

# Dersingham Parish Council

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Clerk: Sarah Bristow Chairman: Sue Payne

## **STAFFING COMMITTEE**

INVITATION TO ATTEND A MEETING OF THE STAFFING COMMITTEE  
Cllr S Payne, Cllr C Hipkin & Cllr P Edwards

7 November 2016

Dear Councillor

Notice is given that a meeting of Staffing Committee will be held on Wednesday 16 November 2016 at 7.00pm at Parish Office, Dersingham.

### EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution:

"That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act."

Yours faithfully

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Parish Clerk

### Agenda

1. To consider apologies for absence
2. Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. Minutes of meeting held on 19 September 2016
  - a. To approve minutes
  - b. To consider matters arising
4. Clerk
5. Admin Assistant
  - a) Contract
  - b) Village Voice
6. Precept Setting
7. Health & Safety
8. Workspace
8. Correspondence
9. Items for inclusion at the next meeting
10. Date of next meeting  
To be arranged.