

Dersingham Parish Council

2A Post Office Road

Dersingham,

King's Lynn,

Norfolk PE31 6HP

01485 541465

E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Cllr Sue Payne



INVITATION TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE

26 September 2017

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Monday 2 October 2017 at 7.00pm at Parish Office, Post Office Road, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', with a long horizontal flourish extending to the right.

Parish Clerk

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of meeting held on 4 September 2017**
 - a) **To approve the minutes**
 - b) **To consider matters arising**
4. **Current Financial Position**
 - a) **Whole Council Budgets**
 - b) **Age Debtors**
 - c) **Reserves/Investments**
5. **Urgent Payments (please see attached list)**
6. **Asset Register**
7. **Risk Assessments**
8. **Dersingham Centre Finances**
9. **Correspondence Received**
10. **Items for inclusion at the next meeting**
11. **Items for the Website**
12. **Date and time of next meeting Monday 6 November 2017 at 7.00pm at the Parish Office**