

Minutes of the Meeting of the Dersingham Parish Council held on 13 March 2018 at 7.00pm, at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

**Present:** Cllr S Payne (Chair), Cllr C Hipkin (Vice Chair), Cllr B Hopkins, Cllr C Shepherd, Cllr M Shepherd, Cllr D Murrell, Cllr J Houston, Cllr V Brundle, Cllr J Sanpher, Cllr B Anderson, Cllr K Hathaway, Cllr T Bubb, Cllr A Hobson Cllr D Wright.

**Also, Present:** Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant).  
Borough Councillor J Collingham (Arrived 7.08pm – Left 7.20pm)

The Chair asked if anyone was intending to film/record the meeting.  
No one wished to record the meeting.

**12786            To Receive and Consider Apologies for Absence**  
**It was resolved to accept apologies from.** Cllr K Manship, Cllr B Judd, Cllr G Billard.

**12787            To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.**  
Cllr Bubb declared an interest on Planning Applications discussed as he is a member of the Planning Committee at The Borough Council.

**12788            To receive a verbal report from Norfolk County Councillor.**  
Cllr Dark was not present; however, he had sent an email to Cllr Payne stating that the traffic lights at Chapel Road/ Hunstanton Road are due to go live tomorrow.  
Cllr Dark had met with the Head of Highways at County Hall highlighting the lack of consultation and Parish involvement regarding the average speeds cameras on A149. Introduction has been stopped and a process of consultation will begin between Parish Councils and Committees.  
With regards to buses Stagecoach are no longer in service and Lynx have replaced them on the Coasthopper route. Cllr Dark has asked for a meeting with Martin Stringfellow at Norfolk County Council and Parish Councils to discuss relevant stops and timed. Cllr Dark will advise of the meeting date when established.

**12789            To Receive a Verbal report from Borough Councillor.**  
Cllr Bubb stated due to the bad weather the Borough Council have focused on the collection of green and black bins, this mean they have been unable to collect the Brown bins. If the brown bins are too full people should contact the Borough Council to obtain sacks that will be collected along with the bins.  
There is a SNAP meeting is to be held on Wednesday 14<sup>th</sup> March 2018 in Hunstanton at 7.00pm.  
The Boundary review happen within the Borough Council has suggested the current Dersingham Councillors would have their area extended to include Ingoldisthorpe. Cllr Bubb attended Ingoldisthorpe Parish Council meeting. During the meeting it was suggested Ingoldisthorpe would like to join Dersingham in creating a local plan. Cllr C Shepherd is to contact Ingoldisthorpe Clerk to discuss.

12790

**Minutes of the Dersingham Parish Council Meeting held 26 February 2018.**

**It was resolved for the minutes for the meeting to be signed as a true record after the following amendments.**

Minute number 12765 to read Cllr M Shepherd advised the LCPAS was more specific to the Parish Council and the independent body was more comprehensive, however either would do for the Parish Councils purpose. Cllr M Shepherd felt it was also which option The Clerk preferred to work with.

Minute number 12767 Cllr C Shepherd wished for it to be added that Cllr Payne had announced the Dersingham Centre had obtained the WREN grant applied for of £88,000.00

Minute number 12776 Cllr Houston wished for it be added to state the severity of Cllr Hipkin's rudeness towards Cllr's during the discussion concerning the CIL payment being transferred to the Dersingham Centre. Cllr Houston asked The Chair what action would be taken. The Clerk advised The Chair could not take any action as she had not been instructed to by Cllr's as a collective.

**It was resolved for the meeting to go into Open Session at 7.11pm to allow Borough Cllr Collingham to speak.**

Cllr Collingham stated she is part of working party looking at options for Guild Hall & Art Centre which has reviewed many interesting suggestions. If anyone has any other suggestion for the group to review the Cllr Collingham is happy to take them.

A Parishioner had contacted Cllr Collingham to ask for help regarding a loose manhole cover outside his property, along Chapel Road, which can be heard inside his property every time some walks over it, it appears to have been worse since BT had carried out works there. Norfolk County Council had been contacted however Cllr Collingham felt the response was more that disappointing. Cllr Collingham asked if the Parish Council could help in any way. Cllr Bubb suggested contacting BT. The Clerk advised the best way to get a response is to log the complaint online, as BT must respond to clear it from their system. Cllr Collingham is to pursue.

**It was resolved for the meeting to go back into Closed Session at 7.19pm**

12791

**Clerks Report.**

The Clerk gave details of Mr D Lee's funeral.

The Clerk advised she had attended a training session on Planning by the Borough Council. The training highlighted that Government are pushing more down onto Borough Councils. A new act Permission in Principle (light touch outline planning) is to be introduced on the 1 June 2018 which states that outline planning applications for up to 9 houses have be passed in 5 weeks, this is to speed up decisions made however it will mean that Parish Councils will only have 14 days to consultation and submit comments. The other main point was that infrastructure is

not being put in place by NCC to cope with the number of houses that Central Government are pushing the Borough Council to pass.

The Clerks gave a brief resume regarding the NALC conference she attended in Swaffham Tuesday 6<sup>th</sup> March. This included Norfolk County Council and their vision, including putting infrastructure in first before housing, Data Protection Act, New Audit System & VAT & Neighbourhood Plans.

The Clerk also attended a Clerk's networking session on Friday 9<sup>th</sup> March 2018. It was discussed how other Parish Councils would allow the Clerk to act as Data Protection Officer, once training and policies were put in place by the Council. It was highlighted the need to get Councillors to undertake training. The Clerk discussed about running a course locally and Snettisham Parish Council asked if they could join in sharing the costs, which the Clerk advised would be £300 plus room hire charges. **It was resolved for the Clerk to try and find a suitable date.**

**12792 Minutes of the Dersingham Centre Committee Meeting held on 6 March 2018.**

Cllr Payne advised a she had received a resolution from Cllr Dark stating an agreement had been reached with Tom McCabe regarding the moving of the footpath that never was to the front of the Dersingham Centre where the frequently used path was. Cllr Dark and Tom Mccabe agreed to pay £1000.00 each in from Norfolk County Council budgets however the Parish Council would need to find the last £1,000. Cllr Payne proposed the payment of £1000.00 be paid. **It was resolved for the £1000.00 payment to be made.**

Cllr M Shepherd enquired if the temporary diversion in place currently was in for a fixed period only, would the Council need to extend the period. Cllr Payne confirmed there was no other action required and the diversion would remain in place.

**12793 Village Fun Day.**

Cllr Payne advised the Funday is to be held 10<sup>th</sup> June 2018 between 12noon-5pm. The Clerk advised she would chase Mr R Makemson. Cllr Payne said anyone wishing to hold stalls etc should contact The Clerk.

**12794 Recreation.**

**a) Gate Repairs**

The Clerk advised she is to chase the quote for self-closing hinges for the gate on Station Road.

**b) Skatepark**

Cllr Payne said the sponsored scoot that took place on Saturday 10<sup>th</sup> March 2018 was a success, there were lots of children that took part along with parents supporting them.

Cllr M Shepherd requested clarification as to who is running the Skatepark project, as there was conflicting information. Cllr Payne advised it was a Parish Council run project.

Cllr Hopkins asked if the monies collected would be paid into a separate account. Cllr Payne stated it would be paid into the Parish Council

account and shown on an income line within the Recreation Committee budget.

Cllr Payne suggested the meeting due to be held Thursday 15<sup>th</sup> March be held as an informal meeting however a working group should be formed for any further meetings. This would ensure minutes would be taken and finances dealt with accordingly.

Cllr C Shepherd asked who would judge the competition the group are running. Cllr Payne suggested someone from Alive Leisure may judge if asked.

**12795 NCC Rangers.**

A Parishioner had filled in Norfolk County Council complaint form regarding the lack of grit along Mountbatten Road they had been advised any request had to come through the Parish Council as it was their responsibility to highlight such problems. **It was resolved for the Clerk to contact Norfolk County Council and request Mountbatten Road and Station Road be added to the gritting schedule.**

The Clerk advised the costings for the pavement along Croft House opposite the Tithe Barn had been increased from £500.00 to £1000.00 due to the costings being far greater than originally thought. Cllr Anderson said there would be enough funds in Environment Committee budget to allow the additional cost. Cllr Payne proposed the Council accepted the increase cost. **It was resolved to make the £1000.00 payment.**

**12796 Dersingham Village Environment Maintenance.**

Cllr Anderson advised he had nothing to bring to Full Council.

Cllr Hathaway queried when maintenance work would commence on the War Memorial garden. **It was resolved for the Clerk to contact the contractor.**

**12797 Mapping.**

Cllr M Shepherd advised he is waiting for the Clerk to give log in details for mapping system. The Clerk wishes to view the system before handing details to Cllr M Shepherd.

**12798 The Warren.**

Cllr Anderson stated he had nothing to bring to Full Council.

Cllr Payne asked what was the current situation regarding the pond, Cllr Anderson informed Cllr's he would be planting at the pond in the spring. It was suggested the heap of soil around one end of the pond needed spreading out all the way around the pond. Cllr Hipkin advised that he could undertake this. Cllr Payne suggested a task group may need to be established to discuss the way forward with the pond and surrounding area.

**12799 Financial Control.**

Cllr M Shepherd reported the meeting held by the Task Group had been useful and the ideas suggested now needed to be looked at and

discussed how they will be put into place. Cllr M Shepherd suggested the task group meet again as soon as possible.

**12800 Annual Litter Pick.**

Cllr Anderson stated there was nothing to report and asked for the item to be deferred to the next Full Council meeting.

**12801 Pavement on Manor Road via Croft House.**

This item was discussed under minute item 12795.

**12802 Applications and Determinations:**

**All these applications can be viewed, and commented on, online at the Borough Council's planning portal [online.west-norfolk.gov.uk/online-applications/](http://online.west-norfolk.gov.uk/online-applications/)**

**The Council to vote and make comment on the planning applications.**

Applications:

18/00196/F Thaxter's Garden Centre, Application for removal of Polytunnel and replace with unheated glasshouse structure for plant sales, at Thaxter's Garden Centre, 49-51 Hunstanton Road, Dersingham -**It was resolved to recommend approval**

18/00197/F Thaxter's Garden Centre, Application for erection of a Polytunnel type canopy for external plant sales, at Thaxter's Garden Centre, 49-51 Hunstanton Road, Dersingham- **It was resolved to recommend approval**

**12803 Correspondence.**

The Chair read the correspondence received.

**12804 Accounts for Payment.**

**12 MARCH PAYMENTS**

SO	Buttriss - Office Rent	£500.00
SO	D Lee – Cleaning Contract	£260.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Utility Warehouse – Mobile	£18.40
D/P	BT – Phone & Broadband	£56.82
D/P	Dersingham VA Primary & Nursery – R Hire (Feb)	£80.00
D/P- March	K & M Streetlighting Services– S/light Maintenance	£105.56
D/P	Martyn Howe – Dersingham Centre	£350.00
D/P	4 D Structural – Dersingham Centre	£396.00
105904	Amazon – De-Fib Pads	£27.60
D/P	KLWNBC- Collection & Disposal of Dog Waste	£2553.41
D/P	Dolphin Graphics – Printing Agenda & Minutes	£94.20

It was resolved for these payments to be made.

**12805 Items for inclusion on the next agenda.**

Councillors attending the Office  
Annual Litter Pick  
Grass Cutting

**12806 Date & Place of next meetings.**

Full Council Meeting on Monday 26 March 2018 starting 7.00pm at  
Dersingham VA Primary and Nursery School.

With no further business the meeting was closed at 8.10pm