

MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE
held on Monday 10 July 2017 at 7.15pm
at Council Offices, Post Office Road

Present: Cllr B Anderson, Cllr K Hathaway, Cllr C Shepherd & Cllr I Broughton

In Attendance: B/Cllr Bubb & The Clerk

966 Apologies

It was resolved to accept apologies from Cllr K Manship.

967 Declarations of Interest

None received.

968 Minutes of meeting of 12 June 2017

It was resolved for the minutes to be signed by the Chair, as a true and accurate record.

969 Matters Arising

Parish Partnership Scheme

(956) Traffic Lights. The Clerk had invited the Designer from NCC to attend the next Full Council meeting but no acknowledgement had been received as yet.

970 Rangers

B/Cllr Bubb reported that the vegetation around the outside of the Church Wall was very untidy and unkempt. **It was resolved for the Clerk to put on the Rangers List.**

Cllr Hathaway advised that the Road Sign at the top of Fern Hill stating Mill Road is very dirty. B/Cllr Bubb advised that this was a Borough Council action not County. **It was resolved for the Clerk to report to the Borough Council.**

971 Major Emergency Plan

Cllr Anderson advised that he had not received anything from Dave Robson of the Borough Council. **It was resolved for B/Cllr Bubb to take up as a Borough Councillor.**

972 Current Financial Position

The Clerk handed round a budget sheet. Everything in order. Cllr Anderson said that the Streetlight Energy/Maintenance looked pleasing. The Clerk advised that a credit should be received for the lower bulb removed from Clayton Close. **It was resolved for the Clerk to chase.**

973 Actions Outstanding.

Items will be reported under Areas of Responsibility.

974 Areas of Responsibility

(a) Bus Shelters/Bus Stop

The Clerk advised that she was yet to look at the letters that are falling off. **It was resolved for the Clerk to look at replacement or removal.**

Cllr Broughton arrived at the meeting. 7.30pm.

(b) **Streetlights**

Nothing to report.

(c) **Grasscutting**

B/Cllr Bubb advised that he was still waiting a reply regarding what proportion of the verges is down to County, down to the Borough and how much is cut under special services added to the precept.

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

The Clerk reported Mr Lee had reported to her that someone was regularly driving into the village and filling the litter bins on the Recreation Ground with garden waste. Mr Lee had inspected the waste but nothing personal was found. This has happened now on several occasions and makes it very hard for him to get rid of the rubbish from the Recreation Ground. B/Cllr Bubb asked the Clerk to speak with the Portfolio Holder Cllr Devereux regarding this and what if any action can be taken. **It was resolved for the Clerk to check.**

(f) **Seats and Benches**

The Clerk reported she had not received a reply from Mr Fisher regarding the benches and trees.

(g) **Dog waste bins/sponsorship –**

The Clerk informed the Committee that the cleaning of the bins had been achieved.

The Clerk read out an email from the Borough Council regarding a new scheme for Green Dog Walking. **It was resolved to wait and see what other Parishes take up the offer.**

(h) **Footpaths and Walkways.**

The Clerk reported that she had given Cllr Hathaway's advise re the Parked Cars to the lady in question.

Cllr Anderson asked the Clerk to get Mr Lee to sweep back the Shingle on the St Cecilia's path. **It was resolved for the Clerk to instruct Mr Lee.**

The Clerk reported that the hedge between the Church Hall and the Coach & Horses would be cut before the Flower Show.

(i) **Tree Warden**

The Clerk report than when looking over the trees with the companies regarding the Tree Survey one expert pointed out Ash Die Back on the tree at the bottom of Bank Road. **It was resolved for Cllr Anderson to check and if necessary report.**

The Clerk reported that she had met with two of the three companies and had received one quote so far.

At the last meeting the Clerk was asked to write to a household regarding overhanging Willow Tree. The Clerk hand delivered the letter but really could not see the need for a letter. The Clerk asked that someone or herself needed to check in future before any letters are sent.

(j) **General Village Environment –
Water Pipe**

The Clerk reported that this had been reported again and the householders details given to Anglian Water for them to seek permission to attend his property.

Bank Road

The Clerk advised that she had spoken with Mr Fry, Planner at the Borough Council and he thought at a pre-application was the way forward. The Clerk had checked and the land was not registered to the Council. The Clerk said that registration should be sort and she would try and find the deeds within the office paperwork. Cllr Shepherd asked why all the deeds etc were in one place. The Clerk advised that all deeds undertaken since she has been Clerk are but prior to this some were kept on the subject files. The Clerk advised that the pre-application fee was dependant on what would or could be put on the site. £77.00 per property and as a Council there would be a 50% discount. **It was resolved for the Clerk to look for the deeds.**

975 The Warren

Cllr Shepherd advised that the pond was loosing water quicker than it would through evaporation. Cllr Anderson said that the pond at Ingoldisthorpe does not have water in at this time of year. B/Cllr Bubb said he thought it needed planting up and then re-filling in the autumn. Cllr Anderson said that he had some Water Mint and B/Cllr Bubb said that he also had some plants from his pond.

Cllr Shepherd handed round a discussion paper. It went into all aspects of the project. Cllr Shepherd had outlined who's permission was needed by. The Clerk said that the majority had been spoken to and she now needs to go back and ask for permission to be put in writing. The manufacturer would only work to the correct British Standard but the Clerk to ask for this in writing and also the specifications. The Clerk assured the Committee that the dyke was not the responsibility of the Internal Drainage Board as they did not take over responsibility until the other side of the by-pass. The Clerk would check with Anglian Water who she had not contacted so far. Cllr Shepherd advised that planning permission might be required.

Cllr Shepherd was still not happy with regards to the lack of the Deed of Transfer regarding the restricted covenant. The Clerk advised that she had checked with the Solicitor and they had no more paperwork and apparently, the paperwork was all that was available from the Borough Council. Cllr Shepherd also said that it was not a replacement that had been suggested but a new bridge. This might affect the decision totally and would the Borough Council still make the same statement. **It was resolved for the Clerk to check and get things in writing which she had received verbally.**

976 Correspondence –

The Clerk read out a letter received from the Borough Council regarding Food liners for the caddy bins are no longer necessary. Food can be put in any plastic bag/newspaper and the Borough Council will no longer sell the bags.

977 Items for the Website.

It was resolved for the Clerk to get the Letter from The Borough Council re the Caddy Liners on the website.

978 Items for inclusion at next meeting –

Plus December Meeting.

979 Date, time and venue of next meeting

Monday 11 September 2017 at 7.00pm in the Council Offices.

With no further business the meeting was closed at 20.25pm.

Financial Budget Comparison

Comparison between 01/04/17 and 10/07/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

		2017/18	Actual Net	Balance
Environment				
Income				
400	Dog Bin Sponsorship	£0.00	£0.00	£0.00
405	NCC Partnership Scheme	£0.00	£0.00	£0.00
410	Misc	£0.00	£0.00	£0.00
Total Income		£0.00	£0.00	£0.00
Expenditure				
4000	Cleaning Contract	£3,500.00	£818.47	£2,681.53
4005	Dog Bins	£500.00	£0.00	£500.00
4010	Dog Bin Advertising	£60.00	£0.00	£60.00
4015	Dog Bin Emptying	£2,800.00	£0.00	£2,800.00
4020	Grasscutting/Verge Maintenance	£2,800.00	£740.00	£2,060.00
4025	Floral Enhancements	£350.00	£0.00	£350.00
4030	Taskforce	£150.00	£0.00	£150.00
4035	Street Lighting Energy	£2,500.00	£345.90	£2,154.10
4040	Streetlight Maintenance	£2,000.00	£263.91	£1,736.09
4045	Streetlight Repair/Survey/New	£1,000.00	£530.46	£469.54
4050	Seats/Benches	£0.00	£25.00	-£25.00
4055	Village Sign	£100.00	£0.00	£100.00
4060	Bus Shelters	£250.00	£0.00	£250.00
4065	Footpaths/PROW	£100.00	£0.00	£100.00
4070	Trees	£2,000.00	£185.00	£1,815.00
4075	Litterbins	£0.00	£0.00	£0.00
4080	General Maintenance	£2,000.00	£1,140.00	£860.00
4085	Parish Partnership Scheme	£29,000.00	£2,982.00	£26,018.00
Total Expenditure		£49,110.00	£7,030.74	£42,079.26
The Warren				
Income				
800	Interest- Saffron	£0.00	£0.00	£0.00
Total Income		£0.00	£0.00	£0.00
Expenditure				
8000	Warren Expenditure	£0.00	£510.00	-£510.00
Total Expenditure		£0.00	£510.00	- £510.00