

**MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE**  
**held on Monday 13 March 2017 at 7.15pm**  
**at Council Offices, Post Office Road**

**Present:** Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton, Cllr K Manship & Cllr C Shepherd.

**In Attendance:** B/Cllr Bubb & The Clerk

**912 Apologies**

Everyone present

**913 Declarations of Interest**

None received.

**914 Minutes of meeting of 13 February 2017**

**It was resolved for the minutes to be signed by the Chair, as a true and accurate record.**

**915 Matters Arising**

**Edinburgh Way**

(898) (882) (867) (852) (838) (824) (806) (793) (780) (765) (752) (739) The Clerk advised that she had received a quote for part of the work and was going to meet with a couple more contractors to obtain further quotes. The Clerk had recently met with L & H Homes and they had agreed to fund their half of the dyke. Simon Hickling Deputy Estate Agent at Sandringham and he had agreed to check deeds etc re the triangle of scrub land by Edinburgh Avenue and to speak with Mr Stanton regarding his half of the dyke. **It was resolved for this item to be placed on the next Full Council agenda.**

**916 Rangers**

**It was resolved for the Clerk to report Pot Holes in front of the Tithe Barn, Twiggy bits around Hunstanton News, Post Office Road, Park Hill/Life wood and the Church Side via the Church. If these are left, then the twigs will block the drains causing more problems. Also, moss is growing over the footpath between Viceroy and Broadlands making it very slippery.**

**917 Parish Partnership Scheme**

The Clerk reported that nothing had been received yet.

**918 Major Emergency Plan**

Cllr Anderson advised that he had not been able to move forward at this present time. Cllr Anderson explained the process to Cllr Shepherd. The Clerk advised that David Robson and Kevin Kent had been invited to attend the Annual Parish Meeting and talk about Emergency Planning including flooding.

**919 Current Financial Position**

The Clerk handed round the budget sheets for Environment and The Warren. The Accounts were found to be all in order. The Task Force would like some Growmore and Lavender for Parish Council Flower Beds. **It was resolved for Cllr Hathaway to purchase from Thaxter's out of this year's budget.**

## 920 Actions Outstanding.

Items will be reported under Areas of Responsibility.

## 921 Areas of Responsibility

### (a) **Bus Shelters/Bus Stop**

Cllr Bubb reported that the letters were peeling off the Bus Shelter at the south end of the village. **It was resolved for the Clerk to look at replacement or removal.**

### (b) **Streetlights**

The Clerk reported that the overhead at Gelham Court had finally been completed by UK Power Networks and K & M had removed the overhead. The Clerk advised the K & M were going to credit the account for the spare LED when Clayton Close was swapped.

### (c) **Grasscutting**

Cllr Anderson advised that certain parts of the village needed cutting. **It was resolved for the Clerk to get Mr Lee to undertake cuts to the left-over budget in the worst areas prior to the new Financial Year.** Cllr Bubb advised that the mole hills by the Village Sign need raking and Cllr Hathaway asked the Clerk to ask Mr Lee to put back any uprooted daffodils. **It was also resolved for the Clerk to ask the new contractor for the Recreation Ground not to cut the daffodils until they had browned off for at least six weeks.**

### (d) **Cleaning**

Nothing to report.

### (e) **Litter bins**

Nothing to report.

### (f) **Seats and Benches**

**It was resolved for the Clerk to chase Mr English regarding the painting of the benches.**

### (g) **Dog waste bins/sponsorship –**

The Clerk advised that Mill House had taken on another bin and were going to send in new posters. The Clerk also advised the the invoice had been received from the Borough Council at £1.30 per week for each bin. This was going up to £1.58 for 17/18. **It was resolved for the Clerk to get the old stickers removed and the new Mill House ones in place.**

### (h) **Footpaths and Walkways**

The Clerk advised that she was still waiting for a price for the L shaped barriers at the path beside St Cecilia's and had asked Mr Penty to shingle this area. **It was resolved for the Clerk to chase.**

### (i) **Tree Warden**

Cllr Anderson advised regarding the Tree on County Land at the start of Life Wood. Cllr Anderson advised that he would have advised removal as the tree is dead but County had just got rid of the ivy.

The Clerk advised that she had ordered the Elms for the Recreation Ground and had received acknowledgement.

(j) **General Village Environment –  
Keep Britain Tidy /Sports Ground**

Cllr Anderson and Cllr Hathaway reported about the recent litter pick around the Sports Ground and asked the Clerk to take to the next Sports Ground Committee Meeting about the old sink and rubbish left behind the pavilion.

**War Memorial Area**

It was resolved for the Clerk to ask Mr Lee to spray the surface with Path Clear and get rid of the twigs.

**922 The Warren**

The Clerk advised that Cllr Payne wanted volunteers to remove the bund with wheelbarrows etc. The Clerk advised that a mini digger was needed. The Clerk met up with Mr Penty on site to look at the situation but Mr Penty was concerned as he is not sure where the liner starts and finishes and does not want to damage the liner. **It was resolved for Cllr Anderson to meet with Cllr Davey at The Warren tomorrow to get his advice.** The Clerk advised that Anglian Water advised that the pressure was the same as a normal tap. Cllr Anderson advised that the pressure is 1 Bar.

The Clerk advised that she had received a quote for the concrete pads for the bridge but still had not received the sketches. **It was resolved for the Clerk to continue to chase.**

**923 Correspondence –**

a) Counter Contract from new Recreation Contractor. **It was resolved for the Clerk to sign and return as this had been check by Cllr Anderson.**

**924 Items for inclusion at next meeting –**

Same agenda.

**925 Date, time and venue of next meeting**

**Monday 10 April 2017at 7.00pm in the Council Offices.**

With no further business, the meeting was closed at 20.10pm.

# Financial Budget Comparison

Comparison between 01/04/16 and 13/03/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/16

	2016/17	Actual Net	Balance	2017/18	
<b>Environment</b>					
<b>Income</b>					
400	Dog Bin Sponsorship	£0.00	£525.00	£525.00	£0.00
405	NCC Partnership Scheme	£0.00	£0.00	£0.00	£0.00
410	Misc	£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>		£0.00	£525.00	£525.00	£0.00
<b>Expenditure</b>					
4000	Cleaning Contract	£3,500.00	£2,860.00	£640.00	£3,500.00
4005	Dog Bins	£250.00	£95.85	£154.15	£500.00
4010	Dog Bin Advertising	£60.00	£0.00	£60.00	£60.00
4015	Dog Bin Emptying	£2,600.00	£0.00	£2,600.00	£2,800.00
4020	Grasscutting/Verge Maintenance	£2,500.00	£2,227.84	£272.16	£2,800.00
4025	Floral Enhancements	£250.00	£161.17	£88.83	£250.00
4030	Taskforce	£150.00	£54.28	£95.72	£150.00
4035	Street Lighting Energy	£6,500.00	£2,992.11	£3,507.89	£2,500.00
4040	Streetlight Maintenance	£3,000.00	£2,299.73	£700.27	£2,000.00
4045	Streetlight Repair/Survey/New	£2,000.00	£8,385.00	-£6,385.00	£1,000.00
4050	Seats/Benches	£0.00	£0.00	£0.00	£0.00
4055	Village Sign	£100.00	£0.00	£100.00	£100.00
4060	Bus Shelters	£250.00	£80.00	£170.00	£250.00
4065	Footpaths/PROW	£100.00	£0.00	£100.00	£100.00
4070	Trees	£1,000.00	£620.00	£380.00	£1,000.00
4075	Litterbins	£0.00	£508.00	-£508.00	£0.00
4080	General Maintenance	£1,000.00	£350.00	£650.00	£1,000.00
4085	Parish Partnership Scheme	£0.00	£0.00	£0.00	£29,000.00
<b>Total Expenditure</b>		£23,260.00	£20,633.98	£2,626.02	£47,010.00

Comparison between 01/04/16 and 13/03/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/16

	2016/17	Actual Net	Balance	2017/18	
<b>The Warren</b>					
<b>Income</b>					
800	Interest- Saffron	£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>		£0.00	£0.00	£0.00	£0.00
<b>Expenditure</b>					
8000	Warren Expenditure	£0.00	£2,735.00	-£2,735.00	£0.00
<b>Total Expenditure</b>		£0.00	£2,735.00	-£2,735.00	£0.00