

**Minutes of the meeting of the Recreation Committee held on Monday 5 June 2017  
at Council Offices at 6.00pm.**

**Present:** Cllrs, C Davey, B Hopkins, D Wright & S Payne

**Also in Attendance:** Mr K Blackwell & Parish Clerk

**698 Election Of Chair**

Cllr Payne nominated Cllr Davey this was seconded by Cllr Hopkins everyone in favour. **It was resolved for Cllr Davey to be Chair of this committee.**

**699 Election Of Vice Chair**

Cllr Wright nominated Cllr Hopkins this was seconded by Cllr Payne everyone in favour. **It was resolved for Cllr Hopkins to be Vice Chair of this committee.**

**700 Apologies for absence**

Everyone Present.

**701 Declarations of interest**

There were no declarations of interest.

**702 Minutes of the Recreation Committee Meeting of 9 May 2017**

Cllr Payne proposed that the minutes be signed this was seconded by Cllr Hopkins. **It was resolved for the Chair to sign the minutes as a true and accurate record.**

**703 Matters Arising**

Trees of Heaven

The Clerk advised that one of the trees had been removed and the other one was due to be removed tomorrow. Cllr Davey asked if anything was happening with the stump. The Clerk advised that the contractor had been told to grind the stump. **It was resolved for the Clerk to remind the Contractor.**

**704 Recreation Area**

a) Inspection Reports. Mr Blackwell advised that he had been undertaking the checks but had not filled in the paperwork totally. He agreed to get the forms up to date and send to the Clerk.

Kissing Gate. The Clerk advised that she had managed to get hold of the contractor and his men had started on the list of jobs. The planter around the lime tree in the War Memorial Gardens had been removed and the kissing gate was on the lists.

Gate – Bank Road The Clerk advised that she had not received an answer from the contractor but knew that it would be in hand possibly made but not delivered. Cllr Davey advised that this is nearly four months and we cannot wait any longer. **It was resolved for the Clerk to give the contractor another week if new gate not in place in that time then order to be cancelled and the Clerk to obtain fresh quotes.**

b) The Clerk advised that she had received a quote from Playdale for the work that they deem necessary to repair the surfaces. The Clerk had been advised that no labour

charge had been added. The Committee felt that it was too much money and simply not in the budget and some of the items were still under guarantee. **It was resolved for the Clerk to go back to them and ask for a breakdown into the pieces of equipment and to bring back to the next meeting. It was also resolved for the Clerk to obtain quotes from other suppliers to mulch under the adult swings.**

- c) The Clerk advised that the RoSPA inspection was due this month and it would be interesting what was reported regarding the surfaces.
- d) Cllr Davey said that the Hedge around the War Memorial Garden needs to be removed. Cllr Payne advised that at this present time with the possibility of nesting birds it would not be appropriate to remove. **It was resolved for the Clerk to get Mr Lee to give the hedge and trim so that it was not overhanging as much.**
- e) Cllr Davey advised that the footpath around the back of the Playground was getting overgrown and could Mr Lee undertake an additional cut. **It was resolved for the Clerk to ask Environment if another cut could be added to the schedule.**
- f) Bench/Trees Horticultural Group. Cllr Davey asked if anything had been received back from Mr Fisher regarding the placing of the bench. The Clerk advised that she had only just written to Mr Fisher for the second time but still had not heard regarding the first.

#### 705 **Skatepark**

The Clerk advised that she had transferred the Community Support Grant to the ring-fenced money for the new skatepark. Cllr Davey advised that there had been very little interest from the children. Cllr Payne advised that the new Editor had asked for a blogger, which she had been able to achieve, but then the blog was not put in the magazine so doubt the blogger will continue.

#### 706 **a) Recreation Activities.**

##### a) Village Party Event 10 September 2017

The Clerk advised that she had not been able to undertake the booking form but was hoping to get completed and send out soon. The Clerk also advised that she needed to get the details sorted regarding the dog show and Mill House the Sponsors. The Clerk advised that she would contact necessary parties. It was suggested that Mr Blackwell produce a detailed list of all the activities and duties for the event, allocating responsibilities and schedules where possible so as to distribute the workload, where possible. **It was resolved for the Clerk to produce a booking form as soon as possible and to send to everyone showing an interest.**

##### b) Christmas Fayre/Light switch on 26 November 2017

Mr Blackwell updated the committee on what he had booked. Cllr Davey asked Mr Blackwell if he would mind putting in down a similar list with contact names etc. **It was resolved for Mr Blackwell to undertake.**

Mr Blackwell asked what electricity was available from the electricity box on the Recreation Ground. **It was resolved for the Clerk to check with the installation Electrician.**

#### 707 **Accounts**

##### **a) Current Financial Position**

The Clerk handed round the budget report. Very little spent so far, everything in order.

## 708 Correspondence

a) Email from CGM (Recreation Ground Grasscutters) asking council if they would like them to spray the grass/weeds by the fence so that it does not get damaged with them are cutting the grass as they would not need to go that close. **It was resolved that this was not necessary the old contractor did not spray the field and the Council would not want spray to be used where young children play. Clerk to ignore quote.**

B) Letter from COSMOS regarding a touring Science show that they would like to bring to Dersingham. The Clerk advised that she had contacted them to ask for more details regarding type of provisions necessary eg shelter, electricity supply etc.

## 709 Items for inclusion at the next meeting

Same agenda minus election of Chair and Vice Chair to be removed.

## 710 Items for inclusion on the website

Cllr Payne asked if there was to be any Funday Posters? **It was resolved for a Sports Ground Management Meeting to be arranged to go through the finer details.**

## 711 Date of next meeting 3 July 2017 at 6.00pm at the Parish Office.

With no further business the meeting closed at 6.55pm

# Financial Budget Comparison

Comparison between 01/04/17 and 05/06/17 inclusive  
Excludes transactions with an invoice date prior to 01/04/17

	2017/18	Actual Net	Balance
<b>Recreation Income</b>			
500	Grants	£0.00	£0.00
515	Children's Activities	£0.00	£0.00
520	Christmas	£0.00	£0.00
525	Recreation Events	£200.00	£0.00
	<b>Total Income</b>	£200.00	£0.00
	<b>Expenditure</b>		
5000	Recreation Water	£75.00	£0.00
5005	Recreation Ground Electricity	£150.00	£12.00
5010	Playground Equipment - New	£500.00	£0.00
5015	Playground Equipment - Maintenance	£2,000.00	£0.00
5020	Playground Inspection	£200.00	£0.00
5025	Recreation Ground Maintenance	£2,500.00	£0.00
5030	Recreation Ground Grasscutting	£1,500.00	£0.00
5045	Recreation Events	£1,500.00	£0.00
5050	Children's Activities	£200.00	£0.00
5055	Christmas Activities	£500.00	£0.00
5060	Funday	£0.00	£0.00
	<b>Total Expenditure</b>	£9,125.00	£12.00

£9,113.00