderson advised that Yellow Flag Irises, Marsh Marigolds and Water Plantain would be good. The pond company have given guidelines for the amount of each plant needed to cover a certain area, with Cllr Anderson will use when working out what the area needs. **It was resolved for Cllr Anderson to go ahead and organise.**

**787 Correspondence –**

- a) Email from a gentleman asking why the bank in Broadlands is not cut as much as other areas. Cllr Anderson advised that it is because it is so steep. **It was resolved for the Clerk to advise.**
- b) Promotional brochure from M P Dennis & Sons who have plant equipment.

**788 Items for inclusion at next meeting –**

Item 1 & 2 to be removed.

**789 Date, time and venue of next meeting**

**Monday 9 June 2015 at 7.15pm in the Council Offices.**

With no further business the meeting was closed at 20.25pm.