

Minutes of the Meeting of the Dersingham Parish Council held on 28 February 2017 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

**Present:** Cllr S Payne (Chair), Cllr C Hipkin (Vice Chair) Cllr K Manship, Cllr B Hopkins, Cllr G Billard, Cllr D Murrell, Cllr C Davey, Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton, Cllr C Shepherd, Cllr P Edwards, and Cllr D Wright.

**Also, Present:** Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Borough Cllr T Bubb 1 member of the public.

The Chair asked if anyone was intending to film/record the meeting.  
No one wished to record the meeting.

**12428 To Receive and Consider Apologies for Absence**  
**It was resolved to accept apologies from** Cllr A Hobson and Cllr T Suiter.

**12429 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.**  
None Received.

The meeting was then opened to the public.

A parishioner asked if The Parish Council knew what the work was that was being undertaken along Lynn Road as you come into Dersingham. Cllr Payne advised there are Gas works being carried out.

Public session was closed at 7.02pm

**12430 To receive a verbal report from the Norfolk County Council.**  
Cllr Dobson had sent his apologies.

**12431 To receive a verbal report from the Borough Councillors.**  
Cllr Bubb advised that there had been a meeting between Cllr Collingham, Cllr Hopkins and a representative from Internal Drainage Board and himself to check the water course that runs from Manor Road to The Drift to determine the problem with regards to the flooding. To solve the problems highlighted it is felt that the Sports Ground dykes will need to be dredged, and a ditch would be dug from the tennis Courts to the nearest dyke to take away the water fall. The rest of the area flows freely with the only obstacles being overgrown weeds etc. it was also noted that residents have erected fences and so are unable to maintain the area and their riparian rights as their access is restricted.  
Community Infrastructure Levy (C.I.L) comes into effect from March 2017, if The Parish Council put together a neighbourhood plans they could receive 25% however without a plan the allocation would be 15%. The Borough Council have Planning Officers that are willing to assist with the structure of the plan. Cllr Payne said that The Parish Council currently have no capacity to undertake writing the plan.

Planning Application submitted for 23 Woodside Avenue had previously been refused by both The Parish Council and The Borough Council. It had been taken to appeal and the appeal had been lost.

**12432 Minutes of the Dersingham Parish Council Meeting held on 30 January 2017.**

**It was resolved for the minutes to be signed as true and accurate.**

**12433 Clerks Report.**

The Clerk advised the Christmas lights had been removed today from the Trees of Heaven on the recreation ground and will be returned to the office once they had been checked.

The Playground area has had more wetpour placed around the boat and a new bucket swing installed.

Cllr Hathaway had advised The Clerk that the overhead cable at Gelham Court looks like it is now taking shape.

With regards to Committees Cllr Shepherd had requested that she could join the Planning, Environment and Communications Committees. The Clerk asked if any Cllrs had any objections. **It was resolved for Cllr Shepherd join these committees.** The Clerk asked Cllr Murrell is there was any specific Committee had wished to join. Cllr Murrell stated he was happy to join whichever committee needed more Cllr's. The Clerk advised that currently all Committees had sufficient numbers of Cllr's and would liaise with Cllr Murrell.

The Clerk asked Cllr Broughton if she would like to join the Planning Committee as she had expressed an interest previously but had not been present at the previous Full Council Meeting when it was decided which Cllr's would form the Committee. Cllr Broughton agreed to join the committee.

Equipment is to be delivered Friday to The Parish Council for the Keep Britain Tidy Weekend. It was resolved to open the meeting to the public at 7.13pm to allow discussion as to where it would be most beneficial to clean. It was agreed that people were to meet on Saturday at 10.00am at the Sports Ground.

It was resolved for the meeting to return to close session 7.20pm

**12434 Minutes of the Recreation Committee Meeting held on 6 February 2017.**

Cllr Davey Proposed Full Council supports the grant of £3500.00 being added to the ring-fenced monies for the Skatepark. **It was resolved for the money when received to be ringfenced**

**12435 Minutes of the FGP&A Committee Meeting held 6 February 2017.**

Cllr Payne advised there were no issues to bring to Full Council.

**12436 Minutes of the Dersingham Centre Committee Meeting 7 February 2017.**

Cllr Davey advised there were no issues to bring to Full Council.

Cllr Davey stated a decision from The Lottery had not yet been received, however it is hoped to know the outcome by late March. The tender

process is still ongoing, tenders had been received and are currently under review, the contract has not yet been awarded as recommendation would be put through Full Council. Cllr Hathaway asked what is in plan for current users of the village hall and is there a point of contact for concerned parishioners to have questions answered? Cllr Payne advised she had made suggestions to both Day Centre and Phobbies for interim venues. Cllr Davey suggested that either himself or the Clerk would be the best point of contact should parishioners have any queries.

**12437 Minutes of the Communications Committee Meeting held 13 February 2017.**

Cllr Hathaway advised there were no issues to bring to Full Council. The Village Voice now has a new editor, John Vost, who will start on the next issue of the Village Voice. Cllr Payne advised he will be paid an honorarium for the post that will be taken from the Staffing Budget.

**12438 Minutes of the Environment Committee Meeting held on 13 February 2017.**

Cllr Anderson advised there were no issues to bring to Full Council however The Clerk had asked for the need for quotes regarding the drainage works to be carried out on the sports ground be discussed. The Meeting was opened to the public at 7.32pm. Cllr Collingham enquired if the drainage work needing to be carried out would result in the tennis courts being damaged/dug up.

**12439 War Memorial Garden Maintenance & SLA.**

Cllr Payne wished to update our version of the SLA with the monitoring officer's comments and The Parish Council will work to that agreement. Cllr Anderson felt that The Parish Council will in all probability continue to maintain the area under the current circumstances.

**12440 Applications and Determinations:**

Applications:

17/00237/F Mr R Cude, Application for conversion of existing garage to living accommodation at 57 Hunstanton Road, Dersingham - **Approved**

17/00226/F Mr A Newell, Application for Rear single storey extension and side porch to kitchen and front porch to hall, at 25a Station Road, Dersingham - **Approved**

Determinations.

16/02026/O Mr & Mrs Judd, outline application for new dwelling at Tit Willow, 16 Park Hill, Dersingham. **Granted**

16/02119/F Mr Kellegher & Ms Rix, Application for 2-storey rear extension to dwelling at 1 Duck Decoy Close, Dersingham. **Granted**

16/02208/F Mr S Littlefair, Application for porch extension at 23 Philip Nurse Road, Dersingham- **Granted**

**12441 Correspondence.**

The Chair read out the correspondence.

A letter had been received from The Borough Council re Local Sea Defences Funding Meeting. The letter stated Cllr Payne had attended the meeting however there had been no representation from The Parish Council at the meeting and therefore Cllr Payne was not willing to sign the letter. **It was resolved for The Clerk to contact Snettisham Parish Council and request the letter be amended and re-issued for The Chair to sign.**

**12442 Accounts to Date**

**A) Councillors to approve accepting the accounts until the end of January 2017.**

**It was resolved to approve the accounts.**

**12443 Accounts for Payment.**

**FEBRUARY PAYMENTS**

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy	£183.85
DD	Utility Warehouse – Mobile (Jan)	£18.40
D/P	G Scanlon – Office Cleaning - February	£40.00
D/P	Clearview Windows – Office Windows	£10.00
D/P	Dersingham VA Primary & Nursery – R Hire	£40.00 (Feb)
D/P	Wages February	£1778.89
D/P	Norfolk Pension Fund – Pension	£571.87
D/P	K & M Lighting Services – Feb	£105.56
D/P	ICO – Data Protection	£35.00
D/P	Clanpress – Printing 104	£2356.00
D/P	Anvil Engineering Ltd- War Memorial Sleeve	£168.00
105882	Mr C Davey – Postage & Packaging for Lottery	£18.45
D/P	K & M Lighting Services – Mar	£105.56
D/D	BT Telephone Bill – February	£35.04
D/P	Norfolk Constabulary- Key holder registration	£25.00

**24 months.**

**D/P**

**G Green Elec – Remove of C/Lights**

**£235.00**

**It was resolved for payments to be made.**

**12443 Date & Place of next meetings.**

Full Council Meeting on Monday 27 March 2017 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 6 March 2017 at 6.00pm at Parish Office  
FGP&A Committee Meeting 6 March 2017 at 7.15pm at Parish Office  
Dersingham Centre Committee, 7 March 2017 at 7.00pm at Church Hall, Little Room.

Communication Committee Meeting 13 March 2017 at 6.00pm at Parish Office  
Environment Committee Meeting 13 March 2017 at 7.15pm at Parish Office.

A Parishioner enquired if you needed to book for the upcoming pancake event due to be held. Cllr Payne advised it was not necessary.

With no further business the meeting closed at 7.57pm