

Minutes of the Meeting of the Dersingham Parish Council held on 27 November 2017 at 7.00pm, at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

Present: Cllr S Payne (Chair), Cllr C Hipkin (Vice Chair), Cllr C Davey, Cllr B Hopkins, Cllr C Shepherd, Cllr J Houston, Cllr V Brundle, Cllr D Wright, Cllr G Billard, Cllr B Judd, Cllr A Hobson, Cllr K Hathaway, Cllr B Anderson and Cllr J Sanpher.

Also, Present: Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant). Borough Cllr Tony Bubb, Norfolk County Cllr S Dark (Arrived 7.37pm – Left 8.12pm) 5 Members of public.

The Chair asked if anyone was intending to film/record the meeting. No one wished to record the meeting.

A parishioner expressed severe concern over the access to the Bowls Club since the work has started on The Dersingham Village Centre. Where the vehicles have been on site the ground has been left uneven, preventing disabled access and leaving others that are unsteady on their feet unable to attend Bowls Club functions. Cllr Davey assured he would do a site visit to see what could be done to achieve better access. The Bowls Club are concerned they are unable to celebrate their centenary year in 2018, inviting other clubs for events when it is uncertain whether the area unsafe underfoot and would also result in parking issues.

12622 To Receive and Consider Apologies for Absence
It was resolved to accept apologies from. Cllr K Manship.

12623 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.
None received.

12624 To receive a verbal report from Norfolk County Councillor.

The meeting was opened at 8.02pm.

Cllr Dark advised The County Council had stepped in earlier than originally planned with regards to the buses due to Stagecoach winding down their contract for school runs and services becoming too sporadic and sadly not run at an acceptable level. Lynx are now running the routes concerned.

The 2012 plan regarding the removal of PCSO's has raised concerns with Cllr Dark as to what we will get if we lose the PCSO roles. There will be 89 new Police Constables employed to replace the PCSO's.

Cllr Dark mentioned the junction in Dersingham, he wished to talk to the Parish Council but would consult with The Clerk independently.

There had been notification from Policy Resource Committee with regards to the incinerator site. Cllr Dark wished to reassure people the site would not be sold but an enquiry had come in to lease, but no decisions made.

The meeting was returned to close session 8.12pm

- 12625 To Receive a Verbal report from Borough Councillor.**
Cllr Collingham sent her apologies.
Cllr Bubb advised Cllr Collingham had called in the Planning Application for 60 Chapel Road and would be discussed at a meeting 5 December 2017.
The toilet closure at Hunstanton has been postponed for at least a year.
- 12626 Minutes of the Dersingham Parish Council Meeting held 30 October 2017.**
It was resolved for the minutes to be signed as true and accurate.
- 12627 Minutes of the Dersingham Parish Council Meeting held 7 November 2017.**
It was resolved for the minutes to be signed as true and accurate.
- 12628 Minutes of the Dersingham Parish Council Meeting 14 November 2017.**
It was resolved for the minutes to be signed as true and accurate.
- 12629 Clerks Report.**
The Clerk advised the de-fib battery was replaced after the previous Full Council Meeting in October.
An email had been received as notification The War Memorial has now been established as a Grade 2 listed building. The email has been issued to all councillors, if anyone has any additional information to add they should notify The Clerk.
- 12630 Minutes of the Recreation Committee Meeting held on 6 November 2017.**
Cllr Davey advised there were no recommendations to bring to Full Council.
The switch on of the Christmas lights was generally a success. Cllr Davey suggested that for next year's event should be more structured, with timings etc tighter.
- 12631 Minutes of Finance & Administration Committee Meeting held on 6 November 2017.**
Cllr Payne proposed the savings in the Administration Budget be transferred to the Centre Budget. **It was resolved, in principle, to transfer savings from Administration Budget to the Centre Budget.**
Cllr Shepherd asked if a paper could be produced to give all councillors a breakdown of income, expenditure etc for the centre. Cllr Payne agreed a paper would be prepared. Discussion was had regards the figures and costings of the centre, Cllr Payne suggested Cllrs read the forthcoming paper and discuss it at the next Finance & Administration and Dersingham Centre meetings.
Cllr Shepherd raised concern regarding the VAT payments for the Centre. The Clerk advised she had received information from SLCC VAT expert, Cllr Payne had received paperwork for CAN and she would be

reading the information over the coming days. Cllr Davey advised that a thorough risk analysis would be carried out.

12632 Minutes of the Communication Working Party Meeting held on 7 November 2017.

Cllr Shepherd had prepared a paper, which had been circulated to all Cllr's, proposing reasons for the cessation of the paper version Dersingham Data with 2017/18 being the last published copy. The information regarding groups is currently held on Dersingham Parish Council website, costings were discussed. Cllr Davey stated he would like the magazine to be delivered to every house as a paper copy. After discussion Cllr Payne suggested the item be deferred for future discussion at Communication Working Party.

Cllr Shepherd also proposed that The Parish Council start a Facebook page, with the view to reaching more parishioners, being able to notify of meetings, events etc. It would be maintained by office staff with The Clerk updating. **It was resolved to create a Parish Council Facebook account.**

12633 Minutes of the Dersingham Centre Meeting held on 7 November 2017.

Cllr Davey advised there were no recommendations for Full Council. Cllr Davey explained the contract is currently ahead of schedule and completion date is currently set as 14 September 2018. Cllr Houston asked if three phase electricity was being installed in the kitchen for the facilities there. Cllr Judd assured three phase electricity would be in the building however current plans do not show as it being in the kitchen.

12634 Minutes of the Planning Committee held on 13 November 2017.

Cllr Hipkin proposed Cllr Shepherd attend a meeting on 5 December 2017 at the Borough Council to speak regarding the planning application for 60 Chapel Road. **It was resolved for Cllr Shepherd to attend.**

12635 Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the planning applications.

Applications:

17/02021/F Mr & Mrs P Dimitrijevic, Application for Single Storey Extension to front of the house at 4 Saxon Way, Dersingham. **Approved.**

Determinations.

17/01264/F Agent. Application for variation of condition 2 of planning permission 17/00726/F to re-position cart shed, amendments to the floor plans and elevations at 16 Shernborne Road, Dersingham. Planning Committee recommended approval.

. **Granted**

17/01426/F Mr & Mrs Ling. Application for first floor extension at 16 White Horse Drive, Dersingham. - **Refused**

12636 Minutes of the Environment Committee Meeting held on 13 November 2017.

Cllr Anderson advised there were no recommendations to bring to Full Council.

Cllr Anderson advised the Elm trees have been planted on the Recreation Ground. The bridge on the Warren has now been completed. The bus stop on Station Road has now had the hard standing completed.

12637 Policing Review

Cllr Payne wished for Cllr's to express view/opinions on the removal of PCSO's and the employment of Police Constables. Cllr Anderson expressed concerns as to why this has not been rolled out anywhere else in the country. Cllr Payne stated the process must start somewhere. There were no comments to take to the PCC or Chief Constable.

12638 Shernborne Road Water Main.

Cllr Payne expressed concerns at the frequent closure of Shernbourne road due to work carried out by Anglia Water. **It was resolved for The Clerk to write to Anglian Water to confirm works completed.**

Cllr Hathaway stated the diversion signs around the village are confusing due to so many roadworks being carried out. **It was resolved for The Clerk to email Highways and request clearer diversions throughout the village.**

12639 Dersingham United Charities - representatives.

Cllr Payne asked for volunteers. Cllr Hathaway nominated T Bubb. **It was resolved T Bubb to fill the vacancy.**

12640 Correspondence.

The Chair read out the correspondence received.

12641 Accounts to date.

a) **Councillors to approve accepting the accounts until the end of October 2017.**

It was resolved to approve the accounts

12642 Accounts for Payment.

NOVEMBER PAYMENTS

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Opus Energy – Streetlight Energy (Oct-Nov)	£163.84
DD	Utility Warehouse – Mobile	£18.40
D/P	G Scanlon – Office Cleaning	£40.00

D/P	Clearview Windows – Office Windows	£10.00
D/P	BT – Phone & Broadband	£58.96
D/P	Dersingham VA Primary & Nursery – R Hire (Oct)	£40.00
D/P- Oct	K & M Streetlighting Services– S/light Maintenance	£105.56
D/P	David Lee Grasscutting (Nov)	£495.00
D/P- Oct	CGM Group – Recreation Ground Grasscutting	£60.53
105902	S Bristow- Present Santa	£85.05
D/P	Clanpress – Village Voice 109	£2356.00
D/P	Martyn Howe – Dersingham Centre	£900.00
D/P	Zurich – Dersingham Centre Insurance	£1171.48
D/P	Barn House Holiday Lets – Refund - Data	£35.00
D/P	Dolphin Graphics – Printing DATA	£2538.00
D/P	Gary Green – Christmas Lights	£350.00
D/P	Atelier Associates – Dersingham Centre	£12027.18
D/P	Wages November	£1803.30
D/P	Norfolk Pension Fund – Pension	£588.40
D/P	Thaxters – Task Force	£34.99
D/P	Assent Building Control – building control	£600.00
D/P	Wybone – 2 Litter Bins	£581.38
D/P	N-Power Business – Dersingham Centre	£4.23
D/P	Barcham Trees – Rec Trees	£637.60
D/P	BT - Phone Bill – Nov	£62.64
D/P	D.Lee – Misc	£90.00
D/P	Adam Power – Drainage Plans D-Centre	£2484.00
Any others		
Refund	Atelier Associates – Discharge of Conditions	£48.50

It was resolved to approve the payments.

12643 **Items for Inclusion on the next agenda.**
Parking Chapel Road.

12644 **Date & Place of next meetings.**

Full Council Meeting on Monday 11 December 2017 starting 7.00pm at Dersingham VA Primary and Nursery School.

Recreation Committee Meeting 4 December 2017 at 6.00pm at Parish Office
FGP&A Committee Meeting 4 December 2017 at 7.00pm at Parish Office
Communication Working Party, 5 December 2017 at 10.00am at Parish Office
Planning Committee Meeting 5 December 2017 at 6.00pm at Parish Office
Dersingham Centre Committee, 5 December 2017 at 7.00pm at Parish Office
Environment Committee Meeting 6 December 2017 at 10:00am at Parish Office

The Meeting was open for public at 8.42

A parishioner stated she would be happy to see the Dersingham Data amalgamated with the Village Voice, however there are many people that like to receive the Data as it holds local information.

Concerns were also expressed regarding how dangerous it is to cross the road near Thaxters, with lorries, deliveries etc. Could there be anything done to help with the area?

With no further business the meeting was closed at 8.48pm