

**Minutes of the meeting of the Recreation Committee held on Monday 2 October 2017  
at Council Offices at 6.00pm.**

**Present:** Cllrs, B Hopkins, D Wright & S Payne

**Also in Attendance:** Mr K Blackwell & Parish Clerk

**736 Apologies for absence**

**It was resolved to accept apologies from Cllr C Davey.**

**737 Declarations of interest**

There were no declarations of interest.

**738 Minutes of the Recreation Committee Meeting of 4 September 2017**

Cllr Payne proposed that the minutes be signed this was seconded by Cllr Wright. **It was resolved for the Chair to sign the minutes as a true and accurate record.**

**739 Matters Arising**

Christmas Fayre.

Cllr Payne advised that the Christmas Fayre being organised by The Barn was no longer able to take place.

**740 Recreation Area**

a) Inspection Reports. The Clerk advised that the Administrative Assistant has been undertaking the Recreation Inspection Reports. The Clerk advised about all the vandalism that has happened. Cllr Payne advised that the Council should claim on the insurance. The Clerk advised that she was still waiting for another crime number then she would report.

**741 a) Recreation Activities.**

a) Village Party Event 10 September 2017

The Committee received a report from Mr Makemson of his observations. The Committee agreed with his observations. Mr Blackwell advised that he felt that the layout was changed at the last minute. He felt that in future a site meeting with all organisers should be held prior to the event so this does not happen at any future events. Provisional date of either the 3<sup>rd</sup> or 10<sup>th</sup> June 2018. The Clerk advised that she has a disk from Mr Bushall containing photographs of the event. **It was resolved for some photos to be used on the website.**

b) Christmas Fayre/Light switch on 26 November 2017

Mr Blackwell advised that King's Lynn Town switch on is planned for the 26 November. After discussion **It was resolved to change the Christmas Light Switch on to the 19 November.** Mr Blackwell updated the committee on what he had booked. Cllr Wright was concerned regarding the Christmas Lights. The Clerk advised that it was hoped that the vandalism would be sorted then the electrician could repair/put new lights in place but at this present time there is a real possibility they would get damaged and need repairing again prior to switch on. **It was resolved for Mr Blackwell to try and get fairground rides/children's physical activities, and for the Clerk to organise banners and to ask a food supplier if he is available.**

**742 Accounts**

**a) Current Financial Position**

The Clerk handed round the budget report. Everything in order.

**743 Sports Ground - Rubbish**

Cllr Hopkins felt that everything on the Sport Field was fine at this present time. There has been very little litter or trouble for the last few weeks. The main problem at this present time is moles.

**744 Risk Assessment**

Mr Blackwell said that the playground is checked which includes the fence etc. Cllr Payne advised that the RoSPA report could be used as the basis for our Risk Assessment. The Clerk advised that the bins need risk assessments and advised that two were broken and needed replacing. **It was resolved for the Clerk to obtain quotes to replace these bins.** The Clerk advised that the trees would be checked with the rest of the trees when a tree survey is undertaken later this month.

**745 Correspondence**

Email from an entertainment company that provide people dressed up as characters. **It was resolved for the Clerk to obtain a quote for Santa for the Christmas Switch On.**

**746 Items for inclusion at the next meeting**

Same agenda plus Police Report

**747 Items for inclusion on the website**

Something on Vandalism.

**748 Date of next meeting 6 November 2017 at 6.00pm at the Parish Office.**

With no further business the meeting closed at 7.00pm.

# Financial Budget Comparison

Comparison between 01/04/17 and 02/10/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

		2017/18	Actual Net	Balance
<b>Recreation</b>				
<b>Income</b>				
500	Grants	£0.00	£0.00	£0.00
515	Children's Activities	£0.00	£0.00	£0.00
520	Christmas	£0.00	£0.00	£0.00
525	Recreation Events	£200.00	£0.00	-£200.00
<b>Total Income</b>		£200.00	£0.00	-£200.00
<b>Expenditure</b>				
5000	Recreation Water	£75.00	£0.00	£75.00
5005	Recreation Ground Electricity	£150.00	£36.00	£114.00
5010	Playground Equipment - New	£500.00	£826.00	-£326.00
5015	Playground Equipment - Maintenance	£2,000.00	£0.00	£2,000.00
5020	Playground Inspection	£200.00	£112.00	£88.00
5025	Recreation Ground Maintenance	£2,500.00	£652.00	£1,848.00
5030	Recreation Ground Grasscutting	£1,500.00	£554.84	£945.16
5045	Recreation Events	£1,500.00	£95.40	£1,404.60
5050	Children's Activities	£200.00	£0.00	£200.00
5055	Christmas Activities	£500.00	£0.00	£500.00
5060	Funday	£0.00	£0.00	£0.00
<b>Total Expenditure</b>		£9,125.00	£2,276.24	£6,848.76