

Minutes of the Meeting of the Dersingham Parish Council held on 26 June 2017 at 7.00pm in Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr C Hipkin (Vice Chair), Cllr B Hopkins, Cllr C Shepherd, Cllr J Houston, Cllr V Brundle, Cllr C Davey, Cllr B Anderson, Cllr K Hathaway, Cllr A Hobson, Cllr D Murrell, Cllr G Billard.

Also, Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant), Borough Councillors Judy Collingham (Left 8.02pm) & Cllr T Bubb, Norfolk County Councillor Cllr S Dark and 1 member of the public.

The Council observed one minute silence in respect of those affected by The Terror Attacks in London and Manchester, also the Grenfell Tower Fire in London.

The Chair asked if anyone was intending to film/record the meeting.
No one wished to record the meeting.

12507 To Receive and Consider Apologies for Absence
It was resolved to accept apologies from. Cllr D Wright, Cllr I Broughton and Cllr K Manship.

12508 To Receive Declarations of Interest and request for Dispensations
by Councillors in any of the Agenda Items listed.
None received.

The meeting was then opened to the public.

12509 To receive a verbal report from the Norfolk County Council.
Cllr S Dark advised Norfolk County Council has resumed committee meetings etc after the recent elections. The Chair of NCC has announced there is to be £125 million in budget cuts over the next 4 years.

12510 To receive a verbal report from the Borough Councillors.
Cllr Collingham had seen a report by the Housing Portfolio Officer that confirmed that no cladding, such as that in the London fire, is used on any building within the Borough. However private properties have not been checked.
Cllr Collingham expressed concerns with regards to the appearance of some front gardens along Lynn Road, this is the main road through the village it may not give a good impression of the village.
A thank you was given to The Parish Council for clearing the dykes and the installation of the French drain. Mr Collingham had been and washed the tennis courts today, however it took longer as there are no facilities to fill the bowser being used.
Open gardens had been a great success. Some of the proceeds will be given to Dersingham Village Centre and it was thought the amount would be around £1000.00

Cllr Bubb said that Norfolk County Council pay for 6 grass cuts a year, Borough Council pay for 8 cuts and there has been an additional Special Expense added to Council Tax bills for grass cutting. Cllr Bubb has asked is he could have a report on the length of the grass in the verges concerned.

With regards to the bags used in Grey Food Bins, there will no longer be a need for compostable bags to be used. Any form of bag will be accepted however the Borough Council will not take waste if it is not bagged.

12511 Minutes of the Dersingham Parish Council Meeting held on 22 May 2017.

It was resolved for the minutes to be signed as true and accurate.

12512 Minutes of the Dersingham Parish Council Meeting held on 13 June 2017.

It was resolved for the minutes to be signed as true and accurate

12513 Clerks Report.

The Clerk advised the new bench had been delivered to the office and was hoping to meet to discuss placement of the bench etc. The new gate has been installed however it needs to be turned around as it opens outwards.

The kissing gate has been removed and replaced with fencing.

The goal mouths have been filled with top soil and compacted.

Drainage work has been completed around the sports fields.

The two trees have been removed on the Recreation Ground, the stumps just need attending to.

12514 Minutes of the Communications Meeting held on 18 April 2017.

Cllr Shepherd advised there were no recommendations to bring to Full Council. She reminded Cllr's that a photograph was required for both the Parish Council website and ID badges.

12515 Minutes of the Communications Meeting held 31 May 2017.

Cllr Shepherd advised there were no recommendations to bring to Full Council, however requested the minutes to be amended to show the correct finish time of 10.30am not 10.30pm.

12516 Minutes of the Recreation Committee Meeting held 5 June 2017.

Cllr Davey advised there were no recommendations to bring to Full Council. Cllr Davey advised it was hoped the new skatepark would be in place during the next financial year.

Cllr Shepherd queried minute item 704(d) with regards to the Laurel hedge being removed. Cllr Hathaway stated the hedge is poisonous and not an ideal hedging plant.

- 12517 Minutes of the Finance & Administration Committee Meeting held 5 June 2017.**
Cllr Payne advised there were no recommendations to bring to Full Council.
Cllr Shepherd enquired if we could consider a consultant to deal with the Risk Assessments required. Cllr Payne advised there is currently no budget.
- 12518 Minutes of the Dersingham Centre Meeting held on 6 June 2017.**
Cllr Davey advised there were no recommendations to bring to full council.
Cllr Davey said it is exciting times now the funding is almost in place. The Footpath is still being reviewed and an outcome is hoped to be established soon.
- 12519 Minutes of the Planning Committee Meeting held on 12 June 2017.**
Cllr Hipkin advised there were no issues to bring to Full Council.
There had been only one Planning Application received which the committee had reviewed and a recommendation made. Cllr Hipkin queried the impact the Parish Council's comments had on the Planning Application process.
- 12520 Minutes of the Environment Committee Meeting held on 12 June 2017.**
Cllr Anderson advised there were no recommendations to bring to Full Council.
Cllr Anderson stated a plan had been received from highways with regards to the traffic lights on the Hunstanton Road, Lynn Road, Station Road and Chapel Road junctions. Unfortunately, they were somewhat technical and not what had been requested. After discussion **it was resolved for The Clerk invite The Designer from Norfolk County Highways to attend the next Full Council meeting to discuss requirements and options.**
The pond on The Warren is currently being filled via a standpipe hired from Anglian Water, however there is no charge for the water used.
- 12521 Dersingham Centre Loan Approval**
Cllr Payne proposed to borrow a maximum amount £150,000.00 via a Public Works Loan, in principle, over a period of 40 years. Discussion was had with regards to repayment and the duration of the Public Works Loan. Cllr Shepherd proposed the loan be taken for a 30-year period as opposed to the 40 years suggested. Cllr Hipkin thanked Cllr Payne for all her work and effort in securing funding to date.
Cllr Payne proposed that the Council approve borrowing £150,000.00 via a Public Works Loan, in principle, for a period of 30 years. **It was resolved to approve the application for The Public Works Loan for £150,000.00 over a 30-year period.**

12522 War Memorial Garden Maintenance & SLA.

Cllr Brundle stated she agreed with some but not all the terms of the SLA. Cllr Payne asked if Cllr Brundle was prepared to sign the SLA. Cllr Brundle declined.

Cllr Brundle said due to personal circumstances Cllr Houston, Cllr Green are now unable to maintain the area.

12523 Applications and Determinations.

17/01018/O Mr & Mrs Barham, Outline Application for construction of 2 -Storey Dwelling, 13 Gelham Manor, Dersingham. **Approved**

Determinations.

17/00571/F Mr A Leech, Application for extension to bungalow, 6 King's Croft, Dersingham **Granted**

17/00596/F Mrs M Oates, Application for Side and Front extension at 15 Clayton Close, Dersingham. **Granted**

17/00592/F Mr & Mrs Eels, Application for extension and alterations to dwelling at 9 Hunstanton Road , Dersingham. **-Granted**

17/00726/F Care of Strata Architectural Ltd, Application for extensions and alterations to dwelling and detached cart shed at 16 Shernborne Road, Dersingham. – **Granted**

17/00237/F Mr R Cude, Application for conversion of existing garage to living accommodation at 57 Hunstanton Road, Dersingham. – **Granted**

12524 Correspondence.

The Chair read out the list correspondence received. Including an Invitation from Community Action Norfolk to their Annual General Meeting. 12 July 2017 3.30pm, any Councillors wishing to attend should notify The Clerk.

12525 External Audit

a) Council to formally accept the accounts for 2016/17.

It was resolved to accept the accounts for 2016/17

b) Council to make Annual Governance Statement for 2016/17.

The Chair read out the statements.

It was resolved to Approve all the points on the Annual Governance Statement for 2016/17 and this was marked and signed by the Chair.

12526 Accounts to date.

a) Councillors to approve accepting the accounts until the end of May 2017.

It was resolved to approve the accounts

12527 **Accounts for Payment.**

JUNE PAYMENTS

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
D	Opus Energy – Streetlight Energy	£107.51
DD	Utility Warehouse – Mobile (June)	£18.40
D/P	G Scanlon – Office Cleaning – (June)	£40.00
D/P	Clearview Windows – Office Windows (June)	£10.00
D/P	BT – Phone & Broadband	£61.94
D/P	Dersingham VA Primary & Nursery – R Hire (June)	£30.00
D/P	K & M Streetlighting Services– S/light Maintenance	£105.56
D/P	David Lee Grasscutting	£535.00
D/P	David Lee War Memorial & General Tidy	£410.00
D/P	CGM Group – Recreation Ground Grasscutting	£121.06
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D/P	Viking – Stationery & Equipment	£118.58
D/P	Cartridge Save – Printer Cartridges	£235.11
D/P	K & M Lighting Services – Replacement Light	£636.55
D/P	Paramount Fire Armour Ltd – Fire check	£36.00
D/P	M Pearson – Internal Audit	£112.50
D/P	SLCC – Summer Conference	£24.75
D/P	Birketts – Dersingham Centre Paid to Solicitor	£900.00
D/P	Fraser Dawbarns LLP – Dersingham Centre	£2867.40
D/P	Dersingham PCC – VV Hall Hire	£97.50
D/P	Tree Work & Surveys Ltd – One Tree of Heaven	£222.00
D/P	NBB Recycled Furniture – Disabled Bench	£589.20
105889	NCC – Parish Partnership – Bus Stops	£2982.00
D/P	Wages June	£1803.30
D/P	Norfolk Pension Fund – Pension	£588.40
D/P	HMRC – PAYE	£1100.53
D/P	PCL Ltd – Recreation Ground Works	£746.40

