

Minutes of the Meeting of the Dersingham Parish Council held on 30 November 2015 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

**Present:** Cllr C Hopkin (Chair), Cllr B Anderson, Cllr K Manship, Cllr K Hathaway, Cllr K Green, Cllr I Broughton, Cllr J Houston, Cllr B Hopkins, Cllr D Wright, Cllr T Suiter, Cllr V Brundle, Cllr Billard, Cllr Hobson.

**Also Present:** Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Borough Cllr Collingham, County Cllr Dobson and 1 member of the public.

The Chair asked if anyone was intending to film/record the meeting. No acknowledgement was received from the public. Cllr Houston stated he was recording the meeting.

**12121            To Receive and Consider Apologies for Absence**  
Apologies received from Cllr Payne and Cllr Edwards.

**12122            To Receive Declarations of Interest**  
The Clerk clarified the circumstance in which councillors should submit declarations of interest. The Clerk advised that it was each Councillors responsibility to declare an interest. Chair should only advise when an interest should be declared not insist on the circumstances in which this should happen.

**12123            Crime Statistic Report.**  
The Clerk advised that no crime report is being processed at the moment due to police staff shortages and suggested that the item be removed from the agenda until reports are resumed. Cllr Hathaway had attended the Snap meeting and raised the issue of anti-social behaviour and the difficulties in contacting the police to report incidents via 101. As the volume of calls is sometimes high they may not be answered or re-directed to Lincoln. Snap will take forward Cllr Hathaway's concern as a priority with regard to anti –social behaviour.

**12124            To receive a verbal report from the Norfolk County Councillor**  
Cllr Dobson updated the situation with regards to the spending for Local Governments, the Chancellor announced last week that review for a four year period. Cllr Dobson expressed concerns regarding the Adult Social Services as the county has a high volume of elderly people. Adult Social Services is currently operating on reserves due to overspending on their allocated budget. Cllr Dobson raised concern over the recent changes made to the bus service by Stagecoach again and wishes for a public meeting to be called by Dersingham Parish Council. **It was resolved The Clerk would arrange a public meeting.**  
The Clerk advised that there was to be a public meeting held at Heacham 05 December 2015 at 2.00pm with regards to the Fire Station closure.

12125

**To receive a verbal report from the Borough Councillors.**

Cllr Bubb was not present.

Cllr Collingham endorsed Cllr Dobson's remarks re the spending for Local Governments. Concerns were raised with regards to the closure of the recycling centres at Docking and Heacham as there is a big impact on the Borough Council as the current cost of fly tipping is £60000 per year. Cllr Collingham also urged people to attend events at the King's Lynn Art Centre to maintain its economic viability. The issue of dog fouling on the sports ground is now becoming a frequent problem and signs need to be erected to remind people to pick up after their dogs as there is a health and safety issue with the area being used by children etc. Cllr Hathaway also reported an incident in which dogs were on the recreation ground, when challenged the owner stated the signs around the recreation did not state that dogs are not allowed on the recreation field only the play area. Cllr Davey suggested that the words "In the Play Area" were painted over in order for the sign to read correctly.

Cllr Dobson and Cllr Collingham left the meeting at 07.35pm

12126

**Minutes of the Dersingham Parish Council Meeting held 28 September 2015.**

**It was resolved that these minutes are true and accurate.**

12127

**Clerks Report.**

The Clerk advised that the noticeboards were now ready for collection and would be erected as soon as possible. The work on plaque has been completed on the recreation ground. A meeting had been held with Louise, Chris, Adam Garford and The Clerk had held a meeting to debrief the children's play held throughout the summer. Work is due to commence on the pond 07 December 2015 with the proposed timescale of 10 days for completion.

12128

**Minutes of the Recreation Committee Meeting held 2 November 2015.**

The Chair raised awareness of the current situation regarding the skatepark, Bespoke Norfolk had agreed to repair the skatepark however Cllr Davey expressed concern over the level of vandalism had dramatically increased within the last 3 months and once the repair had been completed there was a high possibility the vandalism would re-occur unless there was adequate security put in place i.e. solar panel security lights. Discussion was had regarding the possibility of claiming through the insurance for the repair however now the base of the structure was now visible it was apparent the skatepark was rotten and therefore may need further extensive work in the near future . The Clerk had obtained three quotes for the removal of the skate park the cheapest quote was £595 and removal would take place Friday 4 December 2015.  
**It was resolved for The Clerk to arrange removal of the skatepark.**

- 12129 Minutes of the FGP&A Committee Meeting held 2 November 2015.**  
Cllr Davey advised recommendation to Full Council on the proposal to pay £3400 for the Car Park to be achieved at the Sports Ground. Concerns were raised regarding the safety of those attending events on the sports ground as they are having to cross the road. Sandringham may develop the old community centre site for more housing which will restrict the availability for parking, therefore a car park specifically for the Sports Committee would lessen the burden. Cllr Davey supported the request with the conditions in place that the Sports Committee grant would remain the same for the next two years and increased in 2018. **It was resolved for The Clerk to arrange payment for contractor to undertake the ground work for the Car Park.**
- 12130 Minutes/Notes of Dersingham Centre Committee/Association Notes 3 November 2015.**  
**No minutes available.**  
Cllr Davey advised now the association for the Dersingham Centre is established a bank account is now operational and funds can start to be raised. The Association is now setting timetables for the business plan and Phase Two of the lottery application for £500,000. Fund raising has already started with an application for the village lottery being placed in the current edition of the Village Voice.
- 12131 Minutes of The Environmental Committee Meeting held 9 November 2015.**  
Cllr Anderson stated there were no recommendations from the last committee meeting. Work is due to commence on the pond week commencing 07 December 2015. The tree preservation order is now in place for the Lime Tree on the war memorial. The tree was planted when the war memorial was erected and it was felt it should be safe guarded. Any future works to be carried out will have to be requested through the Borough Council.
- 12132 Accounts End of October 2015.**  
These were previously circulated by the Clerk. **It was resolved that the accounts be accepted as an accurate record**
- 12133 Recycling – Changes to Docking and Heacham Waste Sites.**  
The clerk requested opinions how best to approach the Norfolk County Council with regards to the upcoming changes/possible closure to the Recycling Centres.  
**It was resolved The Clerk will issue a letter to the Norfolk County Council on behalf of Dersingham Parish as a collective.**
- 12134 Fire Station Consultation.**  
The Clerk requested opinions how best to approach Norfolk County Council with regards to the upcoming changes/ possible closure to the local Fire Stations.  
**It was resolved The Clerk will issue a letter to Norfolk County Council on behalf of Dersingham Parish as a collective.**

**12135 Norfolk Coast AONB – Election of Community Representatives 2016.**

The Clerk advised the closing date for people to volunteer to become Norfolk Coast AONB representatives is 15 January 2016 however it is not compulsory to supply a Representative

**12136 Dersingham Post Office.**

The Clerk advised that there is little detail known about the closure of the post office. Cllr Broughton stated the only information known to her was the post office may be relocated to another building therefore there will still be a post office present in Dersingham. However the shop will close 24 December 2015.

**12137 Applications and Determinations**

**Applications:**

15/01765/F Mr D Collingham. Application for extension to garage and workshop to provide guest accommodation at Fern Lodge 10 Fern Hill, Dersingham. **It was resolved for The Clerk to return the application to the Borough Council expressing Cllr Houston's comments with regards no fire escapes in place and the need for a hydrology report.**

15/01861/F Mr N Maggs-Oosterhagen. Application for conversion of rear of garage to habitable room and single storey rear extension at 11 Valley Rise, Dersingham

15/01890/F Mr J Askem. Application for proposed rear extension, new front porch, replacement doors and windows and demolition of existing garage at Treetops, 16 Woodside Close, Dersingham.

**Determinations.**

14/01412/NMA-1 Ms S Littlefair. Application for Non-Material Amendment to Planning Consent 14/01412/F: Extension and garage conversion 23 Philip Nurse Road, Dersingham. **Granted**

15/01391/F Mr & Mrs Keeper Application for side extension to dwelling at 7 Heath Road, Dersingham. **Granted**

15/01467/F Mr & Mrs B Lever, Application for Proposed dwelling and creation of new access at 2 Doddshill Road, Dersingham **Granted**

15/01473/F Mr R Childs, Application for replacement of existing garage at 50 Lynn Road, Dersingham. **Granted**

**12138 Correspondence.**

The Clerk read out the following:

- a. Letter from Heacham & District Community Car Scheme – Thank you.
- b. Letter from Norfolk Superhero – **The Clerk advised the Annual Charity Quadrathlon is 25 June 2016, the 48 mile cycle ride will come through the village.**
- c. Letter from Borough Council re Change of House Name - **Change of name to The Old Vicarage, 11 Shernborne Road, Dersingham.**

12139            **Accounts For Payment.**

**NOVEMBER PAYMENTS**

<b><u>Cheque No</u></b>	<b><u>Payment To</u></b>	<b><u>Amount</u></b>
SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£240.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Southern Electric- Streetlight Energy	£447.76
DD	Southern Electric- Streetlight Energy	£19.02
DT	Buttriss - Office Rent – Top Up	£100.00
DT	K & M Lighting Services –S/L Main	294.62
DT	Creative Arts East – Village Cinema	£24.00
DT	BT – Telephone Bill	£127.54
DT	Dersingham V A Primary & Nursery Sch	£40.00
105808	D. Lee Grasscutting	£475.00
DT	KLWNBC – Printing Various.	£31.82
DT	Clanpress -VVoice	£2420.00
105809	Heronwood Landscapes – Rec G/Cutting	£58.00
DT	Creative Arts East – Village Cinema	£105.60
105810	AKE Scaffolding – Skatepark	£63.77
105811	D. Lee General Maintenance	£95.00
105812	Dersingham PCC – Room Hire Der Cin	£41.25
105812	Dersingham PCC – Grasscutting Grant	£2400.00
DT	Creative Arts East – Village Cinema	£24.00
DT	Clearview – Office Windows	£10.00
DT	KLWNBC – Ders Ctre Planning App	£1540.00

DT	Cartridge Save – Printer Supp	£110.69
105814	Poppy Appeal – Wreath	£17.00
105815/16	Wages	£1664.84
DT	Norfolk Pension Fund – Pension	£413.96
DT	Viking Direct – Stationery	£194.96
DT	Viking Direct – Stationery	£6.20
105817	G Scanlon – Office Cleaning	£40.00
105818	SLCC – Subscription	£135.44
DT	Cartridgesave – Printer supplies	£187.21
DT	Cartridgesave – Printer supplies	£117.32
DT	Creative Arts East – Ders Cinema	£24.00
105819	Dersingham Centre Association – Start-Up	£1000.00
	(Cheque cancelled for Dersingham Centre Association Of £1000.00 and paid by DT)	

#### **12140 Date & Place of next meetings**

Full Council Meeting on Monday 14 December 2015 starting 7.00pm at Dersingham VA Primary and Nursery School.

Dersingham Centre Working Group / Village Centre Association 1 December 2015 at 7.00pm Church Hall.

Recreation Committee Meeting 7 December 2015 at 6.00pm at Parish Office

FGP&A Committee Meeting 7 December 2015 at 7.15pm at Parish Office

Environment Committee Meeting 8 December 2015 at 7.00pm at Parish Office

#### **Parishioners' Comments**

None Received

**With no further business the meeting closed at 8.40pm**