

Dersingham Parish Council

4A Post Office Road

Dersingham,

King's Lynn,

Norfolk PE31 6HP

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E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Cllr Sue Payne



INVITATION TO ATTEND MEETING OF THE FINANCE GENERAL PURPOSE & ADMINISTRATION COMMITTEE

31 May 2016

Dear Councillor

Notice is given that a meeting of the Finance, General Purposes & Administration Committee will be held on Monday 6 June 2016 at 7.15pm at Parish Office, Post Office Road, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow'.

Parish Clerk

AGENDA

1. **Election of Committee Chair**
2. **Election of Committee Vice Chair**
3. **To consider apologies for absence**
4. **To receive Declarations of Interest.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
5. **Minutes of meeting held on 9 May 2016**
 - a) **To approve the minutes**
 - b) **To consider matters arising**
6. **Current Financial Position**
 - a) **Whole Council Budgets**
 - b) **Age Debtors**
 - c) **Reserves**
7. **Investments**
8. **Grant Application Policy**
9. **Recreation Ground User Policy**
10. **Housekeeping at Meetings – KH**
11. **Computer Maintenance Contract-Clerk**
12. **Telephones -Clerk**
13. **Correspondence Received**
14. **Items for inclusion at the next meeting**
15. **Date and time of next meeting
Monday 4 July 2016 at 7.15pm at
the Parish Office**