

**Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday
3 October 2017 at Rear Hall, Church Hall at 7.00pm.**

Committee Present: Cllr S Payne, Cllr B Hopkins, Cllr D Wright, Cllr B Judd, Mr T Wheeler.

In attendance: Sarah Bristow (Parish Clerk), Steve Sharp, Sarah Barker-Willis, David Collingham & Cllr D Murrell.

232 Apologies for absence

It was resolved to accept apologies from Cllr C Davey.

233 Declarations of interest

No declarations received.

234 Minutes of meeting held on 5 September 2017.

It was resolved for the minutes to be signed by the Chair as a true record.

235 Matters Arising

Neighbour

Mr Klass whose property backs onto the site has been spoken with, and happy for the builders to enter his property. It has been agreed that the Contractor will not allow any gaps in the scaffolding so that his access is secure and the Contractor will clear the area of his garden affected by the scaffolding.

Church/Birketts

The Rev Capron has signed and Birketts have finally agreed.

Flooring

Atelier will be meeting with a specialist flooring company to get the best deal for the flooring. Every possible user needs will be taken into account.

It was resolved to open the meeting to allow Mr Collingham to speak.

236 Update from Dersingham Centre Association

Mr Collingham started by informing the Committee about the next fund raising event which is a Ceidth which will be held at West Newton Social Club on Friday 4 November 2017 at 7.30pm. The band is charging £400 the hall is under £50.00. Tickets £10.00 each. Sponsorship has been sorted and the pledges currently stand at £150.00. Several events are being organised for 2018. It is hoped to have another fashion show and race night.

Mr Collingham says that fixtures and fittings needs to be discussed eg round tables, warming cabinet for the kitchen etc. Mr Sharp agreed to send the outline kitchen plan to Mr Collingham. Mr Collingham was very pleased with the current facebook comments.

It was resolved to return to closed session.

237 Big Lottery

Cllr Payne advised that Cllr Davey completed a Tender Valuation report, which has been sent off to The Big Lottery. An Application has been made for a variation in condition regarding the Car Park. The contractor is hoping to break soil on the 14th. It has been agreed that once the contractor officially starts monthly meetings will be held and they will hopefully be arranged a week before Full Council so any payments can be approved at Full Council.

Cllrs Davey and Judd will be keeping an eye on the site and Cllr Judd advised that he had made himself known to the Site Manager. Cllr Judd has given him all the details to get hold of him.

Cllr Payne advised that she would issue a Press Release once the go ahead has been received.

Martyn Howes will be making an appointment to go over the JCT with the Clerk as soon as possible.

238 Land Agreement/Solicitors Advice

Cllr Payne advised that everything has been achieved and the Parish Council should be getting a final bill for this part of the process. The only work that the Solicitor still needs to achieve is the permanent move of the footpath.

239 Car Park

Cllr Payne advised that the overflow car park would not be available during the build. If it can be made available then every effort would be made to make it happen and will be raised at a site meeting.

240 T & CPA Diversion

Cllr Payne advised that she is waiting a response from Cty Cllr Dark.

241 Funding/Budget

Cllr Payne advised that the General Fund of the Parish Council has picked up the shortfall of £25,000 but it is hoped that some of this will be covered by a donation/grant.

Cllr Payne is currently working on a Wren grant for the 1st Floor Suite, Kitchen and Staging and will require quotes. Mr Sharp agreed to provide the quotes that he already applied for.

Cllr Payne advised that the buy a brick scheme needed to be pushed.

The Clerk to get the water and electricity transferred to the Parish Council. Mr Wheeler agreed to give the Clerk the meter readings and current suppliers.

242 Consultation

Cllr Payne advised that the drainage plan needed to be sent to Mr Stanton. Cllr Judd to meet with Atelier and go through the final plans.

243 Correspondence

Nothing received.

244 Items for the next agenda.

Current Agenda with any extra items as necessary.

245 Date, time and place of next meeting

Tuesday 7 November 2017 at 7:00pm at Parish Office,

With no further business, the meeting closed at 8.20pm.

After the meeting was closed the committee spoke with Cllr Murrell regarding the car park and disabled bowls personnel.

Financial Budget Comparison

Comparison between 01/04/17 and 02/10/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

	2017/18	Actual Net Balance	
Dersingham Centre			
Income			
700 Fundraising Activities	£0.00	£444.60	£444.60
710 Centre Precept	£0.00	£0.00	£0.00
715 Brick Sponsorship	£0.00	£900.00	£900.00
720 Brick/Roof Tile Donation	£0.00	£15.00	£15.00
725 Corporate Sponsorship	£0.00	£0.00	£0.00
730 The Big Lottery	£0.00	£0.00	£0.00
Total Income	£0.00	£1,359.60	
£1,359.60			
Expenditure			
7000 Survey	£0.00	£0.00	£0.00
7005 Drawings & Plans	£0.00	£898.50	-
£898.50			
7010 Misc Expenditure	£0.00	£19.80	-£19.80
7015 Fundraising Activities	£100.00	£196.61	-£96.61
7020 Consultation & Events	£250.00	£0.00	£250.00
7025 Development Costs	£34,000.00	£5,587.89	
£28,412.11			
7030 Administration & Legal Fees	£2,000.00	£4,341.50	-
£2,341.50			
Total Expenditure	£36,350.00	£11,044.30	£25,305.70