

Minutes of the Meeting of the Dersingham Parish Council held on 22 May 2017 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr K Manship, Cllr B Hopkins, Cllr C Shepherd, Cllr Cllr J Houston, Cllr B Anderson, Cllr K Hathaway, Cllr I Broughton, Cllr D Murrell, Cllr G Billard.

Also, Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Borough Councillors Judy Collingham (Left 7.15pm) & Cllr T Bubb, Norfolk County Councillor Cllr S Dark (Arrived 7.19 pm left 7.33pm) and 4 members of the public.

The Chair asked if anyone was intending to film/record the meeting.
No one wished to record the meeting.

12482 To Receive and Consider Apologies for Absence
It was resolved to accept apologies from. Cllr C Hipkin, Cllr A Hobson and Cllr Wright.

12483 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.
Cllr Billard declared an interest in agenda item 14 Planning Application ref 17/00926/F
Cllr J Houston declared an interest in agenda item 13.

The meeting was then opened to the public.

A Parishioner voiced concerns regarding the surface of the tennis courts and enquired if there was any news on the split quote being received for the drainage needed. With the surface being so bad it is imperative the quotes are chased and work commence as soon as possible. The Clerk advised she was still awaiting the quote and was unable to ascertain from the quote already received the split costs for the differing drainage systems and would therefore have to wait for the requested quote.

3 Open Garden signs have been removed and the Police have been made aware. The Borough Council have been contacted and they did not remove them. The signs were situated in the same position as they have been for the last few years, the area has been searched, gardens etc. and the signs have not been found. This has had a financial impact on the event as total cost of the signs is in the region of £200.00.

12484 To receive a verbal report from the Norfolk County Council.
This item was deferred as Cllr Dark had called to advise he was running late.

12485 To receive a verbal report from the Borough Councillors.
Cllr Bubb advised a new mayor had been elected for Kings Lynn and West Norfolk Mrs Carol Bowyer and Deputy Mayor Mr James Moriarty. The number of Cllrs for the Borough had been reviewed and had been reduced from 62 to 54. There are no longer 3 Cllrs wards, 2 Cllrs Wards are to be justified and most the wards will be run by 1 Cllr.

12486 Minutes of the Dersingham Parish Council Meeting held on 24 April 2017.

It was resolved for the minutes to be signed as true and accurate.

12487 Clerks Report.

The Clerks advised she is currently working on End of Year accounts. Also, The Clerks is still awaiting quotes etc. on various works that need to be carried out and will continue to chase.

12488 Minutes of the Dersingham Centre Meeting held on 2 May 2017.

Cllr Payne advised there were no recommendations to bring to Full Council.

Cllr Payne is to meet with Ward Gethin and sign the Land Option Agreement Wednesday 24 May, although the agreement is signed it will not be actioned until required.

12489 Minutes of the Recreation Committee Meeting held 9 May 2017.

There were no recommendations to Full Council

The trees of heaven are to be removed Tuesday 23 May. The Clerks is to write to Mr Fisher again with regards to the positioning of any new bench.

The Meeting was opened to the public to receive agenda item 3 To receive a verbal report from Norfolk County Councillor at 7.19pm

Cllr S Dark stated that the recent elections had been won with a 73.5% majority vote. Cllr Dark wished to thank everyone that voted, both personally and professionally, and would continue to work on issues that are ongoing when Cllr Dobson retired. These include the issues of the Flood Defences and Buses that are ongoing. In the run up to the next election all Councillors are in purdah, anyone involved in public authorities cannot speak to press etc. therefore during this time Cllr Dark will begin to familiarise himself with policies and procedures.

Cllr Payne advised Cllr Dark she had emailed him with regards to the issues with the footpath, Cllr Dark agreed to respond in due course.

The meeting was closed to the public at 7.33pm

12490 Minutes of the FGP&A Committee Meeting 9 May 2017.

Cllr Payne advised there were no recommendations to bring to Full Council.

12491 Minutes of the Staffing Committee Meeting held 15 May 2017.

Cllr Payne advised there were no recommendations to bring to Full Council.

12492 Minutes of the Planning Committee Meeting held on 10 April 2017.

Cllr Shepherd advised a letter was being drafted to Borough Council as the Planning Officer had said The Parish Council had not made comment on planning application 17/00333/F. The Parish Council had made

comment as the application had been objected too. The Conservation Officer had also made comment re the colour, which also had not been taken into account.

Cllr Shepherd ran through the Planning Applications received with the committees' proposals.

A steering group is to be set up to begin preparing A Neighbourhood Plan.

12493 Minutes of the Environment Committee Meeting held on 15 May 2017.

Cllr Anderson advised there were no recommendation to bring to Full Council.

To fill the pond on The Warren the Clerk is to collect a standpipe, Cllr Anderson asked for volunteers to check the progress every 1-2 hours. The standpipe will be removed overnight and the pond checked for water retention in the morning. The trees of heaven are to be removed and as the canopy is still open it is clear to see there are no nesting birds.

12494 War Memorial Garden Maintenance & SLA:

The Clerk reported the time had elapsed for the SLA to be returned by Cllr Brundle. Cllr Houston advised Cllr Brundle had been with him attending hospital appointments. Cllr Hathaway proposed the deadline be extended a further 2 weeks from the date of the meeting to allow Cllr Brundle time to respond.

12495 Applications and Determinations

Applications:

17/00726/F Care of Strata Architectural Ltd, Application for extensions and alterations to dwelling and detached cart shed at 16 Shernborne Road, Dersingham. - **Refused**

17/00697/PACU6 Mr R Bates, Prior Notification: Change of use from Class A1/A2 (Shops/Financial and Professional Services) to Class A3 (Restaurants/Café) at 61 Manor Road, Dersingham. - **Approved**

17/00822/RM Mr & Mrs A Sharp, Reserved Matters Application for new dwelling at Land Adj Tit Willow, 16 Park Hill, Dersingham. - **Approved**

17/00768/F Mr R Cude, Variation of condition 3 of planning permission 17/00237/F (Conversion of garage to living accommodation) To vary previously approved drawings at 57 Hunstanton Road, Dersingham. - **Approved**

17/00833/F Mr S Littlefair, Application for extension (Revised Design) at 23 Philip Nurse Road, Dersingham. - **Approved.**

17/00926/F Mr & Mrs Feasey, Application for extension and detached garage at 5 Edinburgh Way, Dersingham. This came in too late for Planning Committee. - **Approved.**

Determinations.

16/01224/F Agent, Application for replacement of 2 touring caravan pitches and 7 ten pitches with 10 Static Caravans, Pine Cones Caravan and Camping. -Retrospective – **Granted**

17/00524/F Mr M Davies, Application for Demolition of existing garage and erection of a single storey rear extension | 11 Post Office Road Dersingham – **Granted**

12496 Correspondence.

The Chair read out the correspondence.

Planning Training from LCPAS is available in two sessions each lasting 2-2.5 hours, at a cost of £150.00. The Chair suggested we contact surrounding Parish Councils and offer a combined training session, to enable the costs to be shared. **It was resolved for The Clerk to contact other Parish Council.**

12497 Accounts to Date

A) Councillors to approve accepting the accounts until the end of April 2017.

The Clerks advised due to Year End figures still being finalised there were no accounts to review.

12498 Accounts for Payment.

MAY PAYMENTS

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy	£153.85
DD	Utility Warehouse – Mobile (May)	£18.40
D/P	G Scanlon – Office Cleaning – (May)	£30.00
D/P	Clearview Windows – Office Windows (May)	£10.00
D/P	BT – Phone & Broadband	£42.48
D/P	Dersingham VA Primary & Nursery – R Hire (May)	£80.00
D/P	K & M Streetlighting Services– S/light Maintenance	£105.56
D/P	David Lee Grass cutting	£625.00
D/P	Wages May	£1803.50
D/P	Norfolk Pension Fund – Pension	£588.40
D/P	Suttons Extra electricity and water	£486.44

D/P	LCPAS – Subscription for the Year	£100.00
D/P	LCPAS – Training Course Data Protection	£30.00
D/P	Wages April 1% increase	£15.25
D/P	Norfolk Pension Fund – Pension-April 1% increase	£5.83
D/P	Clanpress – Printing Village Voice	£2356.00

It was resolved for payments to be made.

12499 Items for Inclusion on the next agenda.

The Chair advised should any Cllr's wish any items to be included they should contact The Clerk.

12500 Date & Place of next meetings.

Full Council Meeting on Monday 26 June 2017 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 5 June 2017 at 6.00pm at Parish Office

F&A Committee Meeting 5 June 2017 at 7.15pm at Parish Office

Dersingham Centre Committee, 6 June 2017 at 7.00pm at Church Hall, Little Room.

Planning Committee Meeting 12 June 2017 at 6.00pm at Parish Office

Environment Committee Meeting 12 June 2017 at 7.15pm at Parish Office

With no further business, the meeting closed at 8.01pm.

A Parishioner advised Pine Cones Camping Site is been granted permission although still being investigated as there appears to be towing caravans being used for residential use.

The Village Voice magazine states The Day Centre is having problems finding a venue to accommodate them during the construction of The Dersingham Centre. A Parishioner was concerned the group may need help in finding new premises and could The Parish Council assist? The Chair advised The Day Centre had found temporary accommodation. The Chair stated The Centre had allowed monies within the budgets to assist costs incurred by clubs regarding temporary relocation.

The Meeting was closed at 8.05pm