

Minutes of the Meeting of the Dersingham Parish Council held on 27 March 2017 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

**Present:** Cllr S Payne (Chair), Cllr C Hipkin (Vice Chair) Cllr K Manship, Cllr B Hopkins, Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton, Cllr A Hobson, Cllr C Shepherd, and Cllr D Wright.

**Also, Present:** Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Borough Cllr T Bubb, 2 members of the public. Norfolk County Cllr J Dobson (Arrived 7.45pm left 7.55pm)

The Chair asked if anyone was intending to film/record the meeting.  
No one wished to record the meeting.

**12445            To Receive and Consider Apologies for Absence**  
**It was resolved to accept apologies from** Cllr T Suiter, Cllr Davey, Cllr Green and Cllr Murrell.

**12446            To Receive Declarations of Interest and request for Dispensations**  
**by Councillors in any of the Agenda Items listed.**  
None Received.

The meeting was then opened to the public.

A Parishioner commented on how disappointed he was with the way the grass verge and surrounding area had been left by the contractors carrying out the gas works and thought it may be worth complaining to the council. The kerb has also been removed and were originally left on site however appear to have been taken away. The Clerk is to contact Norfolk County County Highways. Another parishioner stated the village looks great now due to the daffodils etc. in the area.

Public session was closed at 7.06pm

**12447            To receive a verbal report from the Norfolk County Council.**  
The Clerk advised Cllr Dobson had advised he had to attend Congham Parish Council first and would join us as soon as possible.

**12448            To receive a verbal report from the Borough Councillors.**  
Cllr Bubb advised that The Borough Council had changed their meeting structure and therefore had not met since the last Parish Council Meeting. The Borough Council are contemplating introducing a Borough Lottery scheme, but on further inspection they felt they could undertake a better scheme in house.  
The Clerk advised that Cllr Collingham had sent her apologies via email. She did however wish to congratulate The Dersingham Centre on The Lottery Bid. Cllr Collingham also raised the question on the current situation regarding the drainage issues raised. Cllr Payne advised these are still ongoing and The Clerk is chasing for quotes etc.

- 12449 Minutes of the Dersingham Parish Council Meeting held on 27 February 2017.**  
**It was resolved for the minutes to be signed as a true and accurate after the following amendment.**  
The date shown on Full Council Minutes to be amended to 27 February 2017
- 12450 Clerks Report.**  
The Clerk advised she had received the reports for the inspections taken place on The Recreation Ground. The Gate is to be replaced along Bank Road and the Kissing Gate to be removed along Hunstanton Road. The wetpour around the roundabout had never been laid properly, it is now possible to lift a large area. The Clerk has contacted Playdale for them to order an urgent repair. The Bucket Swing etc. that had recently been installed are all fine.  
The Clerk asked to discuss the possibility to via monies. The Chair deferred the item to agenda item 17 Accounts to Date.
- 12451 Minutes of the Recreation Committee Meeting held on 6 March 2017.**  
Cllr Payne advised there were no issues to bring to Full Council.  
Cllr Hathaway enquired as to when the trees will be removed on the recreation ground. The Clerk advised they should have been removed last week and would chase things up. Cllr Payne said it would soon be too late to have them removed. Cllr Anderson suggested if you can see the whole tree canopy and are satisfied there are no nesting birds the works can still be carried out.
- 12452 Minutes of the FGP&A Committee Meeting held 6 March 2017.**  
Cllr Payne advised there were no issues to bring to Full Council.  
The Parish Council are still awaiting quotes for the drainage on the sports ground.
- 12453 Minutes of the Dersingham Centre Committee Meeting 7 March 2017.**  
Cllr Payne advised there were no issues to bring to Full Council.  
With regards to minute item 126 Cllr Payne stated the foot path goes through a garden and therefore will not be diverted.
- 12454 Minutes of the Planning Committee Meeting held 13 March 2017.**  
Cllr Hipkin advised Cllr Shepherd had written the Terms of Reference for The Planning Committee and proposed Full Council accepts the Draft Terms of Reference. **It was resolved to accepts the Terms of Reference.**  
Cllr Hipkin also proposed Full Council accepts the CPRE (Campaign to Protect Rural England) Pledge. The Clerk read a summary of The Pledge, Cllr Anderson said he would be happy to accept The Pledge however had concerns with regards to the development on Brownfield sites as this could include gardens and ecologically important areas. Cllr Shepherd stated the areas that tend to be classed as Brownfield are

disused sites, industrial areas, old schools etc. **It was resolved to adopt The CPRE Pledge.**

**12455 Minutes of the Communication Committee Meeting held on 13 March 2017.**

Cllr Hathaway advised there were no issues to bring to Full Council. The Communications Committee meetings date and time has been changed to accommodate the new Editor. The meetings will now be held the Tuesday before the Village Voice deadline at 9.30am. Dersingham Data publication date has been moved to October.

**12456 Minutes of the Environment Committee Meeting held on 13 March 2017.**

Cllr Anderson advised there were no issues to bring to Full Council. Cllr Hipkin enquired what the current situation is with the pond on The Warren. Cllr Anderson responded and said the pond level needed to be ascertained and asked Cllr Hipkin if he could assist. There was further discussion about the soil heap.

**12457 War Memorial Garden Maintenance & SLA:**

Discussion was had regarding the current condition and maintenance of The War Memorial. With regards to the SLA it will be circulated in the next few days.

**12458 Norfolk Pension Fund Employer Contribution Rates.**

The Chair read the proposed increases to the Pension Fund and proposed we accept the increases. **It was resolved to accept the increases.**

**12459 Applications and Determinations**

Applications:

- 17/00137/F North & West Norfolk NNR's, Application for single storey open fronted hay barn for storage of feed for cattle at land West of roundabout North East of Dersingham Fen, Dersingham Bypass, Dersingham. – **Approved.**
- 17/00333/F Ms J King, Application Extension and Alterations (rendering of Main House) 29 Manor Road, Dersingham – **Refused.**
- 17/00524/F Mr M Davies, Application for Demolition of existing garage and erection of a single storey rear extension | 11 Post Office Road Dersingham – **Differed to Planning Committee.**

Determinations.

The meeting was opened to the public 7.48pm to receive Norfolk County Councils Report.

Cllr Dobson asked that The Parish Council continued to not give monies to the recycling/Recharge as it is the responsibility of the Environment Agency not that of the Parish Council, Borough Council or Norfolk County Council.

With regards to the current buses situation a meeting is to be held in April to get County Council Officer, Richard Bird to discuss the current suggestions made.

Integrated Health & Social Care has been added as an increase to the Council Tax Bill for the forth coming year at an increase of 4.5%. This is to accommodate the Social Care, Adult Social Care and is a directive from the Government. To help pay for an ever-increasing cost of later life care.

Cllr Dobson wished to make The Parish Council that he will not be standing in the next election. The conservative candidate for the next election will be Stewart Dark.

The meeting was put back into closed at 7.55pm

**12460 Correspondence.**

The Chair read out the correspondence, Cllr Shepherd had requested to attend training on Neighbourhood Planning. **It was resolved for Cllr Shepherd to attend and The Clerk to book.**

**12461 Accounts to Date**

**A) Councillors to approve accepting the accounts until the end of February 2017.**

**It was resolved to approve the accounts.**

The Clerk said there was committed spends on certain budgets. **It was resolved for the following Environment Task Force Flora Enhancements £100.00 vire over £1000.00 vire for trees, General maintenance vire £1000.00 Recreation maintenance vire £1000.00.**

**12462 Accounts for Payment.**

**MARCH PAYMENTS**

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy	£151.85
DD	Utility Warehouse – Mobile (March)	£18.40
D/P	G Scanlon – Office Cleaning – (March)	£40.00
D/P	Clearview Windows – Office Windows (March)	£10.00
D/P	Dersingham VA Primary & Nursery – R Hire (March)	£40.00
D/P	Wages March	£1778.89
D/P	Norfolk Pension Fund – Pension	£571.87
D/P	HNRC – PAYE	£1108.70
D/P	CAN – Playground Insp Course	£20.00

D/P	Clanpress – Printing 105	£2356.00
D/P	ECS Computers – 365 Subs	£582.00
105883	Gardening for the Disabled - Grant	£265.00
105884	N.S.I. Dersingham Centre Ring Fencing	£43,518.00
D/P	Dolphin Graphics - Photos	£69.60
D/P	Dolphin Graphics – Dog Bin Sponsorship	£14.40
D/P	Fenland Leisure – Repairs to Playground	£1142.30
D/D	BT Telephone Bill – March	£40.24
D/P	KLWNBC – Trade Sacks	£97.00
D/P	KLWNBC – Dog Bin Empty	£2450.76
D/P	Mr J Vost – Honorarium	£250.00
D/P	Imagin Products - I.D. Badges	£15.00
D/P	Imagin Products – Holder & Lanyards	£8.64
D/P	Mr D Lee – Grasscutting & General Maintenance	£420.00
D/P	Norfolk Parish Training & Support – Course	£35.00
D/P	Viking Direct – Stationery	£57.04
D/P	Viking Direct – Office Cleaning	£13.64
D/P	Viking Direct – Stationery & Postage	£202.23
D/P	Cartridge Save – Printer Cartridges	£451.08
105885	Clerk’s Mileage	£205.65
D/P	K Penty – General Maintenance	£474.00
105886	Petty Cash	£13.14
D/P	Anglian Water – Rec Water	£13.73
D/P	Thaxters – War Memorial Area Products	£76.45

**It was resolved for payments to be made.**

**12463      Date & Place of next meetings.**

Full Council Meeting on Monday 24 April 2017 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 3 April 2017 at 6.00pm at Parish Office

FGP&A Committee Meeting 3 April 2017 at 7.15pm at Parish Office

Dersingham Centre Committee, 4 April 2017 at 7.00pm at Church Hall, Little Room.

Planning Committee Meeting 10 April 2017 at 6.00pm at Parish Office

Environment Committee Meeting 10 April 2017 at 7.15pm at Parish Office

Communication Committee Meeting 18 April 2017 at 9.30am at Parish Office

With no further business, the meeting closed at 8.15pm.

**EXCLUSION OF THE PRESS AND PUBLIC.**

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act.”

**20. Minutes of the Dersingham Centre Meeting held on 22 March 2017**  
**a) Councillors to vote on any Recommendations to Full Council**

The Chair advised that the tenders had been received for the building of The Dersingham Centre. Out of the tenders received The Chair proposed that The Council awards the contract to T.M.Browne. **It was resolved for the contract to be awarded to T.M.Browne subject to all monies being in place.**