

Minutes of the Meeting of the Finance, General Purposes & Administration Committee held on Monday 4 April 2016 at The Council Offices, Post Office Road at 7.15pm.

Present: Cllr S Payne, Cllr K Hathaway, Cllr Anderson, Cllr C Davey, & Cllr J Houston.

In attendance: Sarah Bristow (Clerk)

087 Apologies for absence

It was resolved to accept apologies from Cllr K Green.

088 Declarations of interest

No declarations received.

089 Minutes of meeting held on 7 March 2016

It was resolved for the minutes to be signed by the Chair as a true record

090 Matters Arising

All items on the agenda.

091 Current Financial Position

a) Whole Council Budgets

The Clerk handed round a copy of the current budget statement. Everything in order. The Clerk advised that she had a number of payments still so come but nothing that would make a significant difference to any budget.

b) Aged Debtors

The Clerk advised that there were currently no aged debtors.

c) Reserves

The Clerk advised that she would undertake the Reserves training with Edge. She had been informed that a report had been produced that she would be able to use to inform the Council.

092 Investments

National Saving Bank – Instant access – rate .75% - Interest put on in December - £49,617.78.

093 Grant Application Policy

The Clerk advised that she had a draft. **It was resolved for the Clerk to email round.**

094 Website.

Cllr Payne advised that the website was fully working, and if anyone had photographs of the village, Mr Martyn would be very grateful.

095 Telephones

The Clerk advised that BT had come back at £14.20 for the line including 200 free minutes and £12.00 for broadband. Utility Warehouse were £13.50 a month but no free minutes local calls cost 1.5p. The broadband is free for six months then £8.00 a month. BT mobile were not very good phones. Utility Warehouse is offering a number of handsets and £11.00 monthly charge, which gives 500 free minutes. The Clerk asked if the Council felt that another line was necessary and could the mobile not been used instead. **It was resolved for the**

Clerk to take on a two-year deal with BT re the telephones payment via direct debit and a Lumix 640 mobile with 500 minutes with Utility Warehouse.

096 Wages/Pension

The Clerk advised that order for the undertaking of the wages had been sent and agreed with Burrells. They have agreed to give the Clerk the amount to cover wages in advance and they would pay staff direct into their bank accounts on the 28th of each month.

097 Subscriptions

The Clerk handed round an expenditure sheet for subscriptions. The Clerk also advised that the Nalc Subs have been received and gone up by a fair amount. The amount is £706.81. Cllr Payne advised that this would take the budget as an over spend on the 16/17 budget. Cllr Payne asked if the committee wanted it to stay as an over spend or did they want to vire monies from reserves. **It was resolved to show an over spend for 16/17.**

098 Correspondence Received

A letter from Each asking for a donation. **It was resolved for the Clerk to offer them an advert /article in Village Voice.**

099 Items for inclusion at the next meeting

Delete agenda items 7,8,9 & 10.

100 Date and time of next meeting

Monday 9 May 2016 at 7.15pm at the Parish Office.

With no further business the meeting closed at 7.46pm.