

Minutes of the Meeting of the Dersingham Parish Council held on 12 January 2015 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Vice Chair), Cllr B Anderson, Cllr C Davey, Cllr K Green, Cllr K Hathaway, Cllr P Edwards, Cllr C Hipkin, Cllr A Hobson, Cllr K Manship and Cllr D Wright

Also Present: Sarah Bristow (Parish Clerk), 7 members of the public.

Apologies were received from Borough Cllr A Bubb and Borough Cllr J Collingham

Cllr Payne read out a letter from Mr Tudor explaining of his resignation from the Council with immediate effect.

11923 Election Of Chair

Cllr Payne has agreed to be Acting Chair until the election in May 2015. This was Proposed by Cllr Anderson and Seconded by Cllr Daniels.

11933 To Receive and Consider Apologies for Absence

None Received.

11934 To Receive Declarations of Interest

None received.

11935 Waste Flooding

An email had been received from Snettisham Parish Council informing the Council that Mike McDonnell is setting up a Community Interest Company to allocate funds for the Coast in Section C of the Wash eat Coast Management Strategy (Hunstanton South to Wolferton Creek). Parishes are being asked of their ability/willingness etc to contribute to the costs of maintaining the defences. **It was resolved that the Council are not prepared to fund at this present time.**

11936 Fund a PSCO.

Cllr Payne explained the proposal on the table about the 50/50 match-funding scheme. There are no figures mentioned within the letter so no costs are available. A discussion took place about what could be expected. **It was resolved that no funding can be allocated without more information being available.**

11937 Parish Partnership Scheme/Speed Awareness

Cllr Edwards explained about the proposal to place a VAS Vehicle Activated Sign at the Sandringham End of the Primary School. The scheme due to the electricity supply would cost around £8,000. Cllr Edwards explained that it was not feasible to move the sign from the Ingoldisthorpe end of the village as the sign is out of date and would not be acceptable to place by the school. The Scheme bid needs to be in place by the 31 January 2015. **It was resolved that £4,000 be placed on the precept within the Environment Budget to cover the cost if the Council were awarded the balance in the Partnership Scheme.**

11938 Setting the Precept

Cllr Davey went through his paperwork, which he had circulated. Cllr Davey explained that before the £4,000 for the Partnership Scheme the precept was running at an increase of 7.1%. This was around a 3.5% increase in the Council's costs. No change

to Communications, slight increase in grants with the Churchyard Cutting, which is being undertaken by the Church for £3,600. The grant for the Sport Ground Management Committee should be revised in the next year or when necessary. Cllr Davey explained that the minor grants would be increased and looked at by a panel once or twice a year. Environment has been increased mainly to cover streetlights. The majority of the streetlights in the village are starting to fail and a major replacement programme will need to be addressed. Extra money has been allocated for the coming year to cover any urgent maintenance and at this meeting by the Partnership Scheme taking the Environment budget to an 11% increase. The Recreation Committee had originally wanted around £8,000 to replace the skateboard ramp the committee have looked into the situation further and have obtained a quote to repair the ramp at a greatly reduced cost. They are looking at a 6% increase. The Dersingham Centre have asked for £3250.00 to cover costs of applying for the Lottery Funding, Funding Raising and Professional fees. Cllr Davey advised that this makes the precept £82,515.00. Cllr Payne explains that this is £49.12 per year for a band D property and increase of £4.10. **It was resolved all in favour of setting the precept at £82,515.00.**

11939 Community Access Defibrillator.

Cllr Edwards said that he had talked with the public houses in the village and though interested one is currently changing ownership so cannot commit at the moment. The Social Club had been looking into funding to allow for one to be placed at the Social Club. Cllr Edwards had discussions with the Club and they had agreed to have the Defibrillator on the outside of the Social Club, which is an excellent site in the middle of the village, **It was resolved for Cllr Payne to sign the agreement to secure the equipment and funding for instillation.**

11940 Dersingham Centre Charitable Association.

Cllr Davey explained that it was felt more appropriate if the centre was independent from the Parish Council and run by a committee. The setting up of a Charitable Trust needs to be achieved prior to asking for funding from the National Lottery. Cllr Davey expressed that there is no charge to the Centre for setting up the trust. **It was resolved for the Dersingham Centre Charitable Association to be set up.**

11941 Co-Option of New Councillor

Cllr Payne said that Iris Broughton had applied to become a Parish Councillor and had been interviewed. **It was resolved for Iris Broughton to become a Parish Councillor.**

11942 Number of Councillors

Cllr Payne explained that the Council has never been able to fill in all the places for any period of time and are currently running with 6 vacancies. There is a proposal to ask the Borough Council if the number can be reduced. **It was resolved for the Clerk to ask the Borough Council if the number of Councillors could be reduced to take affect at from the next Election.**

11943 Applications and Determinations

Applications:

14/01764/F Mrs J Cullum, Application for construction of single storey extension and various alterations at 1 Hawthorn Cottages, Dersingham **It was resolved to recommend approval.**

14/01768/F Mr & Mrs J Harmer, Application for two storey side and single storey rear extensions at 67 Doddshill Road, Dersingham **It was resolved to recommend approval.**

14/01731/F Mr & Mrs J Lawrence, Application to replace flat roof with pitched roof and additional alterations to front elevation at 4 Doodshill Road, Dersingham. **It was resolved to recommend approval.**

14/01816/F Mr Bennett. Application for variation of conditions 2 and 3 of planning permission 14/00508/FM: Change of use from redundant picnic area to touring caravan and camping site with associated disabled camping pods, site shop, toilet and amenities block and wardens lodge at Old Picnic Site ADJ A149 Dersingham Bypass Dersingham. **It was resolved to recommend approval.**

Determinations:

14/01412/F Application for extension and garage conversion at 23 Philip Nurse Road, Dersingham **-Granted**

14/01458/F Freebridge Community Housing, Application for variation of conditions 2 and 4 of planning permission 12/00520/F at Garden Area of 1 & 2 Gelham Manor, Dersingham. **-Granted**

14/01483/F EvoGreen Plc, Application to provide new biomass heating system, self contained in a "heat pod" forming internal courtyard with existing buildings at Dersingham St George's Church of England Junior School, Admirals Drive, Dersingham. **-Granted**

11944 Urgent Correspondence:

- a) Letter from Dersingham & Gayton SNAP
- b) Clerks and Council Direct
- c) Norfolk Link
- d) Letter from Borough Council re new Property Address (Wardens Lodge and Reception and Shop at Pine Cones Caravan and Camping, Dersingham Bypass, Dersingham.

11945 Accounts for payment.

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
211	DD 03.02.14 -1	£240.00	£0.00	£240.00 03/12/14	D. Lee - Cleaning Contract	£240.00
212	DD 03.12.14 -2	£480.00	£0.00	£480.00 03/12/14	Buttriss - Office Rent	£480.00
213	105600	£40.00	£0.00	£40.00 15/12/14	Dersingham VA Primary & Nursery School - Room Hire	£40.00
214	105601	£5.00	£0.83	£4.17 15/12/14	Sandringham Windows - Village Voice Refund	£5.00
215	105602	£97.50	£0.00	£97.50 15/12/14	Dersingham Parochial Church Council - Room Hire	£97.50
216	105603	£29.92	£4.99	£24.93 15/12/14	Viking Direct Ltd - Stationery	£29.92
217	105604	£14.39	£2.40	£11.99 15/12/14	Viking Direct Ltd - Stationery	£14.39

218	105605	£35.00	£0.00	£35.00	15/12/14	Sarah Bristow - Tree Supports Woodland TRUST	£35.00
219	B/T 13.01.15.0	£47,890.32	£7,981.72	£39,908.60	15/12/14	Playdale Playgrounds - Playground Re-vamp	£47,890.32
220	DD	£412.90	£68.81	£344.09	15/12/14	Southern Electric - Streetlight Energy	£412.90
221	105607	£1,265.89	£0.00	£1,265.89	15/12/14	Sarah Bristow - Dec Salary	£1,265.89
222	105608	£62.99	£0.00	£62.99	15/12/14	Mrs K Stevenson - Dec Salary	£62.99
223	105609	£408.76	£0.00	£408.76	15/12/14	Norfolk Pension Fund -	£408.76
	1	£91.89	£0.00	£91.89		CNCL Clerks Pension	
	2	£316.87	£0.00	£316.87		CNCL Clerks - Office part	
224	DD 03.01.15-1	£240.00	£0.00	£240.00	03/01/15	D. Lee - Cleaning Contract	£240.00
225	dd 03.01.15-	£480.00	£0.00	£480.00	03/01/15	Buttriss - Office Rent	£480.00
226	105610	£30.00	£5.00	£25.00	06/01/15	Whitley & Walford Ltd - Village Voice Over payment	£30.00
227	105611	£40.00	£0.00	£40.00	06/01/15	Dersingham VA Primary & Nursery School - Room Hire	£40.00
228	105612	£10.00	£0.00	£10.00	06/01/15	Clearview Windows - Office Windows	£10.00
229	105613	£246.15	£41.02	£205.13	06/01/15	Supplies Team - Printer Cartridges	£246.15
230	105614	£22.97	£3.83	£19.14	06/01/15	Supplies Team - Printer Cartridges	£22.97
231	105615	£22.54	£0.00	£22.54	06/01/15	Steve Davis - one and one	£22.54
232	105616	£120.00	£0.00	£120.00	06/01/15	Steve Davis - Village Voice Yearly Fee	£120.00
233	105617	£288.00	£48.00	£240.00	06/01/15	Edge It Systems Ltd - Audit Support	£288.00
234	b/trans 13.01.15-1	£456.00	£76.00	£380.00	12/01/15	Playdale Playgrounds - Container	£456.00
235	105618	£910.22	£0.00	£910.22	12/01/15	HMRC- PAYE - PAYE	£910.22
	1	£377.00	£0.00	£377.00		CNCL PAYE	
	2	£274.73	£0.00	£274.73		CNCL Employee NI	
	3	£258.49	£0.00	£258.49		CNCL Employer NI	
Total		£53,848.55	£8,232.60	£45,615.95			

It was resolved all payments be made.

11946 Items for inclusion at the next meeting

Speed Awareness Signs on Admirals Drive

11947 Date, & Place of next meetings.

Full Council Meeting on Monday 26 January 2015 starting 7.00pm at Dersingham VA Primary and Nursery School.

Environment Committee Meeting 19 January 2015 at 7.00pm at Parish Office

Recreation Committee Meeting 2 February 2015 at 6.00pm at Parish Office

FGP&A Committee Meeting 2 February 2015 at 7.15pm at Parish Office

With no further business the meeting closed at 8.32pm

Parishioners' Comments

Precept

A Parishioner asked what was happening for the £8,000 asked for by the Recreation Committee. Cllr Daniels advised that this was not now the case. A Parishioner asked for copies of the budget. The Clerk advised that all of proposals are in the committee minutes and there has been changes tonight and these will be made public in these minutes of this meeting with the total precept budgets. A Parishioner was concerned about 25% of the precept being used for the office and staff and asked were both needed. A Parishioner was concerned that we could agree a 12.5% increase just like that. Cllr Davey advised that this has been a lengthy discussion process prior to this meeting. A Parishioner commented that the precept just set was 6.5 times inflation. Cllr Davey advised that if the Parishioners wanted to keep all the services we currently had eg streetlights, dog bins etc then that is the amount needed. The Parish do not get Government grants like the Borough.

Community Centre

A Parishioner asked if there had been a reply from Sandringham. Cllr Payne read out the letter received. Mr O'Lone had stated that if the Estate had made the Parish Council undertake the repairs to the building prior to leaving, it would not be in the state it is in now. The Parish Council will be having discussions with the Estate on car parking for the Village Centre, and the Sports Ground which currently uses the old Community Centre site for football parking.

Tithe Barn

A Parishioner asked if anything had been heard from Sandringham regarding the repairs needed to the end wall. The Clerk agreed to chase a reply. Cllr Davey said that there were tenants in the building.

Dersingham Centre

A Parishioner asked about the centre. Cllr Davey advised that it was hoped to be up and running at the by early 2017. Cllr Davey advised that the Council will need to sign, an agreement to take over the site, but not to manage the Church Hall while it remains open.