

# Dersingham Parish Council

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Dersingham,

King's Lynn,

Norfolk PE31 6HP

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E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Cllr Sue Payne



## **INVITATION TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE**

30 May 2017

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Monday 5 June 2017 at 7.00pm at Parish Office, Post Office Road, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', with a long horizontal stroke extending to the right.

Parish Clerk

### **AGENDA**

1. **Election of Chair**
2. **Election of Vice Chair**
3. **To consider apologies for absence**
4. **To receive Declarations of Interest.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
5. **Minutes of meeting held on 9 May 2017**
  - a) **To approve the minutes**
  - b) **To consider matters arising**
6. **Current Financial Position**
  - a) **Whole Council Budgets**
  - b) **Age Debtors**
  - c) **Reserves/Investments**
7. **Internal Auditor's Report**
8. **Re-Appointment of Internal Auditor**
9. **Asset Register**
10. **Dersingham United Charities**
11. **Risk Assessments**
12. **Flagpole Protocol**
13. **Dersingham Centre Cash Flow**
14. **Dersingham Centre Investment/Loan Policy**
15. **Correspondence Received**
16. **Items for inclusion at the next meeting**
17. **Items for the Website**
18. **Date and time of next meeting  
Monday 3 July 2017 at 7.15pm at the  
Parish Office**