

Minutes of the Meeting of the Finance, General Purposes & Administration Committee held on Monday 6 March at The Council Offices, Post Office Road at 7.15pm.

Present: Cllr S Payne, Cllr K Hathaway, Cllr B Anderson & Cllr C Davey

In attendance: Sarah Bristow (Clerk)

206 Apologies for absence

No apologies received.

207 Declarations of interest

None Received. Cllr Davey gave a personal interest in Correspondence regarding grant.

208 Minutes of meeting held on 6 February 2017

It was resolved for the minutes to be signed by the Chair as a true and accurate record.

209 Matters Arising

War Memorial Garden Cllr Payne advised that the area needed to be tidied up again and the weeds needed attention. **It was resolved for the Clerk to get Mr Lee to undertake and Path Clear or similar to be used on the weeds.**

210 Current Financial Position

a) Whole Council Budgets

The Clerk handed round a copy of the latest budget report. Everything in order. Cllr Payne asked that the Youth Group be removed for the 17/18 budgets.

b) Aged Debtors

The Clerk advised that there were currently no Aged Debtors.

c) Reserves/Investments

The Clerk advised that £43,518.00 would be added to the payment list at the end of the month ring-fenced for the Dersingham Centre.

211 Dersingham United Charities

The Clerk advised that she had spoken to the two people. The Clerk advised that she had heard from one but was still waiting to hear from the other. Cllr Davey wished to look at a copy of the constitution. **It was resolved for the Clerk to ask Mrs Mountain for a copy and email round.**

212 Managing Sickness Absence

The Clerk had re-circulated. Cllr Payne advised that this should be placed on the next Staffing Meeting Agenda.

213 Risk Assessments.

Cllr Payne advised that some risk assessments come under Staffing, some general administration etc. **It was resolved for the Clerk to undertake when time permitted and to bring to the relevant committee.**

214 Sports Ground Drainage

Cllr Payne advised that a letter had been sent to Mr Stanton but no acknowledgement had been received. The Clerk advised that she had attended the area with a contactor earlier today and had received a verbal quote with a written one to follow. The Clerk advised that the I.D.B. had not responded to her email and she agreed to try and phone him. **It was resolved for the Clerk to obtain three quotes and to take to Environment Committee if arrived in time.** Cllr Payne advised that a letter was due to go out to all households on the route advising them of their responsibilities. Cllr Payne advised that money to sort the dyke would have to come out of reserves.

215 Correspondence Received

- a) A grant form from Gardening for the Disabled. Cllr Davey declared a personal interest and took no part in the meeting at this point. After discussion **It was resolved for a grant of £260.00 be paid.**

216 Items for inclusion at the next meeting

Agenda Items 6 & 8 to be removed.

217 Date and time of next meeting

Monday 3 April 2017 at 7.15pm at the Parish Office.

With no further business the meeting closed at 7.55pm.