

Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday 6 March 2018 at Parish Council Office at 7.00pm.

Committee Present: Cllr S Payne, Cllr D Wright, Cllr B Hopkins, Cllr B Judd, Cllr G Billard & Mr T Wheeler.

In attendance: Sarah Bristow (Parish Clerk), Cllr D Murrell & Cllr C Shepherd, David Collingham, Steve Sharp & Sarah Barker-Willis

306 Apologies for absence

It was resolved to accept apologies from Cllr C Hipkin.

307 Declarations of interest

No declarations received.

308 Minutes of meeting held on 6 February 2018.

It was resolved for the minutes to be signed by the Chair as a true record.

309 Matters Arising

All items on the agenda.

It was resolved to open the meeting to allow Mr Collingham to speak.

310 Update from Dersingham Centre Association

Mr Collingham advised the Committee that there was not much to report. Work mainly has been getting the booking system on the website up and working. Mr Wheeler and Mr Martyn have been working on getting bookings into the calendar. Mr Collingham said people can now fill in the booking form but it is stressed that it is not a firm booking until a confirmation letter has been received. Cllr Wright said that he had heard that the Day Centre were not coming back because they were not going to get the price that they previously paid. Mr Wheeler said that this is not the case. Mr Collingham said that he would speak with them and make sure they were correct in the details. Mr Wheeler said that The Day Centre would like to come to the site as soon as possible. This to be arranged. Cllr Hopkins said that Phobbies would like to stay at the Social Club if the Club is still available. Mr Collingham advised that Cllr Payne is applying for grants for Chairs and Tables. Mr Collingham asked if there was a more accurate completion date, as there is a private booking for October. Cllr Judd advised that the project was ahead of schedule but with the recent bad weather it is now back to the original completion date. Cllr Judd said that more carpenters have been put on the job to play catch up. Mr Collingham asked if the overflow carpark might be available for Open Gardens. Cllr Judd advised that there was very little chance. Cllr Hopkins advised that the Sports Ground Car Park could be made available. Mr Wheeler said that he was talking with Mr Stanton regarding St Nicholas Court Car Park. Mr Collingham finished by advised that there would be a Barn Dance on the 27th October.

Mr Collingham left the meeting at this point. (19.20).

It was resolved to return to closed session.

Cllr Hopkins asked if the Audited Accounts were found. Cllr Payne advised that they do have Audited Accounts but from now on they will have to find new Auditor/s as the current person cannot continue. They are changing the constitution so they can formally go through the process to be a CIO.

311 Car Park

Cllr Payne advised that she could go for some Leader funding for the Car Park but they would only give a maximum of £50,000, which was not enough to undertake the whole area. Mrs Barker-Willis advised that it might be nice to undertake the disabled area and entrance. Cllr Payne to start on the grant form Mr Sharp and Mrs Barker-Willis to assist with the technical side.

312 T & CPA Diversion

Cllr Payne advised that the Council had received an email from Cllr Dark saying that he had come to an agreement with Tom McCabe regarding moving the footpath that never was to the front of the building where the frequently used path was. Cllr Dark and Tom McCabe had agreed to put £1,000 in from their budgets but the Council would need to fund the other £1,000.00. Cllr Payne proposed that the Council accept the proposal and pay the £1,000.00. **It was resolved for the Clerk to recommend to Full Council that the £1,000.00 be paid.**

313 Funding/Budget

The Clerk handed round a budget monitoring form. The Clerk advised that this did not show the last amount refunded by the Big Lottery. The VAT for January has been reclaimed but not received. The Clerk advised that she had spoken to Steve Parkinson at the Conference today and he had advised that the situation between the Council and the DVCA needs to be very black and white with regarding to business and non business events. The Clerk advised that a separate electricity meter would be the best way forward. After discussion it was agreed for the Parish Office to have a separate meter.

314 Moving Electricity Cable

The Clerk had received a quote today to undertake the work to put the cable underground and a new meter box on the outside of the Parish Office so it would be easier to read without gaining access to the building. Cllr Payne advised that it would be easier to undertake now but the Council simply do not have the funds. A discussion took place regarding variations and changes. Mr Sharp said that there were some things that he was concerned about. **It was resolved for the Clerk to advise UKPN that the Council are unable to undertake at this present time.**

315 Items from the Site

The Clerk advised that everything should have been removed from the site. Cllr Judd advised that the Freezer was still on site today. **It was resolved for the Clerk to chase.**

316 Leases

Cllr Payne advised that the Lease with the DVCA needed to be based on the Cambridge Acre standard. **It was resolved for the Clerk to work with the Solicitor on Leases and Agreements.**

317 Office Telephones

The Clerk advised that it is too early for them to undertake and they would need a date. The Clerk advised that about six week to a month beforehand should be ok.

318 Correspondence

Email from Cllr Dark re footpath
Progress report from Martyn Howes.

319 Items for the next agenda.

Current Agenda plus
Mr Sharps list of concerns
Item 9 to be removed

320 Date, time and place of next meeting

Tuesday 3 April 2018 at 7:00pm at Parish Office,

With no further business, the meeting closed at 8.22pm.