

**Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday
3 April 2018 at Parish Council Office at 7.00pm.**

Committee Present: Cllr S Payne, Cllr C Davey, Cllr G Billard, Cllr D Wright, Cllr B Hopkins, Cllr B Judd & Mr T Wheeler.

In attendance: Sarah Bristow (Parish Clerk), Cllr D Murrell & Cllr C Shepherd, David Collingham, Steve Sharp & Sarah Barker-Willis

321 Apologies for absence

It was resolved to accept apologies from Cllr C Hipkin.

322 Declarations of interest

No declarations received.

323 Minutes of meeting held on 6 March 2018.

It was resolved for the minutes to be signed by the Chair as a true record.

324 Matters Arising

Freezer/Clothes Bank

Cllr Davey advised that these have now both been removed from the site.

Electricity Cable

Mr Sharp asked if a duct was going to be put underground now even though the cable movement cannot be achieved within the current budget, as it would be a shame to have to dig up the carpark later when funds are available. **It was resolved for Cllr Davey to obtain a quote from T M Browne to dig the duct.**

It was resolved to open the meeting to allow Mr Collingham to speak.

325 Update from Dersingham Centre Association

Mr Collingham advised the Committee that there was not much to report. Work mainly has been getting the booking system on the website up and working. Mr Wheeler and Mr Martyn have been working on getting bookings into the calendar. Mr Collingham said that bookings have been taken from October onwards. Mr Collingham said that the Day Centre and Phobbies still needed to be spoken to. Mr Wheeler advised that the Day Centre still wished to see the size of the main hall/hub etc. Mr Wheeler advised that the Day Centre are still thinking they would need the main hall but could not afford because it would only get them two hours of hire for the same price that they were paying. The Meeting Room and Hub would work out to the same price. Cllr Judd agreed to talk with the Site Foreman for a suitable time and Mr Wheeler to speak with Mrs Worth. Mr Collingham advised that confirmation of a completion date was very necessary for the group to move forwards. Mr Collingham advised that the EGM had gone well with the group voting in the new constitution and the CIO Charity Status was still pending and there was currently a long term around.

Mr Collingham said that the Fashion Show had gone well and the group made around £700.00, which made the groups total around £11,500.00. Mr Collingham advised that the Open Gardens was the next event on the 28/29 May.

Cllr Wright asked how many people were in the current lottery. There are currently 42 people in the lottery scheme.

Mr Collingham left the meeting at this point. (19.25).

It was resolved to return to closed session.

326 Car Park

Cllr Payne advised that she had put an Expression of Interest to Leader for funding for the Car Park of around £30,000.00. Cllr Payne said that the Council would here in July if they could apply. It would have to be a new contract and totally separate from the current work.

327 T & CPA Diversion

The Clerk advised that she had now received the information from the Footpath Officer so that she could complete the S247 application form.

328 Funding/Budget

The Clerk handed round a budget monitoring form. Cllr Davey asked how many people have purchased bricks. The Clerk advised that she had a list but one or two people brought more than one brick. The names need to go to the Artist, but first it is necessary to find out from the Artist what was permitted on the face of the brick eg number of characters etc then contact the Purchasers to ascertain what they would like on their brick.

329 Leases

The Clerk advised that she still needed to speak with Andrew Carrier regarding the leases. Cllr Payne advised that the Lease with the DVCA needed to be based on the Cambridge Acre standard. **It was resolved for the Clerk to work with the Solicitor on the DVCA, Bowls Club and PCC leases.**

330 Mr Sharp's Concerns

Mr Sharp advised that his main concern was the section of the original roof which, had been left in situ. As there was no membrane and no need to double batten there should be a saving on this item. Mr Sharp was also concerned regarding the need for the Cement Boards being kept because of the thermal mass. Mr Sharp suggested that the drain outlet had been placed in the wrong position and now does not meet up in the correct position for the kitchenette in the meeting room. Cllr Judd advised that T M Browne advised that this was the only place. Mr Sharp advised that they should be made to put in the right place, as it would cost a lot more to get the drains in for the remainder of the build. Cllr Davey advised that provision will be made for the sink outlet in the Meeting Room. There was a discussion regarding lighting for the Hub. Mr Wheeler advised that there was an old gas lantern in the shape of a crown from the Church in the Tithe Barn, which might be exactly what was needed. Mr Wheeler to arrange for Cllr Davey to look at the lamp to see if suitable.

331 Correspondence

Letter from the Bowls Club re car parking and their disabled members. Cllr Davey read out the letter.

It was resolved for the meeting to be opened to allow Cllr Murrell to speak.

Cllr Murrell explained the current situation and advised that the site Foreman had been very helpful.

It was resolved for the meeting to return back to closed session.

It was resolved for Cllr Davey to discuss this issue with the Contractor and see if a solution can be found. Later a meeting to be arranged with Cllr Murrell on site and see if a solution can be sort.

332 Items for the next agenda.

Current Agenda plus
Construction Schedule/Opening Day.

333 Date, time and place of next meeting

Tuesday 8 May 2018 at 7:00pm at Parish Office,

With no further business, the meeting closed at 8.15pm.

Financial Budget Comparison

Comparison between 01/04/17 and 03/04/18 inclusive.
Excludes transactions with an invoice date prior to 01/04/17

| | 2017/18 | Actual Net | Balance |
|----------------------------------|------------|-------------|--------------|
| Dersingham Centre | | | |
| Income | | | |
| 700 Fundraising Activities | £0.00 | £629.78 | £629.78 |
| 710 Centre Precept | £0.00 | £0.00 | £0.00 |
| 715 Brick Sponsorship | £0.00 | £1,000.00 | £1,000.00 |
| 720 Brick/Roof Tile Donation | £0.00 | £15.00 | £15.00 |
| 725 Corporate Sponsorship | £0.00 | £0.00 | £0.00 |
| 730 The Big Lottery | £0.00 | £275,010.77 | £275,010.77 |
| 735 Grants | £0.00 | £44,000.00 | £44,000.00 |
| 740 Public Works Loan | £0.00 | £149,947.50 | £149,947.50 |
| Total Income | £0.00 | £470,603.05 | £470,603.05 |
| Expenditure | | | |
| 7000 Survey | £0.00 | £150.00 | -£150.00 |
| 7005 Drawings & Plans | £0.00 | £17,724.65 | -£17,724.65 |
| 7010 Misc Expenditure | £0.00 | £663.99 | -£663.99 |
| 7015 Fundraising Activities | £100.00 | £196.61 | -£96.61 |
| 7020 Consultation & Events | £250.00 | £0.00 | £250.00 |
| 7025 Development Costs | £34,000.00 | £364,904.65 | -£330,904.65 |
| 7030 Administration & Legal Fees | £2,000.00 | £9,694.00 | -£7,694.00 |
| Total Expenditure | £36,350.00 | £393,333.90 | -£356,983.90 |