

Minutes of the Meeting of the Dersingham Parish Council held on 24 April 2017 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr K Manship, Cllr B Hopkins, Cllr C Shepherd, Cllr C Davey, Cllr K Hathaway, Cllr I Broughton, Cllr A Hobson, Cllr T Suiter, and Cllr D Wright.

Also, Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Borough Councillor Judy Collingham (Arrived 7.08pm left 7.21pm), 2 members of the public.

The Chair asked if anyone was intending to film/record the meeting.
No one wished to record the meeting.

12464 To Receive and Consider Apologies for Absence
It was resolved to accept apologies from. Cllr C Hipkin, Cllr P Edwards and Cllr B Anderson.

12465 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.
Cllr Hathaway declared interest in Agenda Item 14 Planning Application 17/00596/F.

The meeting was then opened to the public.

With no Comments from the public, public session was closed at 7.03pm

12466 To receive a verbal report from the Norfolk County Council.
The Clerk advised Cllr Dobson had advised he had to attend Massingham Parish Council first and would join us as soon as possible. An email had been received from Cllr Dobson The Chair deferred to correspondence.

12467 To receive a verbal report from the Borough Councillors.
Cllr Bubb was not present.

12468 Minutes of the Dersingham Parish Council Meeting held on 27 March 2017.
It was resolved for the minutes to be signed as a true and accurate after the following amendment.
Cllr Shepherd advised during Exclusion of Press and Public at the last Full Council Meeting Cllr Hipkin had congratulated Cllr Payne on achieving The Lottery Grant and thanked her for all her hard work. Cllr Shepherd requested this to be minuted.

12469 Clerks Report.
The Clerk is currently working on Year End Accounts.
The Parish Council registration for Battles Over a Nations Tribute for 2018 has been acknowledged on their website.

12470 Minutes of the Recreation Committee Meeting held on 3 April 2017.
Cllr Davey advised there were no issues to bring to Full Council.
Quotes will be obtained for benches for the Recreation Ground/Play area and disabled swings and purchased from previous years carry over.

12471 Minutes of the FGP&A Committee Meeting held 4 April 2017.
Cllr Payne advised there were no issues to bring to Full Council.
FGP&A are drafting protocol to manage the Flagpole.

The Meeting was opened to receive agenda item 4 Borough Councillor J Collingham at 7.17pm

Cllr Collingham asked if anything could be done with regards to the crashed car on Shernbourne Road. It has been around 3 weeks. **It was resolved for The Clerk to contact Borough Council.**

The meeting was closed to public at 7.21pm

12472 Minutes of the Dersingham Centre Committee Meeting 10 April 2017.

Cllr Davey advised there were no issues to bring to Full Council.
Cllr Davey requested the Dersingham Centre Committee minutes be amended to show the correct meeting date of 4 April 2017.
The Lottery money has been confirmed and Cllr Payne is applying for further grants.
There is to be a meeting with Mr Stanton, The Parish Council and Sandringham to discuss car parking.
The discussions regarding the footpath are still ongoing.

12473 Minutes of the Planning Committee Meeting held 10 April 2017.

Cllr Shepherd Advised the Committee had reviewed 5 Planning Applications.
Details had been received from Borough Council Planning detailing 4 potential redevelopment sites. 1 site would potentially hold 200-300 new houses should it be excepted by The Borough Council.
Cllr Shepherd wished to propose to The Full Council that the revised wording for The Parish Council website, regarding how The Parish Council deals with Planning Applications be implemented. **It was resolved to accept the amendments to be made to The Parish Council website.**

12474 Minutes of the Environment Committee Meeting held on 10 April 2017.

Cllr Hathaway advised there were no issues to bring to Full Council.

12475 Minutes of the Communication Committee Meeting held on 18 April 2017.

Councillors are to have a photo taken and added to The Parish Council website together with the committees they attend. The photo will also be used on an ID badge.

Cllr Hathaway proposed that items for Inclusion on the website should be added to all agendas. **It was resolved to approve the proposal.**

12476 War Memorial Garden Maintenance & SLA:

Discussion was had regarding the maintenance of the War Memorial gardens. The Chair asked for comments on the revised SLA, suggestions of amendments were made. **It was resolved to make the amendments and for the clerk to send recorded delivery with a return date of 2 weeks**

12477 Applications and Determinations

Applications:

- 17/00524/F Mr M Davies, Application for Demolition of existing garage and erection of a single storey rear extension 11 Post Office Road Dersingham - **Approved**
- 17/00538/RM Mr C Batch, Reserved Matters Application for New Dwelling Site Adjacent 10 Park Hill, Dersingham. - **Approved**
- 17/00571/F Mr A Leech, Application for extension to bungalow, 6 King's Croft, Dersingham - **Approved**
- 17/00596/F Mrs M Oates, Application for Side and Front extension at 15 Clayton Close, Dersingham. - **Approved**
- 17/00592/F Mr & Mrs Eels, Application for extension and alterations to dwelling at 9 Hunstanton Road, Dersingham. - **Approved**

Determinations.

- 17/00237/F Mr R Cude, Application for conversion of existing garage to living accommodation at 57 Hunstanton Road, Dersingham **Granted**
- 17/00226/F Mr A Newell, Application for Rear single storey extension and side porch to kitchen and front porch to hall, at 25a Station Road, Dersingham – **Granted**
- 17/00137/F North & West Norfolk NNR's, Application for single storey open fronted hay barn for storage of feed for cattle at land West of roundabout North East of Dersingham Fen, Dersingham Bypass, Dersingham. – **Granted**

12478 Correspondence.

The Chair read out the correspondence. The Clerk read an email received from Norfolk County Cllr John Dobson regarding a request from Ingoldisthorpe Parish Council to have a bus stop placed between Red Pumps Garage and St Nicholas Court, Cllr Dobson wished Dersingham Parish Council to support this request. **It was resolved for The Clerk to Contact Ingoldisthorpe Parish Council along with writing a letter of support.**

12479 Accounts to Date
A) Councillors to approve accepting the accounts until the end of February 2017.
 The Clerks advised due to Year End figures still being finalised there were no accounts to review.

12480 Accounts for Payment.

MARCH PAYMENTS

D/P	A.S.K. Frames & Things – Frames	£32.59
D/P	Burrells – Wages Service	£324.00
D/P	Rachel Leggett – Cllr Shepherd	
	Neighbourhood Planning Training	£60.00
D/P	Mr M Pearson – Internal Auditor	£127.50
D/P	Dersingham PCC – Room Hire VV Live	£48.75

APRIL PAYMENTS

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy	£153.85
DD	Utility Warehouse – Mobile (April)	£18.40
D/P	G Scanlon – Office Cleaning – (April)	£40.00
D/P	Clearview Windows – Office Windows (April)	£10.00
D/P	Dersingham VA Primary & Nursery – R Hire (April)	£40.00
D/P	Wages April	£1788.25
D/P	Norfolk Pension Fund – Pension	£582.57
D/P	C & E Handyman Services – Benches-Paint	£25.00
D/P	Sandringham Estate – Sports Ground Rent	£600.00
D/P	K & M Lighting Services – S/light Maintenance	£105.56
D/P	Sports Ground Management – Grant ½ Year	£2500.00
D/P	PCC Grasscutting 1/3 yearly Grant	£1200.00

It was resolved for payments to be made.

12481 Date & Place of next meetings.

Full Council Meeting on Monday 22 May 2017 starting 7.00pm at Dersingham VA Primary and Nursery School.

Dersingham Centre Committee, 2 May 2017 at 7.00pm at Church Hall, Little Room.

Recreation Committee Meeting 9 May 2017 at 6.00pm at Parish Office*

FGP&A Committee Meeting 9 May 2017 at 7.15pm at Parish Office*

Planning Committee Meeting 15 May 2017 at 6.00pm at Parish Office

Environment Committee Meeting 15 May 2017 at 7.15pm at Parish Office

Annual Parish Council Meeting on Thursday 18th May 2017 at 7.00pm at Dersingham VA Primary and Nursery School.

* **Please note one off date change.**

With no further business, the meeting closed at 7.52pm.

A Parishioner asked if Cllr's knew where the sites were for the suggested planning sites, are they within Dersingham or West Norfolk. Cllr Shepherd advised there were 3 proposed housing sites one that run along Semba Trading, another opposite The Warren and the third at Fern Hill. The fourth site which would be commercial and was sited near the Sandringham Saw Mill however these are not imminent, it is for the Local Plan up to 2036. It is very early stages and yet to be approved. The Borough Council has to assess the sites individually then they will come to The Parish Council later in the year for consultation.

The meeting was closed at 7.58pm