

MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE
held on Monday 12 June 2017 at 7.15pm
at Council Offices, Post Office Road

Present : Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton & Cllr C Shepherd.

In Attendance: B/Cllr Bubb & The Clerk

951 Election Of Chair

Cllr Hathaway proposed Cllr Anderson, this was seconded by Cllr Broughton. **It was resolved for Cllr Anderson to be Chair of this Committee.**

952 Election Of Vice Chair

Cllr Hathaway proposed Cllr Shepherd, this was seconded by Cllr Anderson. **It was resolved for Cllr Shepherd to be Vice Chair of this Committee.**

953 Apologies

It was resolved to accept apologies from Cllr K Manship.

954 Declarations of Interest

None received.

955 Minutes of meeting of 15 May 2017

It was resolved for the minutes to be signed by the Chair, as a true and accurate record.

**956 Matters Arising
Edinburgh Way**

(940) (930) (915) (898) (882) (867) (852) (838) (824) (806) (793) (780) (765) (752) (739) The Clerk advised that she had not received the breakdown from the other Supplier. The situation had become urgent due to the Tennis Court so the Contract had been awarded and the work is currently taking place.

The Clerk also advised that she had chased Mr Hickling but nothing had been received, including anything from Mr Stanton.

Parish Partnership Scheme

(940) (930) (917) Bus Stop The Clerk advised that the bus stops need paying for so they can be designed and put in place. The Clerk said that she would raise payment at the Full Council meeting at the end of the month. **It was resolved for payment to be made.**

Traffic Lights. The Clerk had previously circulated a draft proposal. After discussion it was felt that a crossing of some description needs to be on all four legs of the crossing not just across Hunstanton Road next to the fish and chip shop. **It was resolved for the Clerk to contact NCC Highways and express this view and ask for a site meeting.**

957 Rangers

Nothing to be reported at this time they are due in the village within the next three weeks.

958 Major Emergency Plan

Cllr Anderson advised that he had sent off to Dave Robson of the Borough Council but had not received a reply.

959 Current Financial Position

The Clerk handed round a budget sheet. Everything in order.

960 Actions Outstanding.

Items will be reported under Areas of Responsibility.

961 Areas of Responsibility

(a) Bus Shelters/Bus Stop

The Clerk advised that she was yet to look at the letters that are falling off.
It was resolved for the Clerk to look at replacement or removal.

Cllr Bubb advised that there were still lots of dead leaves in the bus shelter opposite Red Pumps. The Clerk advised that she had asked Mr Lee to undertake. Cllr Anderson said that more blow in all the time.

(b) Streetlights

The Clerk advised that K & M had informed that these were the old style LED's and they cannot be modified. The Clerk also advised that she had received the invoice for the brighter light in Clayton Close.

(c) Grasscutting

Cllr Hathaway advised that the verge by the Allotments had finally been cut.

(d) Cleaning

Nothing to report.

(e) Litter bins

Nothing to report.

(f) Seats and Benches

The Clerk reported she had not received a reply from Mr Fisher regarding the benches and trees.

(g) Dog waste bins/sponsorship –

It was resolved for the Clerk to chase Mr Lee regarding the cleaning of the dog bins.

(h) Footpaths and Walkways

The Clerk advised that she had received a note through the door regarding the footpath by Sugar Lane saying it was un-passable. Cllr Hathaway advised that herself and Cliff Jordan had recently been and cut back this area.

The Clerk reported that she had received an email from a Parishioner regarding car parked on pavements with empty drives and then walking in the road to get by. Cllr Hathaway advised that she had been told at a SNAP meeting that photographs of offending vehicles should be taken and

passed on to the Police and then the Police would call the owner and inform them not to cause an obstruction. **It was resolved for the Clerk to write and explain this to the Parishioner.**

The Clerk advised of an over hanging hedge been reported in a couple of places. **It was resolved for the Clerk to write and ask that attention is given.**

The Clerk also reported that the hedge between the Church Hall and the Coach & Horses needs cutting back. **It was resolved for the Clerk to contact Mr Stanton over this.**

(i) **Tree Warden**

Cllr Anderson had sent the Clerk a list of areas where the Parish owns trees for the Tree Surgeons. The Clerk advised that she was not sure if that was enough detail but would speak to all involved and ask for a site visit. Cllr Anderson advised that if this was not enough he would need to go round to all the areas and plot and name the trees.

Cllr Anderson asked when the other Tree of Heaven would be removed from the Recreation Ground. The Clerk advised that it was cancelled the other day because of the weather. It should be completed this week.

Cllr Anderson advised that the Walnut tree outside the Library looked dead and needed removing. Cllr Hathaway advised that it had been reported as having Honey Fungus in the winter. The Clerk advised that the County Arborist had agreed to come and look.

Cllr Bubb advised that the tree by the Village Sign still had not been cut back. **It was resolved for the Clerk to contact again.**

(j) **General Village Environment –
Water Pipe**

The Clerk reported that she had reported the large water pipe in the garden of 2A Manor Road but had not received a reply. **It was resolved for the Clerk to chase.**

Bank Road

Cllr Bubb advised that after the site visit he had gone and had a chat with the Assistant Direct of Planning and asked about the possibility of putting small one bedroom bungalows and he seemed in principle to agree. **It was resolved for the Clerk to ask some details regarding Pre-applications etc.**

962 The Warren

The Clerk advised that she had spoken to Hawkins Ryan and they have been unsuccessful in finding the deeds regarding the Warren but they are continuing to look.

Cllr Anderson advised that the Clerk is due to pick up the Standpipe tomorrow to fill up the pond. People checking regularly were necessary.

Cllr Bubb said that he was concerned regarding the gap in the fence from the Drift to the new Caravan site as it is not easy crossing the by pass and children getting out. Cllr Bubb was also concerned that people were now not using the metal bridge to cross over the dyke at the site of the Warren because the bank was steep and dangerous and people were hurting themselves on the gorse trying to avoid using the metal grate. Cllr Bubb felt on health and safety grounds the bridge should be put in place sooner rather than later. Cllr Shepherd advised that she was not happy with using any monies until the deeds had been found and the money was used for this purpose. Cllr Bubb said that could some fund-raising be achieved to pay back for the bridge as it was urgently needed. **It was resolved for Cllr Anderson to speak with Cllr Payne regarding this.**

**963 Correspondence –
Everything reported under agenda items.**

964. Items for the Website.
No items for the website.

965 Items for inclusion at next meeting –
Same agenda.

966 Date, time and venue of next meeting
Monday 10 July 2017 at 7.00pm in the Council Offices.

With no further business the meeting was closed at 20.30pm.

Financial Budget Comparison

Comparison between 01/04/17 and 05/06/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

| | | 2017/18 | Actual Net | Balance |
|--------------------------|--------------------------------|------------|------------|------------|
| Environment | | | | |
| Income | | | | |
| 400 | Dog Bin Sponsorship | £0.00 | £0.00 | £0.00 |
| 405 | NCC Partnership Scheme | £0.00 | £0.00 | £0.00 |
| 410 | Misc | £0.00 | £0.00 | £0.00 |
| Total Income | | £0.00 | £0.00 | £0.00 |
| Expenditure | | | | |
| 4000 | Cleaning Contract | £3,500.00 | £520.00 | £2,980.00 |
| 4005 | Dog Bins | £500.00 | £0.00 | £500.00 |
| 4010 | Dog Bin Advertising | £60.00 | £0.00 | £60.00 |
| 4015 | Dog Bin Emptying | £2,800.00 | £0.00 | £2,800.00 |
| 4020 | Grasscutting/Verge Maintenance | £2,800.00 | £415.00 | £2,385.00 |
| 4025 | Floral Enhancements | £350.00 | £0.00 | £350.00 |
| 4030 | Taskforce | £150.00 | £0.00 | £150.00 |
| 4035 | Street Lighting Energy | £2,500.00 | £243.51 | £2,256.49 |
| 4040 | Streetlight Maintenance | £2,000.00 | £175.94 | £1,824.06 |
| 4045 | Streetlight Repair/Survey/New | £1,000.00 | £0.00 | £1,000.00 |
| 4050 | Seats/Benches | £0.00 | £25.00 | -£25.00 |
| 4055 | Village Sign | £100.00 | £0.00 | £100.00 |
| 4060 | Bus Shelters | £250.00 | £0.00 | £250.00 |
| 4065 | Footpaths/PROW | £100.00 | £0.00 | £100.00 |
| 4070 | Trees | £2,000.00 | £0.00 | £2,000.00 |
| 4075 | Litterbins | £0.00 | £0.00 | £0.00 |
| 4080 | General Maintenance | £2,000.00 | £0.00 | £2,000.00 |
| 4085 | Parish Partnership Scheme | £29,000.00 | £0.00 | £29,000.00 |
| Total Expenditure | | £49,110.00 | £1,379.45 | £47,730.55 |