

MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE
held on Monday 15 May 2017 at 7.15pm
at Council Offices, Post Office Road

Present : Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton, Cllr K Manship & Cllr C Shepherd.

In Attendance: B/Cllr Bubb & The Clerk

939 Apologies

Everyone present

940 Declarations of Interest

None received.

941 Minutes of meeting of 10 April 2017

It was resolved for the minutes to be signed by the Chair, as a true and accurate record. After the following amendment:

The Warren (935)

Should read:

A few years ago the Clerk said that she had checked with Matthew Henry and Clive Bond regarding restrictions and had been informed that there was no instruction from the Borough to the Parish Council apart from the money **was a commuted payment, a sum given by the developer** was for 15 years and any monies not used on the Warren would need to be paid back to the Developer and possibly any monies remaining though this was a debateable point.

942 Matters Arising

Edinburgh Way

(930) (915) (898) (882) (867) (852) (838) (824) (806) (793) (780) (765) (752) (739) The Clerk advised that she had received another quote from a contractor including a flap to stop flow back on to the court but unfortunately he has combined all areas and the Clerk needs to separate costs for the different areas. A tender evaluation cannot be achieved with out. The Committee said that they could not make a decision and needed a table. The Clerk advised that she could combine the other areas from each contractor and would send it through to committee members. **It was resolved for the Clerk undertakes this and sends it through to all committee members.**

The Clerk also advised that she had chased Mr Hickling but nothing had been received.

Parish Partnership Scheme

(930) (917) The Clerk had contracted NCC and had not received a reply as the Lady was on annual leave.

Correspondence

(936) The Clerk had contacted Mr Stanton regarding the Clothes Bank in St Nicholas Court and had not received a reply as yet.

943 Rangers

Nothing to be reported at this time.

944 Major Emergency Plan

Cllr Anderson advised that he had sent Cllr Shepherd the draft and had also sent the draft off to the Borough Council but had not received a reply. The Clerk advised that Cllr Payne had advised that the Co-ordinators had to be the Chair and Clerk of the Council.

945 Current Financial Position

The Clerk had not undertaken any of the new financial years accounts yet but a report would be available at the next meeting.

946 Actions Outstanding.

Items will be reported under Areas of Responsibility.

947 Areas of Responsibility

(a) Bus Shelters/Bus Stop

The Clerk advised that she was yet to look at the letters that are falling off. **It was resolved for the Clerk to look at replacement or removal.**

Cllr Bubb advised that there were lots of dead leaves in the bus shelter opposite Red Pumps. **It was resolved for the Clerk to ask Mr Lee to undertake.**

(b) Streetlights

Cllr Anderson advised that he was still waiting to hear from K & M re the moving of the angle of a lantern. **It was resolved for the Clerk to chase.**

(c) Grasscutting

Cllr Hathaway advised that the Recreation Ground Grass was now looking better. Cllr Hathaway was not happy regarding the reply from NCC regarding the verge by the Allotments. **It was resolved for the Clerk to inform NCC that it was not acceptable and that children were having to walk in the road and no one could use the bench with stinging nettles coming through the seat.**

(d) Cleaning

Nothing to report.

(e) Litter bins

Nothing to report.

(f) Seats and Benches

Cllr Anderson reported that the bench opposite the newsagents on Hunstanton Road has been painted. The Clerk advised that she had not asked for the bench to be painted and would investigate.

The Clerk reported that the bench opposite the Co-op had been cleaned by Mr Lee.

The Clerk reported that she had written to the Horticultural Society regarding the benches and trees on the Recreation Ground but had not received a reply. The Clerk had been instructed by the Recreation Committee to write and offer him two different places on the Recreation Ground.

(g) **Dog waste bins/sponsorship –**

Cllr Bubb asked if Mr Lee could clean all of the dog bins. **It was resolved for the Clerk to get Mr Lee to undertake.**

(h) **Footpaths and Walkways**

The Clerk advised that she was still waiting for a price for the L shaped barriers at the path beside St Cecilia's,. She had chased several times but no price has been received as yet.

Cllr Broughton advised that the footpath between Viceroy Close and Broadlands Close was in a bad state and was a Health & Safety risk as was very slippery and the vegetation overgrown. **It was resolved for the Clerk to get Mr Lee to clean and tidy urgently.**

(i) **Tree Warden**

Cllr Shepherd asked if the Trees were checked by a Tree Surgeon. Cllr Anderson said that Dan Yeoman's did a check around a year ago. Cllr Shepherd said that the person checking should not be the person undertaking the work. The Clerk advised that all tree work was checked and went out to tender. The Clerk advised that she needed to go out to tender to get the trees checked and did not want to use the three Tree Surgeons that undertake work for the Council at present. Cllr Shepherd said that she knows of one that we could try. The Clerk advised that there was one in Brancaster and the original one in Norwich used previously. **It was resolved for Cllr Shepherd to get the details to the Clerk and the Clerk to go out to tender for a safety check on the current trees.**

Village Sign

Cllr Bubb advised that the trees adjacent to the Village Sign need cutting back. **It was resolved for the Clerk to inform Dersingham United Charities and ask them to cut them back.**

(j) **General Village Environment –**

Water Pipe

The Clerk reported that she had reported to her that a large water pipe in the garden of 2A Manor Road had broken due to age and was collapsing. **It was resolved for the Clerk to report to Anglian Water.**

Burma Close

Cllr Hathaway advised that Burma Close and Bank Road needed attention and were looking very neglected. The Clerk advised that Bank Road was not fully completed by Mr Yeomans. Cllr Hathaway advised that these were too bigger job for the Task Force now. **It was resolved to have a site meeting at both sites at 1.00pm on Tuesday 23 May.**

948 The Warren

The Clerk handed round the paperwork that Cllr Payne had received from the Borough Council over The Warren. Cllr Shepherd looked at the paperwork and this paperwork does not cover the Warren but the housing area around the Warren. Cllr Bubb advised that Cllr Burrell was Chair at the time and should the Council get on to him. The Clerk advised that he should not have any relevant paperwork. Cllr Shepherd said that the Deed of Transfer was the document needed. The Clerk advised that this might be with the Solicitor. **It was resolved for the Clerk to contact Hawkins Ryan to see if this Deed is on our file and if so ask for a copy.**

Cllr Shepherd advised that she was asked by Mr Hopkins to have a look at the pond. Cllr Shepherd handed round some photographs showing that the pond had very little water in compared to a month ago. Cllr Anderson advised that all ponds lose water due to evaporation you only have to look at the pond in Ingoldisthorpe which is mainly no existent during the summer months. Cllr Anderson advised that he felt one day of filling it up would give us an indication of how long it would take to fill etc. The Clerk advised that it needed filling up totally and topping up so the liner is totally sodden then planting as per Ponds Uk's instructions. **It was resolved for the Clerk to obtain the Stand Pipe from Anglian Water a.s.a.p. taking into account the school holidays.**

**949 Correspondence –
Leaflets from Broxap and Glasdon.**

950 Items for the Website.
No items for the website.

951 Items for inclusion at next meeting –
Same agenda.

952 Date, time and venue of next meeting
Monday 12 June 2017 at 7.00pm in the Council Offices.

With no further business the meeting was closed at 20.10pm.