

Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday 7 November 2017 at Parish Council Office at 7.00pm.

Committee Present: Cllr C Davey, Cllr S Payne, Cllr B Hopkins, Cllr D Wright, Cllr B Judd & Mr T Wheeler.

In attendance: Sarah Bristow (Parish Clerk), Sarah Barker-Willis, David Collingham & Cllr D Murrell.

246 Apologies for absence

It was resolved to accept apologies from Cllr C Hipkin & Steve Sharp.

247 Declarations of interest

No declarations received.

248 Minutes of meeting held on 3 October 2017.

It was resolved for the minutes to be signed by the Chair as a true record.

249 Matters Arising

All items on the agenda.

It was resolved to open the meeting to allow Mr Collingham to speak.

250 Update from Dersingham Centre Association

Mr Collingham started by informing the Committee that the Barn Dance went very well with around £400.00 raised and the band booked again for next year. A fashion show is the next event booked for March. The monthly film night will happen in November take a rest in December and be back in January. Mr Collingham said that the prospectus is due out very shortly. The DVCA website is being added to and improved and there have been lots of comments on facebook and the website since the work has started on the hall.

Mr Collingham advised that it would be good to have a plan of the kitchen to explain what will be available. Cllr Payne advised that it was agreed to go for an LPG cooker so no 3-phase electricity was needed. Cllr Judd said that the design needed to be agreed soon so that the drains and waste pipes are in the right position. Cllr Payne advised that the sinks had not been moved. Cllr Judd was concerned that the M & E had not been updated regarding the updated plans. **It was resolved for Cllr Judd and Cllr Davey to go through the M & E and the kitchen plan to make sure that sockets etc are in the correct places.**

Cllr Murrell said that he needed a disabled car parking space for tomorrow, and this has been sorted with the site foreman.

Cllr Davey advised that the Contractor had asked for a topping out party. The completion date is set for the 14 September so it was proposed that the party could be held on the last Saturday in September 2018.

It was resolved to return to closed session.

251 Big Lottery

Cllr Payne advised that at this present time it was just sending in updates and invoices. This item to be removed from the agenda.

252 Land Agreement/Solicitors Advice

Cllr Payne advised that the only work that the Solicitor still needed to achieve is the permanent move of the footpath and this will be early next year. This item to be removed from the agenda.

253 Car Park

Cllr Payne advised that the overflow car park would not be available during the build. Cllr Payne advised that the Council still needed to apply for the change of use, and suggested this could be deferred until January 2018.

254 T & CPA Diversion

Cllr Payne advised that she is waiting a response from County Councillor Dark. Mrs Barker-Willis advised that there was a story and postcard in the last Village Voice with a lot of information that the Committee was informed did not exist.

Cllr Collingham left the meeting at 19:23.

255 Funding/Budget

Cllr Payne advised that the last £34,000 needed to be put in the budget and also the replacement for the Skateboard funds. The Clerk advised that the last invoice for the Legal Fees had not been received. **It was resolved for the Clerk to chase this invoice.** (Please see amended precept budget attached.)

Cllr Payne is currently working on an application for a Wren grant for the 1st Floor Suite, Kitchen and photovoltaic cells. Cllr Payne asked that Steve Sharp and Sarah Barker-Willis to provide Cllr Payne with the costs as soon as possible. The deadline for the grant application is the 15th December.

The Clerk has transferred the electricity to the Parish Council.

The Clerk explained that she had received advice from the SLCC VAT Advisor. If there was any chance that the DVCA was not going to survive for 10 years then that has implications for the Council in having to repay any reclaimed VAT back, and find any shortfalls in the £16,000 approximate running costs. The only way to repay the VAT would be via the precept since no loans would be available. If the Government caps Parish Councils this might not be possible. Cllr Payne advised that the DVCA could not fail, as the Council would have to pay back the lottery monies. Members would have to be found to keep the charity running. The Clerk advised that Charity Status might make a difference. The Clerk advised that the Council must retain and not lease the Parish Office and meeting room. The Clerk advised that if the Council went VAT registered then it could take over the running of the hall within the first ten years with no penalty. The Clerk advised that this would affect small advertisers for the

Village Voice etc but would mean that the Council could take over and would charge VAT on room hire etc.

Cllr Hopkins is concerned about the Cashflow with reclaiming VAT back. **It was resolved for Cllr Judd and Cllr Davey to look into this.**

Cllr Davey asked that the Clerk write up the VAT situation and forward to the Committee. **It was resolved for the Clerk to undertake this.**

256 Consultation

No consultation at this present time.

257 Correspondence

Only letter confirming the Electricity.

Sarah Barker-Willis asked about the items that still need to be removed from the site eg Freezer, clothing bank etc. Cllr Payne advised that the clothing bank should be written to and advised that the bank must be removed by the end of November or it will be place out of the site.

258 Items for the next agenda.

Current Agenda minus 5, 6 & 10 & precept add Electricity Cable Movement.

259 Date, time and place of next meeting

Tuesday 5 December 2017 at 7:00pm at Parish Office,

With no further business, the meeting closed at 8.05pm.

Financial Budget Comparison

Comparison between 01/04/17 and 21/11/17 inclusive. Includes due and unpaid transactions. Excludes transactions with an invoice date prior to 01/04/17

	2017/18	Actual Net	Balance	2018/19	
Dersingham Centre					
Income					
700	Fundraising Activities	£0.00	£14,543.10	£14,543.10	£0.00
710	Centre Precept	£0.00	£0.00	£0.00	£0.00
715	Brick Sponsorship	£0.00	£900.00	£900.00	£0.00
720	Brick/Roof Tile Donation	£0.00	£15.00	£15.00	£0.00
725	Corporate Sponsorship	£0.00	£0.00	£0.00	£0.00
730	The Big Lottery	£0.00	£0.00	£0.00	£0.00
735	Grants	£0.00	£0.00	£0.00	£0.00
Total Income		£0.00	£15,458.10	£15,458.10	£0.00
Expenditure					
7000	Survey	£0.00	£150.00	-£150.00	£0.00
7005	Drawings & Plans	£0.00	£1,044.50	-£1,044.50	£0.00
7010	Misc Expenditure	£0.00	£546.15	-£546.15	£0.00
7015	Fundraising Activities	£100.00	£196.61	-£96.61	£100.00
7020	Consultation & Events	£250.00	£0.00	£250.00	£250.00
7025	Development Costs	£34,000.00	£30,259.37	£3,740.63	£70,500.00
7030	Administration & Legal Fees	£2,000.00	£4,341.50	-£2,341.50	£11,000.00
Total Expenditure		£36,350.00	£36,538.13	-£188.13	£81,850.00