

Minutes of the Meeting of the Dersingham Parish Council held on 23 February 2015 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr C Hipkin (Vice) Cllr B Anderson, Cllr K Manship, Cllr K Green, Cllr K Hathaway, Cllr R Makenson, Cllr P Edwards, Cllr I Broughton, Cllr K Manship and Cllr D Wright

Also Present: Sarah Bristow (Parish Clerk), County Councillor J Dobson and 5 members of the public.

Borough Councillor A Bubb & Borough Councillor J Collingham, Arrived at the end of the meeting.

11972 To Receive and Consider Apologies for Absence

Apologies were received from Cllr A Hobson, Cllr S Daniels & Cllr C Davey.

11973 To Receive Declarations of Interest

None received.

11974 Crime Statistics Report

Details can be obtained from the Clerk, or Police Connect.

Cllr Payne opened the meeting at this point.

11975 To receive a verbal report from the Norfolk County Councillor.

County Councillor John Dobson explained as usually with NCC it is money. Cllr Dobson explained about pressing for budget settlement and budgets nationally getting. Cllr Dobson explained that Directors were now in place and they should start a compressive spending review and set a three year budget. Money will have to be saved and efficiency schemes will need to be put in place, which is very late compared with others. Cllr Dobson also report that there will be no charge for the recycling centres for the time being. There has also been agreement that there will be less reduction in the in Adult Care especially with the New Care Act.

Cllr Anderson asked if there was any news regarding his email about the bus stop changes around Mountbatten Road and Station Road. Cllr Dobson said that he had taken up with the officers concerned but had not received a full reply as yet. He advised that he would make a case to make them honour their pledge.

Cllr Dobson left the meeting at 7.17pm.

11976 To receive a verbal report from the Borough Councillors

No Councillors currently present.

Borough Councillors Collingham and Bubb arrived at the end of the meeting and gave the following reports.

Cllr Collingham said that she had very little to report. She is currently working on the Open Gardens and general Parishioner problems.

Cllr Bubb advised that he has taken up the situation of parking on pavements and there is no power to stop people parking on the pavement unless a Police Officer sees the

driver drive on the pavement or they are causing an obstruction. The Borough Council Chief Executive Officers can only do something if they are parked on a yellow line. Cllr Bubb said this causes disabled people a great problem and has requested that a Senior Police Officer attends the next Disability Forum meeting.

Cllr Bubb also reported that he had attended the meeting regarding the proposed large housing development around Lynnsport and the impact that it will have on our Parishioners with the increase in traffic. Cllr Bubb advised that there needs to be better turning into the Farm Shop at Knight's Hill, a mini roundabout at Asda and better traffic lights at Wootton Road.

Cllr Bubb said about the traffic lights in place for work for the new broadband line seems to be taking ages and is very dangerous especially at the top of Post Office Road. The Clerk advised that she had not been informed. Cllr Collingham said that she had taken it up with County and was not happy about the information she was given and how it was given.

11977 Minutes of the Dersingham Parish Council Meeting held on 26 January 2015

a) To approve minutes.

It was resolved for the Chair to sign the minutes as a true record.

b) Matter arising from the minutes.

De-Fibrillator The Clerk advised that she had banked the money and it was agreed that the Parish Council would pay for the electrical instillation.

11978 Minutes of the Recreation Committee Meeting held on 2 February 2015

Cllr Payne advised that she had undertaken the work on the new Playground Information boards and the piece for the Village Voice. Cllr Wright asked Cllr Anderson how he was getting on attempting to repair the Christmas Lights. Cllr Anderson said that he would not achieve until it was warmer so he could lay out the lights outside. Cllr Anderson said if there are more than 20 breaks in the cable then he would not undertake.

11979 Minutes of the FGP&A Committee Meeting held on 5 February 2015

Cllr Hathaway went over the points of the meeting. Cllr Hathaway advised that no decision will be made on the Social Club rent until a decision is received on the VAT de-registration.

11980 Minutes of the Environment Committee Meeting held on 9 February 2014.

Cllr Anderson explained about Gelham Court lights and how they are now up and running with the temporary repair on the light in the alley.

Cllr Anderson then advised about the plans for The Warren and the pond scrape would need to be a bit shallower only 30cm deep not 45cm as originally planned. There will also be an archeologically survey undertaken at the time of the scrape. This would be cheaper than originally thought.

Cllr Anderson then informed about the tree in Wicklewood Way and the need for Mr Fisher "Borough Tree Officer" to revisit the site when the tree is in leaf then he will realise that several branches are dead.

11981 Notes of the Communication Working Party Meeting held on 11 February 2015

Cllr Payne advised that the website would need to be addressed after the election.

11982 Accounts 2014/15

The Clerk had forwarded the reconciled accounts to the end of January 2015. The Clerk advised that she had no concerns apart from obtaining the bill from the Borough Council regarding the emptying of the dog bins it was promised in December then February but nothing received as yet. Cllr Payne asked the Clerk to get the Borough Councillors to take up on the council's behalf.

11983 NS&I Account

Cllr Anderson explained the situation regarding gaining access to information about the account and put the following Proposal that the Parish Clerk Mrs Sarah Bristow be made a signatory for the NS&I Investment Account no 138414447 sole for the purpose of providing the Council with timely and accurate information regarding the account. **It was resolved for the Clerk to become a signatory and for the necessary mandate to be filled in.**

**11984 Co-option of Cllr C Hipkin to the Staffing Committee.
It was resolved for Cllr Hipkin to join the Staffing Committee.**

11985 Co-option of Councillor.

The Council to vote on Mr Robert Tipling becoming a Parish Councillor.

It was resolved for Mr Tipling to become a Parish Councillor and for the Clerk to get the necessary paperwork drawn up.

11986 Risk Assessments

Cllr Payne Proposal for Staffing to take on board anything regarding Staffing/Office. Council to decide what Risk Assessments are required. **It was resolved for this to happen.**

11987 Recycling Centres

Cllr Payne advised that after Cllr Dobson report it seems that this is no longer to take place

11988 Parish Council Pension

Proposal that the Chair of the Council is the primary contact and the Clerk the second. Cllr Payne explained that situation. **It was resolved to recommend that the Cllr Payne be the primary contact and the Clerk the second.**

11989 Community Infrastructure Levy – Consultation

Cllr Payne explained that the Borough Council are proposing £60 per sq metre for anything over 11 sq metres which is 15% if we had a Neighbourhood Plan then it would be 25%. Cllr Payne advised that she did not know if this was good for not as there was nothing published anywhere else from any other authority. Cllr Payne said this would give us an income of around £14,400 for the Doddshill Development and £9,000 for the Manor Road development if they were to go ahead. **It was resolved for the Clerk to write and accept the consultation.**

11990 Election

Anyone who needs a Parish Council nomination pack to order one from the Clerk.

11991 Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

Applications:

15/00264/F Mr J Dye, Application for proposed garage carport and store at 14 Sherborne Road, Dersingham. **It was resolved to recommend approval.**

Determinations:

14/01764/F Mrs J Cullum, Application for construction of single storey extension and various alterations at 1 Hawthorn Cottages, Dersingham - **Granted**

14/01768/F Mr & Mrs J Harmer, Application for two storey side and single storey rear extensions at 67 Doddshill Road, Dersingham - **Granted**

14/01731/F Mr & Mrs J Lawrence, Application to replace flat roof with pitched roof and additional alterations to front elevation at 4 Doodshill Road, Dersingham. - **Granted**

14/00049/PD Mr S Leys Application for single storey rear extension which extends beyond the rear wall by 4.2m with a maximum height of 3m and a height of 2.6m to the eaves at 16 Pakenham Drive, Dersingham. **Not Required**

11992 Correspondence:

- a. Letter from WNVCA and Norfolk RCC re merge.
- a. Letter from Mazars re Appointment of External Auditor
- b. Letter from Community Payback
- c. Letter from County Council Dobson and Borough Council Collingham. Cllr Payne asked for this to be taken at the end of the meeting excluding Press and Public. **It was resolved to exclude Press and Public under Section 100(A)(4) of the Local Government Act 1972,**

11993 Accounts for payment.

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
224	DD 03.02.15-1	£240.00	£0.00	£240.00 03/02/15	D. Lee - Cleaning Contract	£240.00
225	dd 03.02.15-	£480.00	£0.00	£480.00 03/02/15	Buttriss - Office Rent	£480.00
254	Cash 01	£65.00	£0.00	£65.00 04/02/15	Speaker - Village Voice Live Feb	£65.00
255	cash 02	£1.98	£0.00	£1.98 04/02/15	Budgens Stores Ltd - Milk	£1.98
256	cash 03	£15.00	£0.00	£15.00 04/02/15	Sainsbury's - Village Voice	£15.00

						Refreshments and raffle	
257	cash 04	£23.03	£3.51	£19.52	04/02/15	Waitrose -	£23.03
1		£1.99	£0.00	£1.99		COMM Non VAT	
2		£21.04	£3.51	£17.53		COMM VAT Part	
258DD	12.02.15	£15.79	£0.75	£15.04	16/02/15	Southern Electric - Streetlight Energy	£15.79
259	dd 112.02.15-	£480.28	£80.04	£400.24	16/02/15	Southern Electric - Streetlight Energy	£480.28
260	105629	£10.00	£0.00	£10.00	16/02/15	Clearview Windows - Office Windows	£10.00
261	105630	£127.50	£0.00	£127.50	16/02/15	Malcolm Pearson - Internal Auditor	£127.50
262	105631	£80.00	£0.00	£80.00	16/02/15	Dersingham VA Primary & Nursery School - Room Hire	£80.00
263	105632	£248.28	£41.38	£206.90	16/02/15	T T Jones Electrical Ltd - Streetlight maintenance	£248.28
264	105633	£45.00	£0.00	£45.00	16/02/15	Borough Council Of King's Lynn & West Norfolk - Office name Change	£45.00
265	105634	£69.00	£0.00	£69.00	16/02/15	Sarah Bristow - pay SLCC for book	£69.00
266	105635	£78.00	£13.00	£65.00	16/02/15	Edge It Systems Ltd - Top Up Income	£78.00
267	105636	£36.00	£0.00	£36.00	16/02/15	Campaign To Protect Rural England - Subs	£36.00
268	105637	£1,338.43	£0.00	£1,338.43	16/02/15	Sarah Bristow - Feb Wages	£1,338.43
269	On line payment 01	£393.42	£0.00	£393.42	16/02/15	Norfolk Pension Fund -	£393.42
1		£88.44	£0.00	£88.44		CNCL Clerks Pension	
2		£304.98	£0.00	£304.98		CNCL Council Part	
270		£40.00	£0.00	£40.00	23/02/15	Norfolk RCC - Playground Inspection	
271	105639	£171.00	£0.00	£171.00	23/02/15	The Feathers Public House - Room, and Refreshments for Training Session	£171.00
272	105639	£250.00	£0.00	£250.00	23/02/15	Norfolk Parish Training Partnership - Council Training	£250.00
273	105640	£90.67	£15.11	£75.56	23/02/15	British Telecommunications - Telephone Bill	£90.67
274	105641	£839.40	£139.90	£699.50	23/02/15	K & M Lighting Services - Repairs to Gelham Court	£839.40
275	105642	£35.00	£0.00	£35.00	23/02/15	Information Commissioner - Subs	£35.00
276	105643	£502.65	£83.77	£418.88	23/02/15	Cartridgesave.Co.Uk - Cartridges for printers	£502.65
1		£223.52	£37.25	£186.27		COMM Colour Cartridges	
2		£279.13	£46.52	£232.61		CNCL printer Cartridges	
Total		£5,675.43	£377.46	£5,297.97			

It was resolved for these payments to be made.

Payments Received

Tn no	Gross	Vat	Net	Date	Details	Heading
253	£100.00	£0.00	£100.00	05/02/15	Anglia Regional Co-Op	Donation for . Defibrillator

252	£158.51	£26.42	£132.09	04/02/15	Village Voice Live	Feb meeting
250	£369.36	£0.00	£369.36	27/01/15	National Savings Bank	Interest
249	£30.00	£5.00	£25.00	27/01/15	Sara Bowlby	Village Voice Ad
248	£20.00	£3.33	£16.67	20/01/15	Matthew Jacklin	Village Voice Ad
247	£1,208.37	£0.00	£1,208.37	26/01/15	HM Customs & Excise	VAT
246	£284.07	£47.34	£236.73	19/01/15	Village Voice Live	Dec & Jan
245	£37,913.00	£0.00	£37,913.00	19/01/15	Wren Waste Recycling EN	Grant for Playground
244	£30.00	£5.00	£25.00	19/01/15	Heacham Christian	Village Voice Ad
243	£55.00	£9.17	£45.83	19/01/15	Flowers By Yvonne	Village Voice Ad
Total	£40,168.31	£96.26	£40,072.05			

Borough Councillors arrive at the meeting.

11994 Items for inclusion at the next meeting

Nothing at this present time.

11995 Date, & Place of next meetings.

Full Council Meeting on Monday 30 March 2015 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 2 March 2015 at 6.00pm at Parish Office

FGP&A Committee Meeting 2 March 2015 at 7.15pm at Parish Office

Dersingham Centre Working Party Meeting 3 March 2015 7.00pm Church Hall

Environment Committee Meeting 9 March 2015 at 7.00pm at Parish Office

With no further business the meeting closed at 8.pm

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act.”

11992 Correspondence.

Cllr Payne read out a letter from Cllr Collingham on behalf of herself and County Councillor Dobson regarding the use of the tennis courts.

The Tennis Club want better access to the courts and are concerned about the current management of the Sport Ground.

It was resolved for a meeting to be set up with Mr Hopkins, Mr Southgate, Cllr Collingham, Cllr Edwards, Cllr Davey, Cllr Wright, Cllr Hipkin and Cllr Payne.

Meeting closed at 8.55pm.

Parishioners' Comments

Sleeping Policemen

A Parishioner asked if an answer had been received regarding the use of Sleeping Policemen. Cllr Edwards advised that the Clerk had checked and due to damage to vehicles they were no longer used.

Hearing

A Parishioner said that he found it very hard to hear what the Councillors were saying. Cllr Payne said we try to speak up but request the Parishioners with hearing issues sit as close to the front as possible.