

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 10 October 2016 at 7.15pm**  
**at Council Offices, Post Office Road**

**Present :** Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton & Cllr Manship

**In Attendance:** The Clerk & B/Cllr Bubb

**835 Apologies**

**Everyone Present**

**836 Declarations of Interest**

None received.

**837 Minutes of meeting of 12 September 2016**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record.**

**838 Matters Arising**

**Edinburgh Way**

(824) (806) (793) (780) (765) (752) (739) The Clerk advised that Full Council had instructed her to try and arrange a meeting between, Sandringham, L & H Homes, Mr Stanton, Sports Ground Management and ourselves regarding the dyke. The email was sent a couple of weeks ago but no one has replied as yet.

**839 Rangers**

Cllr Anderson advised that the drains by Horse Chestnut Trees in the verge by the Green and also the drains in Shernborne Road have now been cleared. Cllr Bubb reported that the leaves opposite the church were getting bad. **It was resolved for the Clerk to report to NCC Highways.**

**840 Parish Partnership Scheme**

The Clerk advised that she had emailed Ms Bettinson with some photographs that Cllr Bubb had taken of the proposed bus stop standings. Cllr Anderson said the way the answer reads the bus does not stop opposite a stop, which he knows for a fact the bus does stop. **It was resolved for the Clerk to speak with Ms Bettinson regarding this.**

**841 Major Emergency Plan**

Cllr Anderson advised that he had not been able to complete anymore to date but agreed to undertake work on organisational resources. The Clerk advised that she had an outline plan that she would take a look starting to fill in.

**842 Current Financial Position**

The Clerk handed round the budget sheets for Environment and The Warren. The Accounts were found to be all in order. The Clerk also advised that she had ordered the new LED lights as per Full Council. Cllr Anderson agreed to write a piece for the next issue of Village Voice. Cllr Hathaway said that she was asked by the Task Force if there were any more daffodil bulbs to plant this year. Cllr Anderson said that there could be more planted by the Village Sign. **It was resolved for Cllr Hathaway to ask the Task Force if they could achieve.**

### 843 Actions Outstanding.

Items will be reported under Areas of Responsibility.

### 844 Areas of Responsibility

(a) **Bus Shelters/Bus Stop**

Cllr Hathaway said that the bus shelters looked good after being painted.

Cllr Anderson advised that Chapel Road bus stop post has been replaced.

(b) **Streetlights**

Reported under Finance Report.

(c) **Grasscutting**

Nothing to report.

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

The Clerk sent round some quotes to replace the bin. More information was needed. **It was resolved for the Clerk to source and email round to all Councillors.**

(f) **Seats and Benches**

The Clerk advised that Cllr Wright was not prepared to undertake the benches. The Clerk had obtained quotes to undertake the work. **It was resolved for the Clerk to get the paint and for Mr English to undertake this work.**

(g) **Dog waste bins/sponsorship –**

The Clerk advised that she had sent the Dog Sponsorship letter and form out. Cllr Hathaway advised the Sport Ground Management Committee had not put up the sign yet. **It was resolved for the Clerk to chase.**

(h) **Footpaths and Walkways**

The Clerk advised that she had written to Mr Starks and given an order to Mr Griffin for the finger board.

The Clerk asked if the Council wanted to put in place something around getting old unused footpaths registered before 2026. Cllr Anderson said that he had not been able to get hold of Elizabeth Fiddick. The Clerk said that she always responds to her emails. **It was resolved for The Clerk to give Cllr Anderson her email.**

Cllr Hathaway advised that the footpath across the Pastures from Centre Vale to the Coach & Horse is dangerous as the steps have virtually gone. **It was resolved for the Clerk to report to Mr Stanton as it needs re-building/repared.**

(i) **Tree Warden**

The Clerk went through the quotes to remove the Trees of Heaven in the Recreation Ground. **It was resolved for the Clerk to make sure the quotes included the stump being ground down and killed off.**

Cllr Anderson had heard back from the mature tree company and they had a tree acceptable. Cllr Anderson is just waiting for a price. It was agreed that it would be better for the company to plant if they offered the service, as trees generally fail if not given enough or too much water. It was agreed to undertake after the Christmas Lights have finished in January or as soon as appropriate to plant.

(j) **General Village Environment –  
Station Road/Valley Rise Verge**

The Clerk reported that Ms Bettinson had said no to bollards. **It was resolved for the Clerk to ask Ms Bettinson if it was down to money or just that it was not appropriate in this location.**

**845 The Warren**

The Clerk reported that she had received one quote so far for the bridge and was waiting for another to come in. The Clerk advised that Anglian Water had agreed to lend the Council a standpipe and hose to fill the pond. Cllr Edwards has agreed to help with this. Cllr Anderson said that he would put an order in for the wild flower seed. The Clerk advised that the Warren has been cut, and apparently there are lots of filled black poo bags on one side why they cannot walk to the dog bin after they took the trouble to put in the bag to start with. The Clerk advised that she had received an email to say that rabbits were being killed on the Warren. Cllr Anderson advised that many die at this time of year and there was another disease going around.

**846 Correspondence –**

- a) A lady called to say that the path between Gelham Manor and Mountbatten Road was getting overgrown by vegetation from two houses. Cllr Hathaway and Cllr Anderson said they walk it regularly and there is not a problem.
- b) Letter from Borough Council re removal of Phone Box. The Clerk advised that The Council had agreed for it to be removed a long time back.
- c) Email from the Borough Council re Cold Calling Zone. The Clerk advised that a whole village could be a no cold calling zone. **It was resolved to recommend to Full Council that consultation takes place to enable this to happen.**

**847 Items for inclusion at next meeting –**  
Same agenda

**848 Date, time and venue of next meeting**  
**Monday 10 October 2016 at 7.15pm in the Council Offices.**

With no further business the meeting was closed at 20.21pm.

# Financial Budget Comparison

Comparison between 01/04/16 and 10/10/16 inclusive.  
Excludes transactions with an invoice date prior to 01/04/16

		2016/17	Actual Net	Balance
<b>Environment</b>				
<b>Income</b>				
400	Dog Bin Sponsorship	£0.00	£0.00	£0.00
405	NCC Partnership Scheme	£0.00	£0.00	£0.00
410	Misc	£0.00	£0.00	£0.00
<b>Total Income</b>		£0.00	£0.00	£0.00
<b>Expenditure</b>				
4000	Cleaning Contract	£3,500.00	£1,560.00	£1,940.00
4005	Dog Bins	£250.00	£20.85	£229.15
4010	Dog Bin Advertising	£60.00	£0.00	£60.00
4015	Dog Bin Emptying	£2,600.00	£0.00	£2,600.00
4020	Grasscutting/Verge Maintenance	£2,500.00	£1,555.00	£945.00
4025	Floral Enhancements	£250.00	£0.00	£250.00
4030	Taskforce	£150.00	£0.00	£150.00
4035	Street Lighting Energy	£6,500.00	£1,596.12	£4,903.88
4040	Streetlight Maintenance	£3,000.00	£1,190.79	£1,809.21
4045	Streetlight Repair/Survey/New	£2,000.00	£130.00	£1,870.00
4050	Seats/Benches	£0.00	£0.00	£0.00
4055	Village Sign	£100.00	£0.00	£100.00
4060	Bus Shelters	£250.00	£0.00	£250.00
4065	Footpaths/PROW	£100.00	£0.00	£100.00
4070	Trees	£1,000.00	£460.00	£540.00
4075	Litterbins	£0.00	£0.00	£0.00
4080	General Maintenance	£1,000.00	£285.00	£715.00
4085	Parish Partnership Scheme	£0.00	£0.00	£0.00
<b>Total Expenditure</b>		£23,260.00	£6,797.76	£16,462.24

# Financial Budget Comparison

Comparison between 01/04/16 and 10/10/16 inclusive.  
Excludes transactions with an invoice date prior to 01/04/16

		2016/17	Actual Net	Balance
<b>The Warren</b>				
<b>Income</b>				
800	Interest- Saffron	£0.00	£0.00	£0.00
<b>Total Income</b>		£0.00	£0.00	£0.00
<b>Expenditure</b>				
8000	Warren Expenditure	£0.00	£1,875.00	£-1,875.00
<b>Total Expenditure</b>		£0.00	£1,875.00	£-1,875.00