

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 12 December 2016 at 7.15pm**  
**at Council Offices, Post Office Road**

**Present:** Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton & Cllr Manship

**In Attendance:** B/Cllr Bubb & The Clerk

**864 Apologies**

Everyone present

**865 Declarations of Interest**

None received.

**866 Minutes of meeting of 14 November 2016**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record.**

**867 Matters Arising**

**Edinburgh Way**

(852) (838) (824) (806) (793) (780) (765) (752) (739) The Clerk advised that Cllr Payne had tried to bring up the subject with Sandringham but they would not discuss. The Clerk advised that she was now in contact with Andy who is Manager to Richard Stanton, L & H Homes and Hanover Court Managers. It was felt that the developer of Edinburgh Way may own this piece of land at the back of the houses that gets flooded. The lady from Edinburgh Way is going to bring in a letter she had received a long time ago saying that it was not riparian rights.

**868 Rangers**

Cllr Anderson advised that the leaves on Woodside Avenue need to be swept away. The footpath opposite the Church and the Tithe Barn also needs attention and someone using a disabled buggy or a pushchair/pram has problems pushing through the leaves. **It was resolved for the Clerk to report to Highways and ask for these to be added to the Rangers List.**

**869 Parish Partnership Scheme**

The Clerk advised that NCC Parish Partnership Team have asked the Council to put in the bid for the crossings on the cross roads and then they would work out the costs involved and also see if the Council were awarded then the Council can withdraw if the match funding is not available. **It was resolved for the Clerk to put in the bid for the crossings and the bus stops. It was also resolved for £4,000 to be put in the precept request to Full Council.**

**870 Major Emergency Plan**

Cllr Anderson advised that he had not been able to move forward at this present time.

**871 Current Financial Position**

The Clerk handed round the budget sheets for Environment and The Warren. The Accounts were found to be all in order. The Clerk advised that she was still waiting for Nathan Johnson of the Borough Council to advise if there was to

be an increase in emptying the dog bins for 2016/17. **It was resolved for the Clerk to chase and copy Cllr Bubb into the email.**

**872 Precept Setting.**

Please see attached sheet. £4,000 to be added to Parish Partnership Scheme.

**873 Actions Outstanding.**

Items will be reported under Areas of Responsibility.

**874 Areas of Responsibility**

(a) **Bus Shelters/Bus Stop**

Mr Lee had cleaned the bus shelter.

(b) **Streetlights**

The LED replacements are taking place. Cllr Anderson advised that 2/3rds of the lights have now been replaced. Cllr Hathaway asked if anything had been achieved regarding the overhead cable at Gelham Court. The Clerk advised that she had chased through K & M and had received an email back to say it would start on the 9 January 2016 and could take up to four days to complete. The Clerk advised they obviously meant to say 2017. The Clerk also advised that the streetlights on the corner of Shernborne Road and Chapel Road has an electrical fault and has been reported to UK Power network. **It was resolved for the Clerk to order a bigger wattage light for Clayton Close and also to extend the height of the lantern so that it is brighter and covers a greater area.**

(c) **Grasscutting**

The Clerk advised that the Grasscutting Tender had been given a time extension and a couple of more firms asked.

The Clerk advised that Mr Lee had cut down the brambles on the footpath between Viceroy and Broadlands.

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

The Clerk advised that the litter bin would be black with gold banding etc and should be delivered next week.

(f) **Seats and Benches**

The Clerk advised that she had not heard anything regarding the paint. **It was resolved for the Clerk to chase.**

(g) **Dog waste bins/sponsorship –**

The Clerk advised that Mill House may want to change one of their sponsored bin and did the Committee agree to the possible swop with one of the other ones not claimed. **It was resolved for the Clerk to write and offer a spare bin.** Costal had renewed their sponsorship of the 21 bins and paid.

After some issues the new dog bin has a licence from NCC Highways and will be emptied by the Borough Council in the usual way.

(h) **Footpaths and Walkways**

Cllr Anderson had spoken with Elizabeth Fiddick and she advised that there are footpaths that no longer exist on old maps that she has. Cllr Anderson went and studied the maps. The ones looked at so far could not be re-instated as they ran through people's houses or gardens. Cllr Anderson advised that he would continue to check.

(i) **Tree Warden**

The Clerk advised that Mr Yeoman's had looked at the Lime Tree in the War Memorial Garden and there is a small amount of dead wood nothing needing attention. Mr Yeoman's would need to inspect the tree again if the planter is removed. **It was resolved for the Clerk to obtain a quote for a smaller flag that would not catch on the tree and a quote from Mr Yeoman's to prune the branch and the associated paperwork.** Cllr Anderson also advised that he had alerted the Planning Officer regarding the trees in the conservation area, but had not received a response.

(j) **General Village Environment –**

Cllr Manship reported that there is always a large puddle at the top of Church Lane with rainfall and also on the corner of Chapel Road and Hunstanton Road. **It was resolved for the Clerk to report to NCC Highways.**

**875 The Warren**

The Clerk reported that she had received an email finally from Anglian Water. The Standpipe needed to be collected from Norwich there is a deposit of £181.00 They do not lend out pipe work. There is a hire charge of £39.00 for the first 7 days, then £128 daily until off hired there is a meter to charge for the water but no figure/standing charge has been mentioned. **It was resolved that the pond needs to be filled up during day so assessments can be made.**

**876 Correspondence –**

a) Email from Keep Britain Tidy. There is to be an annual litter pick between 3-5 March. **It was resolved for the Clerk to organise the equipment from the Borough Council.** Cllr Hathaway asked that an area is picked instead of the whole village like last time.

b) Letter re Metal Detecting. A letter had been received from someone wanting to metal detect The Warren. **It was resolved for the Clerk to arrange a meeting between the gentleman and Cllr Anderson prior to commencement.**

**877 Items for inclusion at next meeting –**

Same agenda

**878 Date, time and venue of next meeting**

**Monday 16 January 2017 at 7.15pm in the Council Offices.**

With no further business the meeting was closed at 20.20pm.