

Minutes of the Meeting of the Dersingham Parish Council held on 25 September 2017 at 7.00pm, at 7.00pm at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr C Hipkin (Vice Chair), Cllr B Hopkins, Cllr C Shepherd, Cllr J Houston, Cllr G Billard, Cllr B Judd, Cllr A Hobson, Cllr K Hathaway, Cllr C Davey (Arrived 7.28pm) and Cllr J Sanpher.

Also, Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant). Borough Cllr Tony Bubb, Borough Cllr J Collingham (Arrived 7.10pm), Norfolk County Cllr S Dark (Arrived 7.30pm left 7.53pm). 6 Members of public.

The Chair asked if anyone was intending to film/record the meeting. No one wished to record the meeting.

12563 To Receive and Consider Apologies for Absence
It was resolved to accept apologies from. Cllr D Wright, Cllr V Brundle, Cllr B Anderson and Cllr I Broughton.

12564 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.
None received.

A Parishioner requested a progress report with regards to the Skatepark. Cllr Payne advised it will be reviewed and fundraising will commence next year. The Parishioner said she was happy to begin raising awareness and funds as soon as possible and enquired if it was possible to start a Facebook page. Cllr Davey stated a Facebook page would be fine and Fundraising could commence and would be supported by The Parish Council.

A Parishioner enquired if The Parish Council would be laying a wreath for the 11 November service at The War Memorial. Cllr Payne advised The Parish Council focus on the Church ceremony.

12565 To Receive a Verbal report from Norfolk County Councillor.
Cllr Dark advised he had attended Dersingham Library where 160 school children received certificates for The Summer Reading Challenge. Buses were discussed, Stagecoach have given notice to terminate the contract concerning buses to and from Smithdon High School. County Council are working to replace the buses as they are duty bound to do for children getting to their catchment area, however those children travelling outside their catchment area for example Wells High School will only get limited assistance from Norfolk County Council.
Cllr Dark has a limited amount of Personal Budget including getting highways items on the agenda and asked if there were any areas within Dersingham that he could help with? Cllr Payne suggested that a bus stop outside the new Village Centre/ Doctors Surgery. Borough Cllr Bubb suggested the flooding at Church Lane be dealt with. Cllr Dark suggested an assessment of the area is carried out and the details submitted for him to review.

12566 To Receive a Verbal report from Borough Councillors.

Cllr Bubb advised that he had received reports of white pigeons/ doves in the village. They are now classed as wild birds and therefore there is nothing authorities can do.

A garden in Hipkin Road had been left and was now overgrown. The occupants died recently. It was felt that it should be left for a short period out of respect before Borough Council will act.

West Norfolk Disability Forum has now been disbanded as of last week however The Borough Council are putting in place a Disability Champion that public can contact via phone or email. Cllr Houston asked if the Disability Champion was a paid position Cllr Bubb advised it was not.

The telephone mast near Semba Trading is now active and a complaint received that a Parishioner was unable to receive Freeview. An engineer was called, and a filter fitted to enable the Freeview to work. Anyone having trouble should call "At 800" and advise of any issues.

12567 Minutes of the Dersingham Parish Council Meeting held 31 July 2017.

It was resolved for the minutes to be signed as true and accurate.

12568 Minutes of the Dersingham Parish Council Meeting held 24 August 2017.

It was resolved for the minutes to be signed as true and accurate.

12569 Clerks Report.

The Clerk advised there has been lots of vandalism in the village recently, youths drinking alcohol then smashing bottles and leaving broken glass on the Recreation Ground, Christmas lights cut, it had been reported to the police, who are due in the office tomorrow. The Clerks advised she had confronted a group of youths at the community centre, Cllr Shepherd advised The Clerk to be aware of personal safety.

12570 Minutes of the Recreation Committee Meeting held on 4 September 2017.

Cllr Hopkins advised there were no recommendations to bring to Full Council.

The fun day had been a little disappointing, had it not have been for the Dog Show there would have been very poor attendance. The Field had been cleared and left spotless after the event. Cllr Hopkins thanked The Clerk for her efforts throughout the day.

The zip wire has been removed from Play Area as the seat had been unbolted and was therefore dangerous.

The Christmas Lights switch on had been arranged for 26 November 2017 however the date has been changed as King's Lynn have their switch on the same day. The Parish Council will now switch the Christmas Lights on 19 November 2017.

- 12571 Minutes of Finance & Administration Committee Meeting held on 4 September 2017.**
Cllr Payne advised there were no recommendations to bring to Full Council.
- 12572 Notes of the Communications Working Party Meeting held 5 September 2017.**
Cllr Shepherd proposed The Terms of Reference be accepted. **It was resolved to accept The Terms of Reference.**
Cllr Shepherd advised a photographer was due to arrive for Cllr's to have their picture taken for the websites.
Mr Preston has resigned as editor of Village Voice, for the forthcoming edition Mr Bubb has agreed to be Editor.
- 12573 Minutes of the Dersingham Centre Meeting held on 24 August 2017.**
This agenda item incorporated **item 12 Minutes of Dersingham Centre Meeting held on 5 September 2017.**
Cllr Payne advised there were no recommendations to bring to Full Council.
- 12574 Minutes of the Dersingham Centre Meeting held on 5 September 2017.**
This agenda item is covered in **Full Council Minutes item 12567.**
- 12575 Minutes of the Planning Committee Meeting held 15 August 2017.**
This agenda item incorporates **item 14 Minutes of the Planning Committee meeting 11 September 2017 & item 21 Applications and Determinations.**
Cllr Judd wished for the minutes of Planning committee meeting 11 September be amended to show he had sent his apologies for not attending the meeting. **It was resolved for the amendment to be made.**

Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

Applications:

- 17/01376/FM Sandringham Estate, Planning Application for construction of 10 2-bedroomed terrace "Almshouses" including new access and parking, conversion of stable to cycle and bin store, new greenhouse and tool shed and demolition and replacement of garages to 80 and 80a Manor Road at Land N of 80 S of St Nicholas Court, Manor Road, Dersingham. Planning Committee recommends approval to Full Council. The Committee also felt that a note needed to be added regarding the entrance being tight. - **Approved**

- 17/01678/F Mr & Mrs Franklin, Planning Application for demolition of 1980's extension and conservatory and construction of new rear extension and associated alterations at 72 Manor Road, Dersingham. Planning Committee recommends approval to Full Council. - **Approved**
- 17/01668/F Mr Darryl Frammingham, Planning Application for two-storey extension to rear of the property at 45 King's Croft, Dersingham. Planning committee recommends refusal to Full Council on the grounds of overlooking No44. - **Approved**
- 17/01724/F Katie Innes Application for construction of a two-storey extension at 60 Chapel Road, Dersingham. - **Approved**
- 17/01742/F Mrs S Mansfield. Application for relocation of existing garden wall at 14 Reynolds Way, Dersingham- **Approved**

Determinations.

- 14/00484/NMA_1 Mr & Mrs Sanderson Non-material amendment to planning permission 14/00484/F: Extension and roof alteration to existing bungalow at 14 Heath Road, Dersingham. **Granted**
- 17/01317/F Mr Johnston. Application for variation of condition 2 of planning permission 16/00582/F to amend approved drawing at Larkfield, 10A Fern Hill, Dersingham- **Granted**
- 17/01261/F Mr P Clay Application for single storey extension to the front of the dwelling at 28 Tudor Way, Dersingham. - **Granted**

12576 Minutes of the Planning Committee Meeting held 15 August 2017.
This agenda item covered in **Full Council Minutes item 12569.**

12577 Minutes of the Environment Committee Meeting held on 11 September 2017.

Cllr Shepherd advised that the committee had discussed The Parish Council taking over the cutting of the village and the roundabout, it was decided there was no budget and The Parish should not take on the cutting.

With regards to a bridge being put in place on The Warren, The Clerk had liaised with The Internal Drainage Board who agree that a bridge is need, they will install the bridge with The Parish Council contributing £1000.00. Work should commence within two weeks. **It was resolved for The Clerk to chase.**

Cllr Judd enquired who is responsible for the drift and maintaining/ cutting the trees along the left-hand side. Cllr Shepherd advised it was Sandringham's responsibility. **It was resolved for The Clerk to ascertain what is done with the waste once trees have been cut.**

- 12578 Minutes of Staffing Meeting held on 18 September 2017**
Cllr Payne advised there were no recommendations for Full Council.
- 12579 Termination of a Parish Councillor.**
Cllr Payne advised there is now a vacancy for a Parish Councillor.
- 12580 War Memorial Garden Maintenance.**
The Clerk advised The Parish Council had received no tenders for the War Memorial Maintenance, however someone has been sourced and The Clerk is in the process of validating insurance details. It is hoped work will commence within two weeks.
- 12581 Flag and Flagpole Policy.**
Cllr Hobson asked for amendments to be made with regards to The Chair having sole discretion when throughout the policy committee chairs would made a combined decision. Also to have the signature removed from the policy as policies do not need to be signed.
It was resolved to adopt the Flag and Flagpole Policy once the amendments have been made.
- 12582 Electoral Review of King's Lynn and West Norfolk: Warding Arrangements.**
Cllr Payne advised this area is not affected by the Warding Arrangements. If anyone wishes to make comment they can via the Borough Council website.
- 12583 Correspondence.**
The Chair read out the correspondence received.
- 12584 Accounts to date.**
a) **Councillors to approve accepting the accounts until the end of August 2017.**
It was resolved to approve the accounts.
- 12585 Accounts for Payment.**

SEPTEMBER PAYMENTS

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy	£105.53
DD	Utility Warehouse – Mobile	£18.40
D/P	G Scanlon – Office Cleaning	£30.00
D/P	Clearview Windows – Office Windows	£10.00
D/P	BT – Phone & Broadband	£70.34
D/P	Dersingham VA Primary & Nursery – R Hire (July)	£40.00
D/P- Aug	K & M Streetlighting Services– S/light Maintenance	£105.56
D/P- Sept	K & M Streetlighting Services– S/light Maintenance	£105.56
D/P	David Lee Grasscutting (Aug)	£550.00
D/P	David Lee Grasscutting (Sept)	£625.00

D/P- July	CGM Group – Recreation Ground Grasscutting	£121.06
D/P- Aug	CGM Group – Recreation Ground Grasscutting	£121.06
D/P	First Rosettes – Funday	£90.45
D/P	Norfolk Parish Training & Support	£20.00
D/P	All Signs Midsummer Banners	£48.00
D/P	All Signs Funday Banners	£48.00
D/P	Dolphin Graphics – Aerial Prints	£67.20
105892	Frosty Trees – Editor Village Voice	£150.00
D/P	KLWNBC – Village Voice Lottery	£23.76
D/P	A.S.K. Frames – Framing Aerial Prints	£32.00
D/P	PCL Limited – Putting in new bench	£402.00
D/P	David Lee Office/Church Hall Tidy	£80.00
D/P	Community Action Norfolk – Subs	£50.00
D/P	West Norfolk Befriending – Grant	£300.00
D/P	Wages Sept	£1803.30
D/P	Norfolk Pension Fund – Pension	£588.40
D/P- Aug	CGM Group – Recreation Ground Grasscutting	£60.53
D/P	Atelier Associates – Dersingham Centre	£6753.97
D/P	Patrick Preston – Editing Village Voice	£150.00
D/P	Sandringham Estate – Rent	£600.00
D/P	KLWNBC – Printing	£12.34

It was resolved to approve the payments.

12586 Items for Inclusion on the next Agenda
Social Club
Sports Club

12587 Date & Place of next meetings.

Full Council Meeting on Monday 30 October 2017 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 2 October 2017 at 6.00pm at Parish Office
FGP&A Committee Meeting 2 October 2017 at 7.00pm at Parish Office
Communication Working Party, 3 October 2017 at 10.00am at Parish Office
Dersingham Centre Committee, 3 October 2017 at 7.00pm at Parish Office
Planning Committee Meeting 9 October 2017 at 6.00pm at Parish Office
Environment Committee Meeting 9 October 2017 at 7.00pm at Parish Office

The Meeting was open for public at 8.10pm

Cllr Collingham had been approached by a Parishioner regarding the poor-quality Broadband in Dersingham. Cllr Payne invited the Parishioner to attend the next Breakfast Club meeting for local businesses.

A Parishioner stated how sad it was that so many groups are folding within the village.

With no further business the meeting was closed at 8.20pm.