

**Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday 5 December 2017 at Parish Council Office at 7.00pm.**

**Committee Present:** Cllr S Payne, Cllr B Hopkins, Cllr B Judd & Mr T Wheeler.

**In attendance:** Sarah Bristow (Parish Clerk), Steve Sharp, David Collingham, Cllr D Murrell & Cllr C Shepherd.

**260 Apologies for absence**

**It was resolved to accept apologies from Cllr C Davey, Cllr D Wright, Cllr C Hipkin, & Sarah Barker-Willis.**

**261 Declarations of interest**

No declarations received.

**262 Minutes of meeting held on 7 November 2017.**

**It was resolved for the minutes to be signed by the Chair as a true record.**

**263 Matters Arising**

All items on the agenda.

**It was resolved to open the meeting to allow Mr Collingham to speak.**

**264 Update from Dersingham Centre Association**

Mr Collingham started by informing the Committee that the Barn Dance finally raised £500.00 with three firms sponsors at £50.00 each. The Association currently has around £11,000 in the bank. A fashion show is the next event booked for March. The monthly film night will be back in January. Mr Collingham said that a prospectus will be produced very shortly and that there had been a meeting prior to this to agree the hiring rates. There were currently five bookings for October/November next year. The hiring rates should soon be on the website. Mr Collingham wanted to undertake a big splash in the New Year with a feature in KL Magazine. There also needs to be an information sheet to push to neighbouring villages.

Mr Collingham advised that it would be good to have a plan of the kitchen to explain what will be available. Cllr Payne advised that she has worked with Olive McCrea and KLS and a plan is in place. Mr Collingham said that DVCA would purchase chairs, tables, and will be investigating stage options, in the future. Cllr Payne advised the contractors were talking air source heating and electric radiators. Cllr Payne was concerned about the running costs.

**It was resolved to return to closed session.**

Mr Collingham left the meeting at 7.25pm.

## **265 Car Park**

Cllr Judd advised that he and Cllr Davey had been to the site and they had improved access for disabled bowling club users. It was not perfect but a lot better than it was before. Cllr Hopkins advised that some vinyl put down might aid the situation.

**It was resolved for the meeting to be opened to allow Cllr Murrell to speak.**

Cllr Murrell said that the situation was a lot better and did not feel that it could be improved under the current circumstances. Cllr Murrell advised that he had spare old bowl mats/carpets.

**It was resolved for the meeting to return to closed session.**

The Clerk advised that she had received a letter from the Bowls Club regarding an agreement with the Parish Council over car parking use like the agreement they had with the Church. Cllr Payne advised that an agreement would be agreed and drawn up nearer to the Centre's opening.

## **266 T & CPA Diversion**

Cllr Payne advised that she is waiting a response from Cllr Dark. Cllr Payne advised that the recent photograph found which taken in 1911 showing the back hall in existence so no footpath. **It was resolved for the Clerk to obtain the original and take up with Stuart Dark, David Mills and Andrew Carrier. The Clerk to speak with Mike Strange and Elizabeth Fiddick to obtain the original.**

## **267 Funding/Budget**

The Clerk handed round the current budget report. Cllr Payne advised that a donation of £25,000 had been promised to help with the build cost and this will ease pressure on the precept. Cllr Payne advised that Cllr Davey needed to work on progress reports for the National Lottery so that we can claim some of the grant monies. There was a discussion on VAT and the need for a lease to be drawn up with the DVCA.

The Clerk advised that the last invoice for the Legal Fees had not been received. **It was resolved for the Clerk to chase this invoice.**

## **268 Moving Electricity Cable**

The Clerk advised that she needed more details for UK Power Network before it could be taken any further. Cllr Payne advised that Cllr Davey had undertaken photographs. **It was resolved for the Clerk to ask Cllr Davey for the photographs showing the damage etc.** The Clerk asked if the Hall's electricity supply also supplied the bowling club.

**It was resolved for the meeting to be opened to allow Cllr Murrell to speak.**

Cllr Murrell advised that the Bowling Club had its own supply.

**It was resolved for the meeting to return to closed session.**

**It was resolved for the Clerk to speak with Opus Energy regarding the pole and obtain a photograph from Cllr Davey of the damage to take up with UK Power Network.**

**269. Tree Work**

The situation has been resolved.

**270. Kitchen**

Steve Sharp advised that the kitchen had been increased very slightly and this will be discussed with the kitchen designer.

**271 Dog Bin Placement**

The Clerk advised that the Environment Committee had a request to move the dog bin from outside the Doctors to the other side of the road. The verge opposite the Tithe Barn had been agreed by NCC Highways but the Borough Council said that it was not appropriate to empty in that position. **It was resolved that the end of the car park onto the Pastures was not appropriate or inside the top car park by the noticeboard. It was resolved for the Clerk to put forward the top of Stratford Close.**

**272 Correspondence**

Letter re car parking from the Bowls Club.

**273 Items for the next agenda.**

Current Agenda plus leases.

**274 Date, time and place of next meeting**

Tuesday 9 January 2018 at 7:00pm at Parish Office,

With no further business, the meeting closed at 9.10pm.

# Financial Budget Comparison

Comparison between 01/04/17 and 04/12/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

		2017/18	Actual Net	Balance	2018/19
<b>Dersingham Centre</b>					
<b>Income</b>					
700	Fundraising Activities	£0.00	£14,543.10	£14,543.10	£0.00
710	Centre Precept	£0.00	£0.00	£0.00	£0.00
715	Brick Sponsorship	£0.00	£900.00	£900.00	£0.00
720	Brick/Roof Tile Donation	£0.00	£15.00	£15.00	£0.00
725	Corporate Sponsorship	£0.00	£0.00	£0.00	£0.00
730	The Big Lottery	£0.00	£0.00	£0.00	£0.00
735	Grants	£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>		£0.00	£15,458.10	£15,458.10	£0.00
<b>Expenditure</b>					
7000	Survey	£0.00	£150.00	-£150.00	£0.00
7005	Drawings & Plans	£0.00	£14,537.15	-£14,537.15	£0.00
7010	Misc Expenditure	£0.00	£550.38	-£550.38	£0.00
7015	Fundraising Activities	£100.00	£196.61	-£96.61	£100.00
7020	Consultation & Events	£250.00	£0.00	£250.00	£250.00
7025	Development Costs	£34,000.00	£30,259.37	£3,740.63	£70,500.00
7030	Administration & Legal Fees	£2,000.00	£4,341.50	-£2,341.50	£11,000.00
<b>Total Expenditure</b>		£36,350.00	£50,035.01	-£13,685.01	£81,850.00