

Minutes of the Meeting of the Dersingham Parish Council held on 18 May 2015 at 8.05pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr C Hipkin (Vice) Cllr B Anderson, Cllr K Manship, Cllr K Hathaway, Cllr K Green, Cllr V Brundle, Cllr P Edwards, Cllr I Broughton, Cllr A Hobson, Cllr C Davey, Cllr Houston, Cllr Osborne, Cllr Billard.

Also Present: Sarah Bristow (Parish Clerk), and 11 members of the public.

The Chair asked if anyone was intending to film/record the meeting.

12031 To Receive and Consider Apologies for Absence

Apologies were received from Cllr D Wright.

12032 To Receive Declarations of Interest

Declarations of interest were received from Cllr Houston, Cllr Green & Cllr Brundle re agenda item 9.

12033 Crime Statistics Report

25886/15 Other Criminal Damage
Mountbatten Road, Dersingham. Between 9 May 15 22:30 and 10 May 07:00.
Plastic tops from fence damaged.

12034 To receive a verbal report from the Norfolk County Councillor.

County Councillor John Dobson was not present.

12035 To receive a verbal report from the Borough Councillors

Borough Councillor Bubb had sent his apologies and advised that they had nothing to report as no meetings had taken place because of the election.

12036 Minutes of the Dersingham Parish Council Meeting held on 27 April 2015

a) To approve minutes.

It was resolved for the Chair to sign the minutes as a true record.

b) Matter arising from the minutes.

Changes to the Buses. The Clerk advised that she had not heard but would chase.

12037 Notes of the Dersingham Centre Working Group held on 5 May 2015

Cllr Davey gave an update on the Centre and explained that he should get the Quantity Surveyor Report within the next couple of days. Cllr Davey also advised that the Charitable Trust should also be achieved by the end of the week. It will be made up of around 6 or 7 Trustees in total.

Cllr Davey said that the first film night had gone well even with a technical difficulty and a 200 club is starting to get organised. Cllr Davey explained that the next stage is putting in for the planning permission.

12038 Approval for Planning Application for Dersingham Centre

It was resolved for the Dersingham Centre Working Group to apply for the Planning Permission for the new building.

12039 **Service Level Agreement Re War Memorial.**

Cllr Green advised that a Solicitors letter had been sent by email to the Clerk. This had been received too late to be forwarded to Councillors. Paper copies were distributed at the meeting. In response to a question from Cllr Hipkin, Cllr Payne advised that following discussion at the April meeting it was agreed that some sort of protocol needed to be in place. Expenditure has to be authorised by the Clerk with a purchase order, and if reimbursing a third party the VAT could not be reclaimed. Cllr Payne had drawn up the agreement with Cllr Anderson, and Cllr Hobson commented on. Cllr Payne invited Cllr Houston to inform the Council what his complaint with the agreement was. Cllr Houston replied that he had asked for dispensation but had not been given it; Cllr Payne advised that dispensation was not necessary and he was entitled to speak on the issue. Cllr Houston declined to comment apart from saying that the SLA was illegal. When asked to in what way, he refused to comment. Cllr Hathaway said that if there was an issue with the planting, then the beds could be removed and the beds shingled over. Cllr Green advised that former Chair, Cllr Tudor, had given agreement to the people concerned, but that he was currently unable to produce it. The Clerk believed that no letter had been sent, and that no Councillor on their own could authorise any works. **It was resolved for the Clerk to get the SLA checked with a Solicitor and carried that an SLA was needed. It was also resolved for the item to be discussed at a closed session at the end of the next meeting.**

(2 Parishioners left the meeting during this item).

12040 **Applications and Determinations:**

**All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/
The Council to vote and make comment on the planning applications.**

Applications:

15/00660/F Mr L Wagg, Application for Conservatory to rear of dwelling at 19 Centre Vale, Dersingham. **It was resolved to approve.**

15/00616/O Outline Application for New Dwelling at Ninifree 10 Park Hill, Dersingham. **It was resolved for the Clerk to ask for an extension.**

Any others

Determinations:

15/00313/F Mrs L Drewery, Application for new dwelling to plot 1 proposed garden room to rear, detached garage and shed at 2 West Hall Road, Dersingham. – **Granted**

15/00320/F Mr M Stringer, Application for construction of single storey extension to front of existing bungalow at 12 Hawthorn Drive, Dersingham. - **Granted**

12041 Correspondence:

- a. Letter from KLWNBC re new address.
- b. Letter from British Heart Foundation

The following list of correspondence can be viewed by arrangement with the Clerk.

- a. Clerks and Councils Direct

12042 Accounts for payment.**MAY PAYMENTS**

<u>Cheque No</u>	<u>Payment To</u>	<u>Amount</u>
SO	Buttriss - Office Rent	£480.00
SO	D Lee – Cleaning Contract	£240.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Southern Electric- Streetlight Energy	£420.01
DD	Southern Electric- Streetlight Energy	£18.00
105682/LY	V. Brundle – War Memorial Flowers	£230.54
105683/LY	Clanpress – Printing Village Voice	£2420.00
105684	K & M Lighting Services – Gelham Court	£420.00
105685	V & J Knitwear – HV Vest	£76.50
105686	Dersingham V A Primary & Nursery Sch	£40.00
105687	E Akers – Outside Office Light	£96.00
105688	NCC – PP Scheme – 20mph	£2543.42
105689	TT Jones Electrical Ltd – Streetlight Main	£248.04
105690	NALC – Summer Conference	£90.00
105691	D. Lee Grasscutting	£585.00
105692	Sport Ground Management – ½ Grant	£2500.00
105693	Heronwood Landscapes – rec Grass/cut	£116.00
105694	S Bristow – Wages	1670.92
D/T	Norfolk Pension Fund – Pension	406.09
105695	Your Local Paper	322.80
105696	Clanpress – Printing VV.	2290.00
105697	Dersingham PCC – Grasscutting	1200.00

It was resolved for these payments to be made.

12043 Items for inclusion at the next meeting

Nothing at this present time.

12044 Date, & Place of next meetings.

Full Council Meeting on Monday 29 June 2015 starting 7.00pm at Dersingham VA Primary and Nursery School.

Dersingham Centre Working Party 2 June 2015 at 7.00pm Church Hall

Recreation Committee Meeting 1 June 2015 at 6.00pm at Parish Office

FGP&A Committee Meeting 1 June 2015 at 7.15pm at Parish Office

Environment Committee Meeting 8 June 2015 at 7.00pm at Parish Office

With no further business the meeting closed at 8.55pm

Parishioners' Comments

Comments were made ref

Accounts

Dersingham Centre

War Memorial