

**Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday 7 March 2016 at Rear Hall, Church Hall at 7.00pm.**

**Committee Present:** Cllr C Davey, Cllr S Payne, Cllr B Hopkins, Cllr D Wright, Cllr I Broughton, Mr B Judd & Mr T Wheeler.

**In attendance:** Sarah Bristow (Clerk), Steve Sharp, & David Collingham

**138 Apologies for absence**

**It was resolved to accept apologies from Cllr C Hipkin & Mrs S Barker-Willis.**

**139 Declarations of interest**

No declarations received.

**140 Minutes of meeting held on 7 March 2016**

**It was resolved for the minutes to be signed by the Chair as a true record.**

**141 Matters Arising**

All items on the agenda.

**142 Minutes of meeting held on 22 March 2016**

**It was resolved for the minutes to be signed by the Chair as a true record.**

**143 Matters Arising**

All items on the agenda.

**It was resolved to open the meeting to allow Mr Collingham to address the meeting.**

**144 Update from Dersingham Centre Association**

Mr Collingham advised that the Association has a healthy bank balance of £7,200. They are currently taking around £600 a month. The Tea Dance went very well and the group were asked if it could be a monthly event. The next event is the Easter Family Event on Saturday followed by the Race Night on the 21<sup>st</sup> at the Social Club. Cllr Hopkins went over the arrangements with Mr Collingham.

Mr Collingham said that now the Lottery has been awarded he would like to meet with Atelier with Cllr Payne to go over the layout and what is going to be on offer. Mr Wheeler said that a prospectus was needed. The costs in the business plan are £30.00 per hour for the main hall, £20.00 per hour of the meeting rooms and £20.00 per hour for the kitchen. Some groups will get a discount. **It was also resolved for the information about the Lottery Award to go up on the noticeboard by the hall. Cllr Payne advised that she would get a "thermometer" to show how the fund raising is going. Hopefully this will raise some interest.**

**145 Big Lottery Stage 3 Application- Progress**

Cllr Payne advised that The Big Lottery paperwork has been received. Cllr Payne advised that the Clerk needs to sign the paperwork and return it back so the Lottery receives it before the 18<sup>th</sup> April. **It was resolved for the Clerk to sign and return the paperwork agreeing to accept the grant.**

Cllr Payne then went through the four other grants that she was applying for. The last one would not be decided upon and informed until June. The other grants if awarded make up at

total of £205,000. A meeting would be needed with the contractor to go through the tendered costs to get as close to the approved budget as possible.

**146. Land Agreement/Solicitors Advice**

The Clerk advised that the Solicitor is still waiting for the option agreement from Birketts. The Clerk said that she needed to sign the terms of contract with the Solicitor and agree their fees. **It was resolved for the Clerk to sign the paperwork and return to the Solicitor.**

**147 Car Park**

Steve Sharpe advised that the Over Flow Car Park would need to be used from August onwards. **It was resolved for the Clerk to write to Mr Stanton with a copy to Sandringham informing them.** Cllr Payne advised that the Bowls Club would need informing. Mr Sharp said that someone also needs to speak with the owner of Croft House regarding access and scaffolding.

**148. T & CPA Diversion**

The Clerk advised that she had spoken at length with the Solicitor over the footpath. The Solicitor has spoken with David Mills Footpath Officer for NCC and the Solicitor believes the easiest and cheapest way is to have some common sense about this and to arrange a site meeting with David Mills, himself, owners of Croft House, builder and members of this committee to see if a way forward can be achieved. **It was resolved for the Clerk to organise a meeting a.s.a.p.** The Solicitor said that it could be as much as £10,000 to achieve and take several months and building work cannot start until this is sorted and the thus he is able to satisfy the Lottery that there is no problem.

**149 Budget**

The Clerk handed round the budget sheets. Everything found in order. The photographs, which have been framed, will go on sale on Saturday at the Easter Event.

**150 Consultation**

These can now be organised.

**151 Correspondence**

Everything mention under agenda items.

**152 Items for the next agenda.**

Current Agenda.

**153. Date, time and place of next meeting**

Tuesday 2 May 2017 at 7:00pm at St Nicholas Church Hall (small hall)

With no further business the meeting closed at 8.05pm.

# Financial Budget Comparison

Comparison between 01/04/16 and 31/03/17 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/16

	2016/17	Actual Net	Balance	
<b>Dersingham Centre</b>				
<b>Income</b>				
700	Fundraising Activities	£0.00	£0.00	£0.00
710	Centre Precept	£25,551.00	£0.00	-£25,551.00
715	Brick Sponsorship	£0.00	£2,060.00	£2,060.00
720	Brick/Roof Tile Donation	£0.00	£325.00	£325.00
725	Corporate Sponsorship	£0.00	£0.00	£0.00
730	The Big Lottery	£0.00	£17,967.00	£17,967.00
<b>Total Income</b>		£25,551.00	£20,352.00	-£5,199.00
<b>Expenditure</b>				
7000	Survey	£0.00	£0.00	£0.00
7005	Drawings & Plans	£0.00	£5,137.16	-£5,137.16
7010	Misc Expenditure	£0.00	£1,058.74	-£1,058.74
7015	Fundraising Activities	£0.00	£95.08	-£95.08
7020	Consultation & Events	£500.00	£0.00	£500.00
7025	Development Costs	£3,500.00	£22,425.00	-£18,925.00
7030	Administration & Legal Fees	£1,000.00	£0.00	£1,000.00
<b>Total Expenditure</b>		£5,000.00	£28,715.98	-£23,715.98