

Minutes of the Meeting of the Dersingham Parish Council held on 29 January 2018 at 7.00pm, at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

**Present:** Cllr S Payne (Chair), Cllr C Hipkin (Vice Chair), Cllr C Davey, Cllr B Hopkins, Cllr C Shepherd, Cllr D Wright, Cllr B Judd, Cllr A Hobson, Cllr K Hathaway, Cllr M Shepherd, Cllr T Bubb, Cllr J Houston and Cllr B Anderson.

**Also, Present:** Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant). Norfolk County Cllr S Dark (Left 7.40), Borough Cllr J Collingham (Left 7.35) and 20 Members of public.

The Chair asked if anyone was intending to film/record the meeting. No one wished to record the meeting.

**12705 To Receive and Consider Apologies for Absence**  
**It was resolved to accept apologies from.** Cllr K Manship, Cllr J Sanpher, Cllr D Murrell and Cllr G Billard

**12706 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.**  
Cllr Bubb declared an interest on Planning Applications discussed as he is a member of the Planning Committee at The Borough Council.  
Cllr Hopkins declared an interest in agenda item 12 re Social Club.

A Parishioner asked for an update with regards the Skatepark and wished to know if the funds had been replaced, and advised she had 250 signatures requesting the return of the Skatepark. The Chair said the skatepark had been somewhat forgotten as a priority due to the Dersingham Village Centre being worked on however now the Centre is underway the Skatepark will be brought to the forefront again. The Chair requested Parishioners to form a Task Group that would include parents, Cllr's and the Clerk to establish reasons for the need, the design and the possible ways to raise money for the skatepark, which will also enable the application of grants etc to start being processed.

**12707 To receive a verbal report from Norfolk County Councillor.**  
Cllr Dark had been at a policy/ resources meeting setting budget this morning. It was thought rural bus subsidies and gritting may be cut however these are to stay.  
Children's services were deemed as inadequate in 2013 however Ofsted have completed reviews and things are improving. Especially with the Foster and Adoption process within the county, which were deemed outstanding.  
A review is under way for redundant railways beds across the county to be used for bridle ways, cycle paths and footpaths to be open as walkways. One route being from King's Lynn to Hunstanton. Cllr Payne asked who would maintain the paths. Cllr Dark said there would be funding for maintenance.  
The drainage problem along Chapel Road has been addressed with the new kerb allowing better drainage. Cllr Anderson agreed the drainage is

far better now. The road surface being used at the new traffic lights has an anti-skid surface.

Cllr Dark has agreed a budgeted amount to get the pavement done by Croft House but needs clarification re possible bus stop before taking further. **It was resolved to place on next agenda.**

**12708 To Receive a Verbal report from Borough Councillor.**

Cllr Collingham advised she had had several complaints about the road works throughout the village and the diversions involved.

There has recently been a prosecution for fly tipping, which Cllr Collingham sees as a positive as it will act as a deterrent to others.

Volunteers are sought for this year's Open Gardens.

Cllr Collingham asked for details of events be put on the West Norfolk Site to generate more interest. [Visitnorfolk.co.uk](http://Visitnorfolk.co.uk)

Cllr Bubb advised that once The Mart has left the Tuesday Market Place this year, some stall holders will not be returning. There is to be a Market Task Group to review the rules to allow multiple traders with the same or similar products.

King Street will be closed whilst The Mart is here as it was felt it to be the best opportunity as traffic flow will be greatly reduced at that time.

Borough Council have been allocated £238,000.00 over 3 years to assist with homelessness.

There has been a review of the SNAP meetings held, attendance has dropped therefore meetings will be reduced to four a year and reviewed again next year.

**12709 Minutes of the Dersingham Parish Council Meeting held 15 January 2018 at 6.30pm.**

**With the amendments of Cllr Hobson being removed from attendance, it was resolved for the minutes to be signed as true and accurate.**

**12710 Minutes of the Dersingham Parish Council Meeting held 15 January 2018 at 7.00pm.**

**It was resolved for the minutes to be signed as true and accurate.**

**12711 Clerk's Report.**

The Clerk advised she had received notification from Highways of more diversions due to start in the coming week.

Norfolk County Council and Yvonne's Flowers have not cashed cheques previously written. The Clerk asked if she could obtain bank details for both parties and make those payments via bank transfers. **It was resolved for The Clerk to arrange payments.**

**12712 Village Funday.**

Cllr Payne had approached Tom Wheeler to ask if the Scouts and the Guides wished to combine their summer fete with the Parish Council Funday. It was suggested the Funday be postponed for a week. A decision will be made, and the date confirmed once confirmation had been received from Mr Wheeler.

**12713 Recreation Gate Repairs.**  
The Clerk advised the self-closing hinges will be put on and the middle panel will be welded this week.

**12714 Data Protection Officer.**  
Cllr M Shepherd advised The Council needed to establish what data needs to be covered by the Data Protection and suggested it to be a top priority to get a data audit done. A Data Protection Officer and procedures need to be in place by 25 May 2018.  
**It was resolved for The Clerk to find someone to perform a Data Protection Audit.**

**12715 Neighbourhood Plan.**  
Cllr C Shepherd advised there was nothing to report.  
The Clerk advised she had spoken to Russell Reeve and he had offered another conference that would include Neighbourhood Planning, as the one previously arranged had been cancelled. The Clerk wished for those volunteering previously to advise if they wished to attend the newly arranged conference. **It was resolved that no Cllr's would attend.**

Cllr Hopkins declared his interest in the next item and left the meeting.

**12716 Social Club.**  
The Social Club is currently considering closure due to their financial situation. Cllr's discussed various options with which The Parish Council could support or assist The Social Club. The suggestion of a rent holiday was made however Cllr Payne felt it would be sensible to wait until The Social Club held their AGM to see what the members wanted and then act accordingly.  
The meeting was opened to the public at 7.55pm to allow Mrs Mitchell, Dersingham Social Club's Treasurer to give further details and information to The Council.  
After lengthy debate, Cllr Anderson proposed an increase to the precept of £5000.00 to have available funds should the Social Club need a rent holiday or, should the club close, give The Parish Council funds to cover the running costs to support the groups who use the facility until the new centre was open. Mrs Mitchell asked for it to be minuted that the £5000.00 was not being made available to the social club in a lump sum. Cllr Payne agreed and stated it would just be removed from the income line for financial year 2018/19. **It was resolved to add £5000.00 to the precept**

The meeting was returned to closed session 8.15pm

**12717 War Memorial**  
**a) The Battle's Over**  
On 11 November 2018 Bruno Peaks is leading a national programme of events on the evening of 11<sup>th</sup> November. In Dersingham events will include the Church Bells being rung, A cry for peace around the world to

be read and the lighting of the beacon. Cllr C Shepherd suggested an article be placed in the Village Voice.

**b) Flagpole.**

Due to the heavy wind the flagpole has snapped. The Clerk is to claim on the insurance.

**c) Proposal for Events November 2018**

A Parishioner wants to have an exhibition based on the story behind the people who are named on the War Memorial, also those who fought and their families. An article will go in the next edition of Village Voice.

Cllr Houston asked if details could be passed to Cllr Brundle to enable her to forward to the local British Legion.

**12718**

**Tree Surveys.**

The Tree Survey report was discussed. There are three trees that need attention within 6 months and some further trees that will need attention within 18 months. **It was resolved for The Clerk to obtain quotes for the work to be carried out on the first 3 trees.**

**12719**

**De-Fib Budget.**

The Clerk advised we needed to establish a sum to add to the budget to maintain the De-Fib, after discussion **it was resolved to add £100.00 for the maintenance of the De-Fib.**

**12720**

**Time Capsule.**

Cllr Sanpher had volunteered to lead on this and to contact various parties to request objects and information to fill a Time Capsule to be inserted within the new Dersingham Village Centre. **It was resolved for Cllr Sanpher to commence work on the Time Capsule.**

**12721**

**Office Move Costs**

The Clerk advised she was awaiting the removal company to advise a price. The Clerk suggested £300.00 to be budgeted for the move. **It was resolved to allow £300.00 for removal costs.**

**12722**

**NCC Rangers.**

Cllr Bubb advised there are a lot of rotten leaves along the Church Wall Manor Road and Church Lane. **It was resolved for the Clerk to report.**

**12723**

**Major Emergency Plan.**

Cllr C Shepherd advised there was nothing to report.

**12724**

**General Village Environment Maintenance.**

Cllr Anderson advised there were no issues to bring to Full Council.

**12725**

**Mapping.**

Cllr M Shepherd stated a meeting had been arranged with Snettisham Parish Clerk for 25 January 2018 however the Snettisham Clerk had

postponed the meeting due to sickness. Cllr M Shepherd is awaiting Snettisham Clerk to agree another date.

**12726 The Warren.**

There was a brief discussion regards to the bridge on The Warren and the exposed rubble left behind. It was suggested some of The Warren monies be allocated to the area to be covered with soil.

Cllr C Shepherd had visited The Warren and stated the pond had a good amount of water and the bank area was in a good state.

**12727 George Pratt Roundabout A149**

Cllr Payne asked Cllr's their thoughts with regards to the state of the roundabout and the maintenance of it. Cllr C Shepherd advised it was County owned and sponsored by a private business, therefore the responsibility should lie with either party.

**It was resolved for The Clerk to contact the sponsors.**

**12728 Applications and Determinations:**

**All these applications can be viewed, and commented on, online at the Borough Council's planning portal [online.west-norfolk.gov.uk/online-applications/](https://online.west-norfolk.gov.uk/online-applications/)**

**The Council to vote and make comment on the planning applications.**

**Applications:**

Any Applications:

**Determinations.**

17/01337/F Sandringham Estate, Application for development of 9 Houses on form Community Centre, 74 Manor Road, Dersingham. **-Refused**

**12729 Correspondence.**

The Chair read out correspondence received.

**12730 Reserves**

The Clerk advised there had been no change to Reserves.

**12731 Precept.**

After a great deal of discussion,

**It was resolved for The Parish Council Precept to be set at £179,648.00. It was resolved for The Clerk to send the request form to The Borough Council.**

**12732 Accounts for Payment.**

**29 JANUARY PAYMENTS**

DD	Opus Energy – Streetlight Energy (Ders Centre)	£148.27
DD	Opus Energy – Streetlight Energy (Streetlights)	£185.71
D/P	T M Browne Ltd – Dersingham Centre- Nov	£56,407.72
D/P	T M Browne Ltd – Dersingham Centre - Jan	£170,082.64
D/P	G Scanlon – Office Cleaning	£40.00
D/P	Clearview Windows – Office Windows	£10.00
D/P	PCL Ltd – Rubbish Bins	£186.00
D/P	Dersingham Social Club – Volunteer Tea	£70.00
D/P	WAVE – Rec Water	£10.92
D/P	Mr S Cook – War Memorial Maintenance	£69.40
D/P	Wages January	£1803.50
D/P	Norfolk Pension Fund – Pension	£588.40
105904	Petty Cash	£19.57

It was resolved to make the payments.

**12733**      **Items for inclusion on the next agenda.**  
Annual Litter Pick.

**12734**      **Date & Place of next meetings.**  
Full Council Meeting on Monday 12 February 2018 starting 7.00pm at Dersingham VA Primary and Nursery School.

With no further business the meeting was opened to the public 9.30pm

The meeting was the opened to Parishioners. One Parishioner expressed his sheer confusion as to how The Parish Council had not foreseen the financial problems that were arising for the Dersingham Centre. Declaring it was a shambles and disgrace that The Chair or The Clerk were unable to substantiate the figures and give an informed account of the centres finances. The Parishioner requested a detailed breakdown to be published of the cost of the hall, monies collected through Grants, Loans, raised by villagers and exactly how much the Dersingham Centre had cost Parishioners on their Precept (Council Tax Bills) over the last 3 years. The Parishioner felt that if most people of the village were to be asked they would say the centre was not wanted. **It was resolved for Cllr Payne to put a report in the next Village Voice.**

Another Parishioner said she felt the Centre was a good idea and was more than happy to pay towards it as the village was getting a good facility.

The question was then asked that out of the £179,648.00 that was going onto the Precept Would the Parish Council confirm that £80,000.00 of the full amount was nearly 50% of that increase was due to the Dersingham Centre being built and that this was the third year of increases, when The Parish Council had agreed, and minuted that the increase would only be for 2 years. Cllr Payne confirmed the increase was as the parishioner stated and the Precept would be increased for a third and fourth year. The Parishioner asked for this question and answer to be added to the minutes.