

Minutes of the Meeting of the Dersingham Parish Council held on 27 April 2015 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr C Hipkin (Vice) Cllr B Anderson, Cllr K Green, Cllr Rex Makenson, Cllr P Edwards, Cllr I Broughton, Cllr D Wright, Cllr A Hobson, Cllr Daniels & Cllr C Davey.

Also Present: Sarah Bristow (Parish Clerk), and 11 members of the public.

The next item was taken prior to Public Question Time.

12011 Protocol regarding Recording and Filming of Parish Council Meetings.

Cllr Payne read out the protocol that had been previously circulated. Cllr Payne proposed that the Protocol be accepted and a vote was taken. **It was resolved for the protocol to be adopted.**

12012 To Receive and Consider Apologies for Absence

Apologies were received from Cllr K Manship, Cllr K Hathaway & Cllr R Tipling

12013 To Receive Declarations of Interest

None received.

12014 Crime Statistics Report

19434/15 Other criminal damage to a building other than a dwelling. Mountbatten Road Between 10 April 2015 20:30 and 11 April 12:00 Garden entered and summer house damaged.

19174/15 Other Criminal Damage to a Vehicle. Holyrood Drive Between 9 April 2015 22:10 and 9 April 2015 22:20 motorcycle damaged.

19635/15 Theft if Not Classified Elsewhere Beach Road, Between 1 April 2015 08:00 and 9 April 2015 19:00 Yard entered and scrap metal stolen.

12015 To receive a verbal report from the Norfolk County Councillor.

County Councillor John Dobson was no present.

12016 To receive a verbal report from the Borough Councillors

Borough Councillor Collingham and Bubb had sent their apologies and advised that they had nothing to report as no meetings had taken place because of the election.

12017 Minutes of the Dersingham Parish Council Meeting held on 30 March 2015

a) To approve minutes.

It was resolved for the Chair to sign the minutes as a true record.

b) Matter arising from the minutes.

Nothing to report.

12018 Notes of the Dersingham Centre Working Group held on 7 April 2015

Cllr Davey gave an update on the Centre and explained that the next stage is to get a Quantity Surveyor Report. Cllr Davey explained that meetings had been held with some user groups who were concerned regarding their requirements as they have

machinery etc. Changes had been made to the design to accommodate and an updated design would soon be available. Cllr Davey explained about obtaining more car parking space from Sandringham, which would hopefully provide around 80 more spaces. Cllr Davey said that the first ever film night had been an outstanding success even though the DVD Player went wrong and needed replacing. A 100/200+ club was hoping to be up and running as soon as the charitable trust is set up.

12019 Minutes of the Recreation Committee Meeting held on 13 April 2015

Cllr Daniels explained that the planting of the landscaped areas on the playground had gone well. Cllr Daniels asked if confirmation had been received regarding the Summer Sports. The Clerk advised that she had sent the email with the request but had not received a reply.

12020 Minutes of the FGP&A Committee Meeting held on 13 April 2015

Cllr Davey went over the points of the meeting. Cllr Payne advised that the new outside office light was installed this morning. Cllr Davey said that he was concerned that a Parishioner felt they had to write to the Lynn News instead of coming direct to the Council so that the VAT situation could be explained and achieved on advisement of the HMRC.

12021 Minutes of the Environment Committee Meeting held on 20 April 2014.

Cllr Anderson explained about the archaeological survey and how it would hopefully only take a couple of days unless they found anything then it would be longer and more expensive.

Cllr Anderson then advised that it was decision of the committee that no payment would be made regarding plants brought for the War Memorial the conditions regarding a letter sent from the Council had not been met. Cllr Anderson said that was necessary for the protocol to be signed and adhered to but he had spoken with Cllr Payne and it was resolved to take it to the vote of the Full Council. A vote was taken and **It was resolved on this occasion for payment to be made but on the understanding that no further payments would be made without the protocol being signed and adhered to. It was also resolved that in future the War Memorial budget would be held by Full Council and decisions made by Full Council.**

12022 Accounts 2014/15

The Clerk had forwarded the reconciled accounts to the end of March 2015. The Clerk advised that there was an amount to come back of £9,600 for VAT Rebate. Cllr Davey said that this would leave us with around £6,000 unspent from the budgets which is the amount of Council Support Grant which puts the accounts on target. Cllr Davey wanted to thank all committees for their hard work for running on target.

12023 Dersingham United Charities

A letter of resignation had been received from Mr Hayward, **It was resolved for the Council to accept this resignation.** A letter has also been received from Mr Colby asking for re-election for a further term of four years. **It was resolved to approve the re-election of Mr Colby**

12024 Norfolk Minerals Site Specific Allocation re Silica Sand Single Issue Review. Cllr Payne said that the Clerk had asked for more details but nothing specific was received. Cllr Anderson has looked into possible sites but these are areas of

special concern to nature and until a site is specified then nothing more than a watchful eye can be kept.

12025 Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

Applications:

15/00537/F Mr & Mrs M Greenacre, Application for extension to dwelling at 82 Hunstanton Road, Dersingham. **It was resolved to recommend approval.**

Determinations:

15/00264/F Mr J Dye, Application for proposed garage carport and store at 14 Sherborne Road, Dersingham. **Granted**

14/01816/F Mr Bennett. Application for variation of conditions 2 and 3 of planning permission 14/00508/FM: Change of use from redundant picnic area to touring caravan and camping site with associated disabled camping pods, site shop, toilet and amenities block and wardens lodge at Old Picnic Site ADJ A149 Dersingham Bypass Dersingham. **Granted**

12026 Correspondence:

- a. Letter from KLWNBC re new address.
- b. Letter from KLWNBC re new address
- c. Letter from West Norfolk Mind
- d. Letter from Norfolk Accident Rescue Service
- e. Letter from Norfolk Green re Bus Changes. After discussion **It was resolved for the Clerk to write to Norfolk Green asking for a meeting to discuss these changes. County Council Dobson be invited to attend.**
- f. Email from Age UK Norfolk

The following list of correspondence can be viewed by arrangement with the Clerk.

- a. Brochure King's Lynn Festival
- b. Brochure and Letter from Came & Company Insurance

12027 Accounts for payment.

Tn no	Cheque	Gross	Heading	Invoice	Details	Cheque
				date		
277	cash 03.03.15.0	£50.00	6010	04/03/15	Speaker - Village Voice Live March	£50.00
278	cash 03.03.15.0	£32.18		04/03/15	Sainsbury's -	£32.18
1		£20.00	6010		VAT Part	
2		£12.18	6010		Non VAT Part	
279	cash	£1.98	6010	04/03/15	Budgens Stores Ltd - Milk Village Voice Live	£1.98

03.03.15.0

280	S/O 01	£240.00	4000	15/03/15	D. Lee - Cleaning Contract	£240.00
281	s/o 02	£480.00	1035	15/03/15	Buttriss - Rent	£480.00
282	dd 01	£6.00	5005	15/03/15	E-On Energy - Rec Electricity	£6.00
283	105645	£22.54	6030	15/03/15	Steve Davis - 1 and 1 Payment	£22.54
284	105646	£97.50	6010	15/03/15	Dersingham Parochial Church Council - Room Hire	£97.50
285	105647	£98.40	4080	15/03/15	Kevin Pentney - Rubbish Removal	£98.40
286	DD 02	£434.12	4035	15/03/15	Southern Electric - Streetlight Energy	£434.12
287	DD 03	£14.57	4035	15/03/15	Southern Electric - Streetlight Energy	£14.57
288	105648	£2,082.00	4015	15/03/15	Borough Council Of King's Lynn & West Norfolk - Dog Bin Empty	£2,082.00
289	105649	£248.04	4040	15/03/15	T T Jones Electrical Ltd - Streetlight Maintenance	£248.04
290	105650	£40.00	1060	15/03/15	Dersingham VA Primary & Nursery School - Room Hire	£40.00
291	105651	£280.00		15/03/15	D. Lee - Grasscutting	£280.00
1		£250.00	4020		Grasscutting	
2		£30.00	4060		Clean Bus Shelter	
292	105652	£350.00	2005	15/03/15	Dersingham Parochial Church Council - Grasscutting	£350.00
293	105653	£287.48		15/03/15	Viking Direct Ltd -	£287.48
1		£170.98	1055		Stationery	
2		£53.00	1050		Postage	
3		£63.50	6005		Postage V Voice	
294	105654	£100.00	2015	15/03/15	West Norfolk Mind - Donation	£100.00
295	105655	£100.00	2015	15/03/15	NARS - Donation	£100.00
296	105656	£50.00	2015	15/03/15	Age Uk Norfolk - Donation	£50.00
305	105665	£9.09	5000	31/03/15	Anglian Water - Rec Water	£9.09
306	105666	£10.00	1040	31/03/15	Clearview Windows - Office Windows	£10.00
307	105667	£40.00	1060	31/03/15	Dersingham VA Primary & Nursery School - Room Hire	£40.00
308	105668	£301.80	4040	31/03/15	T T Jones Electrical Ltd - Streetlight Maintenance	£301.80
309	DD 310301	£18.00	4035	31/03/15	Southern Electric - Streetlight Energy	£18.00
310	DD 31031502	£419.49	4035	31/03/15	Southern Electric - Streetlight Energy	£419.49

Total

£16,021.99

APRIL PAYMENTS

<u>Cheque No</u>	<u>Payment To</u>	<u>Amount</u>
SO	Buttriss - Office Rent	£480.00
SO	D Lee – Cleaning Contract	£240.00
DD	E-on Energy – Rec Electricity	£6.00
105669	Clearview Windows – Office Windows	£10.00
105670	Heronwood Landscapes – rec Grass/cut	£58.00
105671	BT – Telephone Bill	£49.20
105672	NCC – PP Scheme – Trod	£360.00
105673	KLWNBC – Trade Sack	£92.50
105674	Sandringham Estate – SG Rent	£600.00
105675	Cllr I Broughton – Cinema Refreshments	£96.52

105676	Dersingham PPC – Room Hire Cinema	£67.50
105677	Creative Arts East – Cinema membership	£30.00
105678	S Bristow – Wages	1269.91
D/T	Norfolk Pension Fund – Pension	406.09
105679	KLWNBC Printing Ders Centre	24.65
105680	ECS Computers – Office 365 x 3`	389.99
105681	Autela Payroll Services Wages	117.00

It was resolved for these payments to be made.

12028 Items for inclusion at the next meeting

Nothing at this present time.

12029 Date, & Place of next meetings.

Annual Parish Council Meeting Monday 18 May 2015 starting at 7.00pm at Dersingham VA Primary and Nursery School.

Full Council Meeting on Monday 18 May 2015 starting 8.00pm at Dersingham VA Primary and Nursery School.

Dersingham Centre Working Party 5 May 2015 at 7.00pm Church Hall

Recreation Committee Meeting 1 June 2015 at 6.00pm at Parish Office

FGP&A Committee Meeting 1 June 2015 at 7.15pm at Parish Office

Environment Committee Meeting 8 June 2015 at 7.00pm at Parish Office

With no further business the meeting closed at 8.07pm

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act.”

12030 To inform Full Council on progress regarding the Overage Agreement to take over the land and property known as St Nicholas Church Hall.

Cllr Payne explained that the Rev Brock would like to get the Overage Agreement signed before he leaves at the end of May. Cllr Davey advised that it was not to take over the running of the hall but just to secure the plot for building. If the new Centre fails is sold the proceeds would be equally split between Sandringham Estate, the Council and the Church. Cllr Davey explained that the hall was feasible as it was getting increasingly difficult to book a hall in the current halls. If the lottery did come up with the money the balance could be achieved through the Public Works Loans Body.

Cllr Payne thanked all Councillors who were leaving the Council for all their hard work, time and effort over the years.

Parishioners' Comments

Recording of Meetings

A Parishioner asked that she is not recorded by anyone at the meeting. Cllr Payne advised that Parishioners Comments are not to be recorded.

Churchyard

A Parishioner said that he hope that people would still be able to be buried within the curtilage of the current churchyard. Cllr Payne said that it was to be discussed at the Annual Parish Meeting when a Church representative would hopefully be present.

War Memorial Flowers

A Parishioner was demanding the flowers for the War Memorial be paid. Cllr Anderson advised that this would be discussed in the main body of the meeting under the Environment Report.

Doddshill Road/Admirals Drive

A Parishioner advised that she had got permission and a quote last year from Norfolk County Council Highways regarding putting bollards on the grassed area at the top of Doddshill to stop vehicles turning. The Parishioner advised that she wished to apply for a grant from the Council so that this could happen but was finding it hard to obtain an up to date quote from Highways. Cllr Edwards advised about the Parish Partnership Scheme for that area and agreed to speak with Highways on behalf of the residents.

Clerk

A Parishioner was not happy regarding facial expressions made by The Clerk, and felt that it brought the Council into disrepute and did she think she was the Council Clown.

Buses

Several Parishioners were concerned about the proposed changes. How it would affect the less mobile Parishioners in the village. This item to be placed on the Annual Parish Meeting agenda.

Bus Stops

A Parishioner was concerned as about six months ago a new bus stop post was put up in Hunstanton Road but there still is no flag.

Trustees

A Parishioner advised that he would also be resigning from the Dersingham United Charities after a number of years.

Doddshill Road

A Parishioner advised that she had been able to get in contact with the owner of the house that use to carry the mirror and he had advised that he had no objection to the mirror being replaced and put on his property. Environment Committee to take this up again. Another Parishioner advised that Fritcham had a two way mirror which was excellent.

Recreation Ground

A Parishioner thanked the Council for all their hard work on the new playground and planting. It was a credit to the village and well used. Fit for a King.

Coffee Mornings and Cinema

A Parishioner advised that there is a Coffee Morning in the Church Hall on the 1st Friday of the Month, and that the film should be on the same day to help with cleaning/heating. On the 5 June the film Testament of Youth would be shown and on the 9 July Mr Turner.