

Minutes of the Meeting of the Dersingham Parish Council held on 21 March 2016 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), C Hipkin (Vice Chair), Cllr K Manship, Cllr K Hathaway, Cllr K Green, Cllr J Houston, Cllr B Hopkins, Cllr D Wright, Cllr T Suiter, Cllr C Davey, Cllr A Hobson, Cllr B Anderson, Cllr P Edwards, Cllr I Broughton and Cllr V Brundle.

Also Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), 2 members of the public were present.

The Chair asked if anyone was intending to film/record the meeting. No acknowledgement was received.

12207 To Receive and Consider Apologies for Absence

There were no apologies received.

12208 To Receive Declarations of Interest

No Interest Declared.

12209 Crime Statistic Report.

No Crime Report received.

12210 To receive a verbal report from the Norfolk County Councillor

Cllr Dobson was not present.

12211 To receive a verbal report from the Borough Councillors.

Cllr Collingham was not present. Cllr Bubb sent his apologies.

12212 Minutes of the Dersingham Parish Council Meeting held 25 January 2016.

It was resolved that these minutes are true and accurate.

12213 Clerks Report.

The Clerk advised a parishioner had reported a blocked drain in Fern Hill this has been reported to highways.

The money had been received from the Saffron account and The Clerk is to balance the figures at the financial year end.

The latest edition of the Village Voice has been received from the printers and delivered throughout the village.

12214 Minutes/Notes of Dersingham Centre Committee/Association Notes 1 March 2016.

Cllr Davey advised the fundraising event held 12 March 2016 was well attended with a variety of organisations there. The first Lottery draw had taken place at Village Voice Live and those who had won had been informed.

Cllr Houston raised concerns that as Cllr's he felt they were ill informed of the current situation with regards to the Village Centre, Business Plan, Fundraising etc. He requested a detailed report to be issued

- 12215 Minutes of the Recreation Committee Meeting held 7 March 2016.**
Cllr Green enquired if The Council had received a response from Tulip regarding the overhanging trees etc. along Bank Road. The Clerk advised The Council had been notified by Norfolk County Council they are not responsible for the area as it is owned by the homeowners of Bank Road. Cllr Suiter asked if the home owners had been approached regarding the matter. **It was resolved for The Clerk to write a letter to the residents of Bank Road seeking permission to carry out the work.**
Cllr Edwards volunteered to perform a risk assessment of the area as he has all the relevant equipment to carry out the necessary work.
- 12216 Minutes of the FGP&A Committee Meeting held on 7 March 2016.**
The Clerk is to meet with Malcom to discuss phones. The payroll is now being dealt with by Burrells.
Cllr Payne advised the Borough Council will no longer issue paper copies of planning applications. Papers can be requested up to December however any requests after that will be charged to the Parish. It was suggested we approach the school with regards to using the overhead projector to enable plans to be displayed during the meetings. **It was resolved for The Clerk to contact the school.**
- 12217 Minutes of the Communications Committee Working Group held 14 March 2016.**
Cllr Hathaway advised the website is now up and running and wanted to urge clubs and associations to put adverts and information onto the site. Discussion was had regarding the increase in advert prices for the Village Voice. **It was resolved The Clerk will email the new prices will to the Councillors for approval.**
There is to be another issue of The Dersingham Data 2016. The Chair asked for Cllr's to approve the Dersingham Data advert prices to remain the same however a discount will be given if the company also signs up to advertise in the Village Voice. **It was resolved to approve the proposal.**
- 12218 Minutes of the Environment Committee Meeting held 14 March 2016.**
Cllr Anderson confirmed the tree preservation order at 16 Park Hill had been approved.
Orchard Close now has LED lights.
Cllr Edward raised concerns over the depth of the pond on the warren. Cllr Anderson advised at the deepest it was around 1.5 metres deep. With this in mind Cllr Edwards suggested that "No Swimming" signage and a life ring are placed at the edge of the pond. **It was resolved The Clerk to get costings for the next Environment Meeting.**
Discussion was had regarding the pond Cllr Brundle was concerned the immediate area around the pond was very boggy and water could get under the lining. Cllr Anderson advised the liner had been put in place by a professional company. Once the area had been planted up it will look far better. It was suggested a bench be put on The Warren near the

pond. Cllr Anderson agreed this was something for the future. Cllr Wright asked if the water would go red and stagnant as there is no filtration etc. Cllr Anderson said there was no way to get a pump to the pond as there is no power supply and it was hoped the pond would look as natural as possible.

12219 Accounts End of February 2016.

The Clerks advised that the interest from the Saffron account will show on the next financial report. **It was resolved that the accounts be accepted as an accurate record**

12220 Queen 90th Birthday Celebrations

The Chair advised that as the Beacon only stood 2 metres tall the recreation ground may not be the best place to light it. It was suggested that it is placed on the grounds of the Church Hall as the Guides are already holding an event there. **It was resolved for The Recreation committee to discuss.**

12221 Youth Group.

Maria Lambert and John Hunter spoke to represent the youth group. Maria is currently running the local youth group however work commitments mean that she is unable to volunteer as many hours as she currently does. With this in mind Maria appealed for volunteers to undertake the position in her absence. The youth Club runs every Tuesday Evening 6pm-8pm at the Social Club. There has been discussion regarding employing someone to take the role however it was felt that as it was something for the village keeping it on a voluntary basis would mean more money for outings etc for the children. Cllrs Wright, Suiter and Payne were happy to volunteer as relief cover but felt unable to commit to weekly attendance.

12222 Applications and Determinations:

Applications: No applications received.

Determinations.

15/02117/F Mr B Rand. Application for construction of chalet dwelling and garage at Whiteways, 23 Woodside Avenue, Dersingham.
-Refused

Any others

12223 Correspondence:

Chair read out the following.

Forms had been received regarding Mazars Audit.

Email received KLWNBC re CIL Cllr Payne advised any comments regarding this can be made on the Planning Portal on the Borough Council website.

The Chair made Cllr's aware the Planning Application Consultation training to take place 11 & 13 May 2016. Cllrs are to notify The Clerk if they wish to attend.

12224 Accounts for Payment.

MARCH PAYMENTS

<u>Cheque No</u>	<u>Payment To</u>	<u>Amount</u>
SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy	£17.16
DT	K & M Lighting Services –S/L Main	£294.62
DT	K & M Lighting Services –Orchard Close	£2108.27
105850	G Scanlon – Office Cleaning	£40.00
105851	Heronwood Landscapes – Rec G/Cut	£58.00
105852	Dersingham PCC – Village Voice Live	£97.50
D/T	KLWNBC – Poster – Ders Centre	£103.52
105853/54	Wages	£1664.84
D/T	Norfolk Pension Fund – Pension	£413.96
105855	Buildinsight – Survey Village Hall	£1674.00
D/T	Cartridge Save – Print Cartridge	£72.92
105856	HMRC – PAYE	£900.28
D/T	Edge IT Systems – Training	£60.00
105857	Petty Cash – Top Up	£27.82
D/T	Clanpress – Printing Village Voice	£2440.00
D/T	Stephen Martyn – Website Production	£750.00
D/T	Clearview Windows – Office Windows	£10.00
D/T	Viking Direct – Stationery etc	£TBA
D/T	Office Furniture On-Line – N/Board	£285.60

Any Others

12225 Date & Place of next meetings.

Full Council Meeting on Monday 25 April 2016 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 4 April 2016 at 6.00pm at Parish Office
FGP&A Committee Meeting 4 April 2016 at 7.15pm at Parish Office
Dersingham Centre Meeting 5 April 2016 at 7.00pm at Church Hall
Communication Committee Meeting 11 April 2016 at 6.00pm at Parish Office
Environment Committee Meeting 11 April 2016 at 7.00pm at Parish Office

12226 EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act.”

To inform Full Council on progress regarding the Village Hall.

Meeting closed at 8.20pm